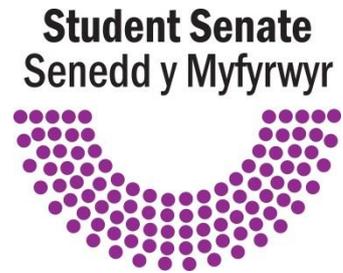


# Student Senate

Members of Student Senate are notified that the next meeting will be held as shown below:



**Tuesday 14<sup>th</sup> May 2019**

**Room 4J, 4<sup>th</sup> Floor Students' Union 6pm**

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## Agenda

Please contact the Student Voice Team on 02920 781435 or email [democracy@cardiff.ac.uk](mailto:democracy@cardiff.ac.uk) to discuss any additions or amendments you may have or to request further information on any of the below agenda items.

### **I Standard Items:**

- A. Apologies
- B. Minutes from previous meeting

### **II Students' Union Items:**

- A. Election of Chair (For next year)
- B. University-Nominated Trustee Ratification
- C. Student Trustee Ratification
- D. Amendments to Bye Laws

### **III Submitted Items:**

- A. Nextbike at University Halls
- B. Adopt 'Climate Change' Emergency Status in solidarity with other UK Universities
- C. Getting rid of 50 supports for a motion limit
- D. Lift Accessibility

### **IV Any Other Business:**

- A. Lapsed motions

I **Standard Items:**

- A. Minutes from previous meeting

**Student Senate  
Tuesday 29<sup>th</sup> January 2019  
4J, Students' Union, 6pm**

Senators in Attendance:

Aayat Almezal	Alex Keyter	Benjamin Leonard	Caitlin Parr
Daniel Mapatac	Hannah McCarthy	Jacob Lloyd	Jeevan Kaur
Jono Melbourne	Josh Eynon	Joshua Prior	Kathryn Cribbin
Oliver Copleston	Rosalind Crocker	Shekina Ortom	Takura Nyamowa
Tom Kelross	Tomos Evans	Zhihan Li	Zsofia Zab

Nick Fox - *Chair*

Campaign Officers in Attendance:

Erin Joseph	Hannah Ryan	Jacob Morris
Nia Jones	Orla Tarn	

Academic Reps in Attendance:

Christine Addae-Kyereme

Students' Union staff in Attendance:

Holly Thomas – Student Voice Coordinator  
Taz Jones – Student Voice Coordinator  
Jen Kemp – VP Heath Park  
Amr Alwishah – VP Welfare and Campaigns  
Vicki Groves – Student Voice Assistant – *Minutes*

Action Point	By Who	Page
SV to find out how to advertise for an early start for LGBT+ (Open) candidate	Student Voice	2
SV to find out if the early start for LGBT+ (Open) candidate would be compulsory	Student Voice	2
SV to ask Janet Williams how many students are affected by railcard issues	Student Voice	3
SV to find out if there are 2 separate 'Compulsory Mental Health' motions lapsing at AGM and Senate	Student Voice	4

I.	<b>Standard Items</b>
A.	<p><b>Apologies</b></p> <p>Apologies were received from Julia Rooke, Iona Middleton, Martha O'Brien, Janet Williams, Zachary Edge and Sebastian Squire.</p>
B.	<p><b>Minutes from previous meeting</b></p> <p>KC made an amendment for 'KK' to be changed to 'KC'</p>
II.	<b>Students' Union Items</b>
A.	<p><b>Resignation of LGBT+ Open Place Officer</b></p> <p>AA explained that Josh is resigning from the position but has achieved a lot whilst in the role and has really advanced the role and society. Huge thank you from the SU.</p> <p>NF explained the options for the role:</p> <ul style="list-style-type: none"> <li>• Role remains vacant until July</li> <li>• By-election</li> <li>• Candidate from autumn election takes on role early</li> <li>• VP Welfare and Campaigns takes on responsibility for now</li> </ul> <p>JP asked the view of the LGBT+ Women's Officer</p>

