

GP Medical Evidence Guidance

To whom it may concern,

Thank you for your time. We are supporting the patient who handed you this guidance note. They are a student of Cardiff University and we are writing from the Student Advice Centre, Cardiff University Students' Union. Student Advice provides free, confidential and independent advice to students of Cardiff University. We are independent of the University and our role is to give information and guidance.

A significant part of our role is to advise students who wish to submit extenuating circumstances or appeal their results, in order not to be disadvantaged by ill health. Our support is crucial to students whose studies are negatively impacted due to unforeseen/unavoidable personal circumstances.

For students who are engaging with academic procedures, providing high quality medical evidence is of upmost importance. Students' success in such procedures is very often determined by the quality of the evidence produced by a healthcare professional on their behalf. Failure to provide evidence of a sufficient quality frequently damages the academic/career interests of some students.

In light of this I would like to request that this patient is provided with a letter confirming:

- The detail of diagnosis and/or any condition the student may have;
- The dates of any diagnosis and period of time in which the doctor believes the condition/symptoms will have had an impact on the student (prior to the diagnosis).
- Appropriate details of treatment, referrals and/or therapies offered to the student;
- Information from the doctor as to how the condition is likely to have affected the physical, mental or emotional capacity of the student during this period;

N.B. particularly useful is the doctor's opinion of any possible impact on academic performance, ability to attend university, concentrate on studies, complete assessments, take formal written, practical or oral exams and/or follow academic procedures.

- If the condition/symptoms are ongoing and are likely to have affected behaviours/judgement in recent weeks/months, and;
- Any other details the doctor considers relevant/helpful for the students submission.

I am very grateful for your help in this matter and do please contact me if needed.

Thank you | Diolch yn fawr



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