

Student Academic Rep Role Profile



Student Academic Reps
Cynrychiolwyr Academaidd Myfyrwyr

Role Objective

To represent the academic interests of the students on their course, gathering feedback for discussion with school staff and being part of improving any course-based issues.

Supported by

- Sabbatical Officers
- Student Voice Team
- Student Rep Coordinator

Responsibilities

- Attend training with the Students' Union
- Attend Student Staff Panels (SSPs)
- Attend Rep Townhalls
- Promote your role amongst your peers
- Collect both positive and constructive feedback from other students
- Collaborate with staff to make positive changes to your course
- Close the feedback loop by reporting any updates back to students
- Signpost students to useful university and Students' Union services
- Work with your Student Rep Coordinator on campaigns
- Engage with Students' Union activity over the year

Developmental Opportunities

- Rep rewards - gain points through different Rep activities and claim a certificate to add to your CV
- Swap your Rep points for rewards (previous rewards have included hoodies, mugs, notebooks, water bottles & more!)
- Gain leadership & meeting skills
- Join a Sabbatical Officer Executive Committee
- Attend Academic Rep events
- Grow your network
- Nominate yourself in the Students' Union elections
- Be nominated for an Enriching Student Life Award



In your role as an Academic Rep, you are NOT expected to deal with

- Disputes between students and academic staff e.g. harassment
- Formal procedures e.g. exam failures, academic appeals, extenuating circumstances, fitness to practice
- Financial, funding, money queries
- Welfare problems, health and personal issues e.g. housing, employment, immigration

If a student approaches you with a problem and you are unsure where they should be signposted, please contact StudentReps@cardiff.ac.uk.