	<p>HR explained that she thinks the best option is to wait until March and then the elected candidate would have an earlier start.</p> <p>JK explained that this would need to be advertised before, so the candidate is aware</p> <p><b>Action Point</b> – Student Voice to find out how this would be advertised</p> <p>AA asked if the early start would be a choice or compulsory.</p> <p><b>Action Point</b> – Student Voice to confirm</p>
<b>III.</b>	<b>Submitted Items</b>
<b>A.</b>	<p><b>Cardiff University and CUSU to adopt full definition of Islamophobia</b></p> <p>Proposed by Amr Alwishah</p> <p>AA spoke for the motion and explained they have been working with the University to develop an all-encompassing policy against hate speech and actions. Explained there is a similar motion in the UK Parliament at the moment.</p> <p>KC asked what the timescale for the policy to come into effect will be.</p> <p>AA replied that the University are hoping for the 18<sup>th</sup> March</p> <p>OC asks what definition they will adopt</p> <p>AA replied there is a definition in the documents</p> <p>AK asked how we would show support for the new definition</p> <p>AA replied it would be part of the policy</p> <p>KC asked what would it mean in real terms of implementation</p> <p>AA replied that any complaints or cases of islamophobia would be treated as a serious concern</p> <p>SO added that it will mean that there will be set consequences</p> <p>No speaker against.</p>

	<p><i>Motion passed.</i></p>
<p><b>B.</b></p>	<p><b>Fight for funds: AGM mandate for NUS conference</b></p> <p>Proposed by Amr Alwishah</p> <p>AA spoke for the motion and explained that this already passed at AGM and will mandate us to take the motion to the NUS conference.</p> <p>No speaker against.</p> <p><i>Motion passed.</i></p>
<p><b>C.</b></p>	<p><b>Changing Rail Card restrictions affecting students</b></p> <p>Proposed by Janet Williams</p> <p>AA spoke for the motion and explained that National Rail railcards can't be used in rush hour periods and this affects students who commute to/from University. We want to mandate the NUS to lobby National Rail.</p> <p>JK asked why this didn't happen, as the NUS have pushed for it already</p> <p>AA explained that NUS didn't see as a priority, it was not financial</p> <p>TE asked how many students are impacted</p> <p><b>Action Point</b> – Student Voice to ask Janet Williams</p> <p>KC asked if Senate should mandate NUS Wales, as transport is Welsh Government</p> <p>NF commented that it could be better to resubmit to NUS Wales</p> <p>AK commented that it is a wider issue for 16-25 year olds, rather than students, and asked if we should have a separate railcard for students</p> <p>KC commented that they thought the amendment was to try and create a separate railcard for students</p> <p>AK proposed a procedural motion to table the motion for another Senate.</p>

	<p>AK spoke for the Procedural Motion and explained that it is not easy to understand. Tabling the motion would miss the NUS deadline but could still go to NUS Wales.</p> <p>AA spoke against the Procedural Motion and explained that NUS is going through changes and it would be better to go to NUS as there will be more officers there.</p> <p>22 for, 3 against, 0 abstentions.</p> <p><i>Procedural Motion passed.</i></p>
<b>IV.</b>	<b>Lapsed Motions</b>
	<p>NF explained that the lapsing motions are:</p> <ul style="list-style-type: none"> <li>• Transparency around University investments and where they are spent around campus with more opportunities for student input</li> <li>• Against changes to funding for nursing and midwifery education</li> <li>• Compulsory Mental Health</li> <li>• Lecture Recording</li> <li>• We call upon NUS Wales to invite the Green Party and UKIP to take part in the NUS Wales Conference Debate</li> </ul> <p>OC explained they would like to resubmit the ‘Compulsory Mental Health’ motion</p> <p>AA asked if this lapsed at AGM</p> <p>NF added that it is a separate motion but it looks the same</p> <p><b>Action Point</b> – Student Voice to investigate whether there are 2 motions lapsing</p> <p>ZZ explained that would like to resubmit the ‘Transparency around University investments...’ motion</p> <p><i>Motion passed.</i></p>
<b>V.</b>	<b>Any Other Business</b>
	<p>NF explained that nominations for elections close on 5<sup>th</sup> February and that next week is Speak Week.</p>

## II Students' Union Submitted Items

### A. Election of Chair (For next year)

#### Joshua Prior

I would like to nominate myself for the role of Student Senate Chair for the academic year 2019-20 due to my extensive experience on Student Senate and the Scrutiny Committee.

