

Bye Laws and Bye Laws Appendices Amendments

Cardiff University Students' Union AGM held on Thursday 23 November resolved to amend the roles of Vice President Welfare and Vice President Societies.

- 1) To expand the scope of the VP Societies to VP Societies & Volunteering, which excludes oversight of Sport & Student Media.
- 2) To reform the VP Welfare position to VP Welfare and Campaigns who has direct responsibility for the support and the development of campaign officers.

As such the Bye Laws and Bye Laws Appendices must be amended to facilitate this change. Once approved by Student Senate the amendments will be sent to Board of Trustees for final approval. Once it is approved by both bodies the amended documents will be uploaded to Cardiff University Student's Union website.

All amendments are found below and included on the following pages as 'track changes' to highlight the amendments.

Amendments to Bye Laws – 'Vice President Societies' replaced with 'Vice President Societies and Volunteering'

Page number	Point	Sub-point
19	14.3.1	A
	14.3.2	D
	14.3.3	A
20	14.4.2	C
	14.4.3	B

Amendments to Bye Laws Appendices – 'Vice President Societies' replaced with 'Vice President Societies and Volunteering'

Page number	Point
22	6

Amendments to Bye Laws Appendices – 'Vice President Welfare' replaced with 'Vice President Welfare & Campaigns'

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Bye Laws (Pages 19 and 20)

14. Societies

14.1 There shall be a Guild of Societies that shall deal with all matters relating to societies within the Union.

14.2 All societies shall be required to adhere to the Activities Laws.

14.3 Guild of Societies Executive

14.3.1 Membership of the Guild of Societies Executive shall be:

- (a) Vice President Societies and Volunteering; and
- (b) no less than five and no more than seven Student Members annually elected from the Guild of Societies Forum.

14.3.2 Meetings

- (a) Meetings shall be held as required and held at the request of the Vice President Societies or any three members of the Guild of Societies Executive.
- (b) The quorum shall be 50% of the members of the Executive.
- (c) Any Member absent without good cause from three meetings of the Societies Executive in any one Academic Session shall be deemed to have resigned
- (d) Meetings shall be chaired by the Vice President Societies and Volunteering or their nominee.
- (e) Other persons may be invited to attend a Guild of Societies Executive as appropriate.

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14.3.3 Responsibilities

- (a) To be responsible for and make recommendations to the Vice President Societies and Volunteering for the running of societies within the Union.
- (b) To represent societies within the Union and to make recommendations to Student Council on behalf of the Guild of Societies members.
- (c) To ensure that Guild of Societies members comply with the Activities Laws.
- (d) To receive and put forward amendments to the Activities Laws.
- (e) To approve society constitutions.
- (f) To ensure that all society constitutions comply with the provisions of the Union's Equal Opportunities policy.
- (g) To consider requests for the affiliation and disaffiliation of societies.

14.4 Guild of Societies Forum

14.4.1 Membership of the Guild of Societies Forum shall be:

- (a) Guild of Societies Executive; and
- (b) two members of each affiliated society. In the case of a member attending Guild of Societies Forum on behalf of more than one society, they shall have only one vote.

14.4.2 Meetings

- (a) Guild of Societies Forums shall be minuted and shall take place on no fewer than six occasions during each Academic Session.
- (b) A Guild of Societies Forum may be called at the request of the Vice President Societies, a majority of the Guild of Societies Executive or by representatives of ten societies.
- (c) Guild of Societies Forums shall be chaired by the Vice President Societies and Volunteering or their nominee.
- (d) Quoracy for forums shall be 50% of the members.

14.4.3 Responsibilities

- (a) To elect the Student Members of the Guild of Societies Executive.
- (b) To discuss and make recommendations to the Guild of Societies Executive and Vice President Societies and Volunteering.
- (c) To highlight areas of concern affecting societies.
- (d) To receive affiliation requests for new societies and to recommend affiliations to the Societies Executive.
- (e) To hear representations from those societies that have been disaffiliated from the Guild of Societies.

14.5 Societies Constitutions

14.5.1 All affiliated societies are required to have a constitution approved by the Guild of Societies Executive. Amendments to a society's constitution must be approved by both a general meeting of that particular society's Student Members and the Guild of Societies Executive.

14.5.2 The Guild of Societies Executive reserves the right to present amendments to society constitutions for acceptance at a society's general meeting.

14.6 The rights and responsibilities of Societies shall be laid down within the Activities Laws.

Appendix 4 – Sabbatical Trustees' Job Descriptions

1. Students' Union President

The role of President is to lead the team of Sabbatical Trustees and the Students' Union as a whole. The role includes acting as the Chair of the Board of Directors and Trustees of the Union and being a Trustee of Cardiff University.

2. Vice President Education

The role of Vice President Education is to represent the views of all students on academic issues to the University. Vice President Education is also a Trustee of Cardiff University.

3. Vice President Heath Park Campus

The role of Vice President Heath Park Campus is to improve the healthcare student experience and the services at the Heath Park campus. The role represents the needs of those students across all areas of student life.

4. Vice President Welfare and Campaigns

The role of Vice President Welfare is to represent the welfare needs of all students across campus and support the campaign officers.

5. Vice President Postgraduate Students

The role of Vice President Postgraduate Students is to improve the postgraduate student experience. The role represents the needs of those students across all areas of student life.

6. Vice President Societies and Volunteering

The role of Vice President Societies is to champion societies, volunteering, and student-led services and represent their needs across campus.

7. Vice President Sports & Athletic Union President

The role of Vice President Sports & Athletic Union President is to champion competitive and non-competitive sport and to represent the needs of sports clubs across campus.