I now have two years' worth of experience sitting as a member of the Student Senate, speaking for and against different motions and proposing my own. This academic year I was elected Vice Chair of the Student Council and was Assistant Chair during the 2018 AGM, sitting next to the Chair and supporting him in his duties of chairing controversial motions and choosing speakers. Politically, I am quite a neutral and moderate individual, and would therefore be able to chair all motions fairly and not be influenced.

This year I have also sat on the Scrutiny Committee and would enjoy carrying on doing so as the invited Chair of Senate. From watching current Sabbatical Officers and Sabbatical Officers-Elect I would be able to continue duties of the Scrutiny Committee in a mature and effective way further aided by myself running for a Sabbatical position this year. As Chair of Senate I would also be confident in interviewing candidates for the five positions on Scrutiny that require an application.

#### Benjamin Leonard

I would like to put myself forward for the role of Chair of Student Senate. I have enjoyed my first year as a senator, attending every meeting as well as the AGM. As the chair, I would facilitate debate with impartiality, allowing any side of an argument to voice their opinions equally. I believe I am suited to the role as I'm a good listener, and am able to work with a broad range of people and personalities, which is essential to the role of a chair. Chairing the senate would help me develop valuable skills as well, such as leadership and diplomacy. I'd also enjoy the chance to speak in front of a large group of people as well, as I am a confident public speaker.

### B. Ratification of University-Nominated Trustee

*To follow*

### C. Student Trustee Ratification

*To follow*

## D. Amendments to Bye-Laws

### Bye Laws

#### 12. Sports Clubs

##### 12.1 Athletic Union Clubs Executive

12.1.1 Membership of the Athletic Union Clubs' Executive shall be:

- (a) Vice President Sports and Athletic Union President; and
- (b) no less than five and no more than eight Student Members, holding valid membership to the Athletic Union who are ~~selected~~ elected annually from the Athletic Union membership by the Vice President Sports & Athletic Union President, Clubs' Forum.

#### 14. Societies

14.1 There shall be a Guild of Societies that shall deal with all matters relating to societies within the Union.

14.2 Rights and responsibilities of all societies shall be laid out within the Activities Laws.

##### 14.3 Guild of Societies Executive

14.3.1 Membership of the Guild of Societies Executive shall be:

- (a) Vice President Societies and Volunteering as chair; and
- (b) ~~no~~ less than five and no more than eight Student Members annually ~~selected~~ elected from the Guild of Societies ~~Forum~~ membership by the Vice President Societies & Volunteering.

#### Rationale

Enable future Vice President Sports & Athletic Union President to have a more representative and diverse executive committee from the athletic union membership.

### Bye Law Appendices:

#### Appendix 2

##### 4. Notice of Poll

- (a) The notice of Poll shall state:
  - (i) the Office for which the Poll is to be held
  - (ii) the date of the Poll
  - (iii) the names of the candidates
- (b) The notice of Poll shall be published at the earliest opportunity after nominations have closed, within one working day of the candidates meet

- (c) There shall be at least ten days between the close of nominations and the first day on which the Poll is held.

Rationale for change:

This currently limits how the elections function and how candidates campaign. The Students' Union wants to provide more opportunities for candidates to campaign their way, rather than having to wait for the notice of poll.

## 8. The Count

- ~~(E) In the event of a tie, there shall be a second ballot held between the tied candidates within five working days of the initial ballot. In this event it shall be at the Returning Officers discretion to make adjustments to the Election process and Regulations laid down in the Bye Laws and Candidate Information Pack, if deemed necessary.~~
- ~~(E) In the event of a tie, the tied candidate with the most votes at the first stage, or earliest point in the count where the tied candidates had unequal votes shall be elected.~~

Rationale for change:

Re-running the election would result in a decrease in voter turnout furthermore students have already been provided the opportunity to vote. This is purely a preventative measure as this has not occurred within the Spring Elections.

## 9. Complaints and Appeals Procedures

### a. Complaints

- (i) Elections Complaints shall be submitted and dealt with in line with the Candidate Information Pack.
- (ii) Election Complaints shall be considered by the Returning Officer team who will seek to investigate an allegation. If in their mind there is reasonable evidence to indicate a breach of election rules and that an advantage has been gained, they will seek to take appropriate corrective action, or where this is not possible, may exclude a candidate.
- ~~(iii) For the avoidance of doubt, the Returning Officer has final discretion over complaints and there is no right of appeal to the Returning Officer's decisions.~~

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Rationale for change:

To provide further clarification to candidates, the returning has complete authority over the elections as delegated by the Board of Trustees. The amendment simply provides this clearly within the Bye Laws Appendices.

### Appendix 3 Standing Orders for Members and Student Council Meetings

#### 3. **Order of Business**

- (a) The order of business shall include any content required by Article 19. If the meeting is not an Annual General Meeting under Article 19, the order of business shall be determined by the Chair. The Chair shall have the power to change the order of business subject to the approval of the meeting.
- (b) At a Members Meeting any business that has not been publicised in advance shall be provided for information only and no decision may be taken on such matters.
- (c) Multiple copies of all relevant papers shall be made available at the beginning of the meeting.
- ~~(e)~~(d) If policies at an Annual General Meeting are not able to be discussed (due to time or any other reason) then the Chair has the discretion to delegate any motion to Student Council (within Student Council's remit). The Chair may also choose to delegate motions to Student Council ahead of the Annual General Meeting.

Rationale for change:

To allow for policy to still be debated and discussed, especially with a high number of motions being submitted.

Proposed by Nick Fox:

**Bye-law:**

From:

6.1.1 The membership of Scrutiny Committee shall consist of ten Student Members. Five members will elected by cross campus ballot and five members by application.

To:

6.1.1 The membership of Scrutiny Committee shall consist of ten Student Members elected by cross campus ballot. Where insufficient candidates have nominated themselves or been elected at the Autumn Scrutiny Committee election (or where no further candidates could be elected), the vacancies may be filled by way of an application process. Vacancies that occur after the Autumn Scrutiny Committee election shall be filled by way of election of subsequent candidate from that election count.

**Rationale for change:**

As Senate Chair this year I found it undemocratic that the chair has the power to fill half of scrutiny. I found there was no real formal procedure in this appointment process except from a short one on one interview between the candidates and the chair.

The rational for this original change originally made sense as there were sometimes spaces left vacant after the Autumn election which made scrutiny often unable to make quoracy and therefore carry out its duties effectively.

I feel this needs to change, especially when the places were so highly contested in this year's election. Keeping the flexibility for vacancies to be filled via ballot or application mitigates the possibility of scrutiny ever staying underfilled from future Autumn elections.

Proposed by Nick Fox:

**Bye-law Appendices:**

From:

Section C - Election of Students' Union Representatives to NUS Conference

1. Elections for NUS & NUS Wales Conference shall be by cross campus ballot as provided for in the NUS guidelines.
2. The Union President shall be entitled to attend NUS and NUS Wales Conferences as an observer.

To:

Section C - Election of Students' Union Representatives to NUS Conference

1. Elections for NUS & NUS Wales Conference shall be by cross campus ballot as provided for in the NUS guidelines. Vacancies arising after the cross campus ballot will be filled by nomination through Student Council or through the Sabbatical Officer Team where Student Council is unable to make a timely decision.
2. The Union President shall be entitled to attend NUS and NUS Wales Conferences as an observer. If the Union President is an elected delegate, then another member of the elected officer team may attend as an observer at the President's discretion.

**Rationale for change:**

When a delegate dropped out of NUS UK conference this year there was some confusion as to who was entitled to take the place. I propose to add a more concrete replacement delegate procedure from the NUS guidelines into our byelaw appendices to make it clearer for future reference.

The SU president is entitled to attend as an observer (speaking rights but no voting rights), should the SU president run in the campus ballot/take a vacant seat then allowing another officer to take this observer place makes it more flexible in the future. Should Cardiff table a motion by/that is relevant to one of the elected officers, that officer would be given the opportunity to propose the motion at conference using the observer position (even if they are not an elected voting delegate).

Appendix:

1

**RE: Cardiff University SU Delegate Entitlement**

Executive Office <Governanceteam@nus.org.uk>

Thu 07/03/2019 12:04

To: Nicholas Fox

Hi Nick,

Thanks for getting in touch.

I can see why you are concerned about this. My thoughts on this would be:

- According to NUS rules you will need to send delegates that are elected by cross campus ballot and may only bring one ex-officio voting delegate
- However you select you will need to ensure that delegates meet the fair representation rule (50% women rounded down)
- In addition to that, if a successful candidate drops out, there would need to be a process to replace that person which goes through your Union's democracy/governance structures and is minuted. This could be your exec team or Union Council.

I would therefore think that your President taking this position does not fit the criteria, unless there has been some formal process for filling the vacancy. I would however also say that this will be dependant on your own rules i.e. your rules and bye-laws may have something written in already about filling vacancies for NUS delegates which I couldn't speak to

I hope that helps? Feel free to give me a call or drop me an email.

Many thanks

**Richard Whitmill**

**Governance Manager**

e. [Richard.whitmill@nus.org.uk](mailto:Richard.whitmill@nus.org.uk)

m. 07341 730 640

[www.nusconnect.org.uk](http://www.nusconnect.org.uk)

Macadam House, 275 Gray's Inn Road, London WC1X 8QB

Ian King House, Snape Road, Macclesfield, Cheshire SK10 2NZ

2.

“The ‘Observer’ pass includes a fee which gives the observer access to conference floor with speaking rights, access to both the fringes & exhibitions... Observer places are limited to 3 per Union” <https://conference.unioncloud.org/about/your-delegation>

Proposed by Nick Fox:

**Bye-law:**

From:

4.5 Any amendments to tabled business must be submitted to the Chair at least 24 hours before the meeting. Amendments must be relevant and not frustrate the intention of that business, as determined by the Chair.

To:

4.5 Any amendments to tabled business must be submitted to the Chair at least 48 hours before the meeting. Amendments must be relevant and not frustrate the intention of that business, as determined by the Chair. Any amendments shall be published and displayed at least 24 hours before the commencement of the meeting.

**Rationale for change:**

This year having amendments submitted 24 hours before the commencement of the meeting meant that one motion wasn't released until just before the start of the meeting.

For background info, how it works is that if someone submits an amendment to a motion, the proposer has the option to accept or reject that amendment. If they accept it then it is incorporated into the main motion, and if it is rejected then the amendment is submitted separately to AGM to be debated on (if passed by the floor then it is added to the motion, and if rejected it is discarded and the original motion remains unchanged).

However, the proposer of a motion can amend their own motion, which was seen this year when the proposer chose to rewrite it. This meant because of the fast turnaround of submitting their own amendment to their motion 24 hours before the meeting, after translation time it was released to the student body just before AGM starting. This meant it was hard for students to prepare for/against speeches in advance and I feel frustrated the democratic efficiency of AGM.

Proposed by Nick Fox:

**Bye-law:**

From:

5. Student Council

5.6 Responsibilities

5.6.1 The responsibilities of Student Council shall include:

- (a) to represent the voice of Students;
- (b) to set the Policy of the Union and refer Policy to the Members in accordance with Article 49.1.2;
- (c) to make, repeal and amend the Bye-Laws jointly with the Trustees in accordance with Article 50;
- (d) to receive quarterly reports from the Trustees;
- (e) to form, direct, receive reports from and disband working groups; and
- (f) to receive the Union's budget at the first meeting of the Academic Session.

To:

5. Student Council

5.6 Responsibilities

5.6.1 The responsibilities of Student Council shall include:

- (a) to represent the voice of Students;
- (b) to set the Policy of the Union and refer Policy to the Members in accordance with Article 49.1.2;
- (c) to make, repeal and amend the Bye-Laws jointly with the Trustees in accordance with Article 50;
- (d) to receive quarterly reports from the Trustees;
- (e) to receive any elected officer team expenditure that is over £500 which is not NUS or induction related;
- (f) to form, direct, receive reports from and disband working groups; and
- (g) to receive the Union's budget at the first meeting of the Academic Session.

**Rationale for change:**

Addition of point (e)

This is because of underlying disagreement amongst the student body to a recent trip to Namibia by one of the current officers. Having sabbatical expenditure on trips/campaigns over £500 for senate to receive increases the transparency and allows increased scrutiny from the student body on where their money is being spent.

### III Submitted Items

Name of Submitted: Jemma Powell		
Idea: Nextbike at University Halls		
What is the problem?:  We live a 30 min walk from SU, 40 min walk from tally and there's no faster way of getting there eg if you miss the bus or if it's on a weekend that isn't quite expensive. Probably effects about 300 of us? Maybe more.		
What is your idea:  Get a nextbike rack installed at uni halls		
Number of voters: 80	Number of 'Up votes': 74	Number of 'Down votes':6

Name of Submitted: Abigail Ross		
Idea: Adopt 'Climate Emergency' status in solidarity with other UK Universities		
What is the problem?:  Climate Change has been a large portion of the world's news recently, as is rightly so. Climate Change has the power to determine whether our families will live well or very difficulty, along with the lives of animals! Taking drastic action can ensure many more future years of students to come that you can educate to great standards, inspire to dream big and take care of themselves and their neighbours, human or not.		
What is your idea:  Take the status of 'climate emergency' and encourage other universities to do the same. Commit to use to explore avenues of how you can cut down emissions and become more 'green'.		
Number of voters: 241	Number of 'Up votes': 237	Number of 'Down votes':4

Name of Submitted: Janet Williams		
Idea: Getting rid of 50 supporters for a motion limit		
What is the problem?:		
It is obvious from 2 cancellations for Senate, that 50 signatures is often too much to bring motions before senate Also the knowledge of this system needs greater awareness. The amount needs to be reduced to 10 which is a higher percentage than is used in Parliament to acknowledge a petition, which only would only be 3 people.		
What is your idea:		
The amount needed could be reduced to 10 which is a higher percentage than is used by a petition to parliament to acknowledge a petition. It would still need to be passed by Senate		
Number of voters: 74	Number of 'Up votes': 54	Number of 'Down votes': 20

Name of Submitted: Rhiannon Lunney		
Idea: Lift Accessibility		
What is the problem?:		
There are some really tall buildings in the university, and climbing four flights of stairs to get to lectures is a pain. But imagine if you were someone who couldn't climb those stairs, and couldn't access a lift due to it being full.		
What is your idea:		
Simple signs next to lifts, similar to those on disabled toilets, that this is something needed for accessibility, and to consider whether you using the lift as convenience might be preventing someone who needs it using it. This would also come with a reminder that not all disabilities are visible.		
Number of voters: 50	Number of 'Up votes': 44	Number of 'Down votes': 6

**IV Any Other Business:**

A. Lapsed motions

<https://www.cardiffstudents.com/your-voice/policy/>

None since last Student Senate.