



Cardiff Students' Union  
Undeb Myfyrwyr Caerdydd

# Scrutiny Committee Meeting 2 - Minutes

Wednesday 8<sup>th</sup> December 2021, 4:30pm – Room 3B, Students' Union Building

## Attendees

### Committee members

Jazz Walsh (JW)  
Wen Yi Leong (WLY)  
Zacchaeus Hayward (ZH) – via Zoom  
Roma Eccles (RE) – via Zoom  
Shoaib Malik (SM)

### Staff

Tim Fry (Student Voice Coordinator)  
Tali Atvars (Head of Student Voice)  
Michaela Hennessy (Student Voice Assistant (Minutes Part 1))  
Monique Dyer (Student Voice Assistant (Minutes Part 2))

### Apologies

Tomos Evans (TE)  
Mason Steed (MS)  
Ashley Alava Garcia (Black and Ethnic Minorities Officer)  
Punyaja Jani (Ethical and Environmental Officer)



The heart of Cardiff student life  
Calon bywyd myfyrwyr Caerdydd

<b>Part 1 – Campaign Officers</b>	
Annell, Welsh Language Officer	<p>Question: Why hasn't your tracker been updated? Answer: I did add to it yesterday, I have lots of work and it's a very busy time with the campaign so my apologies for that.</p> <p>Q: Congratulations on the AGM motion being passed, what do you have planned for your campaign? A: The passing of the motion at AGM was great it was very successful and no one voted against it. The trustees must be aware of this. Jeremy Miles was in favour of a Welsh Sabb too. It is very important; there is a need of representation and of someone who is being paid to represent the Welsh language in the SU. It has gone to Plaid Cymru and other political parties we are hoping this puts some pressure on the Board of Trustees. It is prominent that there is a need for a Welsh language Sabb officer and they now need to realise this.</p> <p>Q: How was meeting with the Senedd? A: Very good, we went down yesterday to meet politicians. I was happy with their response and they supported us. They couldn't understand why a university in the capital of Wales doesn't have a Welsh sabb officer. They were very supportive and we hope the trustees also realise that.</p> <p>Q: How have you been promoting the Welsh language and culture in the Students Union in your role as Welsh Language Officer? A: I held a stall at Shwmae Shwmae day, I posted a video on social media for the whole day of events. The Welsh Language Society has been reaching out to other societies and spreading our culture we want them to know it's not just for Welsh speakers it's for everyone and we are trying to emphasise that. We are planning other things and we are also celebrating St David's day on March 1<sup>st</sup>.</p> <p>Q: How is the idea of a Welsh language gig coming along? A: It is going well, I have been discussing this with the rest of Welsh Language Society. The only problem is that the Welsh language society is not getting enough positive correspondence. We have been discussing this with UMCC and looking at dates and the cost. I only get a £200 budget so we want to ask board for more money to support the event. Committee wishes Annell the best of luck for with the campaign.</p> <p><b>Action:</b> Planning Welsh language gig.</p>



<p>Lucas, LGBTQ+ Officer</p>	<p>The Chair noted thanks for Lucas' continued support for the LGBTQ+ community and particularly trans rights.</p> <p>Question: How did the stall today at the wellbeing fair go, what was the engagement with the stall like?  Answer: Not great, people mainly came to see the therapy dog. I can't regret being there and representing in that way for the community but it wasn't the most productive day.</p> <p>Q: Did the people who interacted with it get something from it?  A: I think so yes, we spoke to around 15 people and they benefitted from it.</p> <p>Q: Could it be better organised?  A: I don't know honestly.</p> <p>Q: Sorry to hear about the issues with the Trans Day of Remembrance service, what went wrong and what might you change if you were organising it next year?  A: LFS were going to organise and I was going to bring students to it and give a student perspective in that area it really was their service that they were modelling after the one I held last year, the virtual one. I think because it was organised by one person it fell through.</p> <p>Q: So, what would you do to change that, would you take on more yourself?  A: Last year I did it myself online and it worked. If I was going to do it again, I would like to collaborate with LFS as it is a in person event its different, but I would like to take more responsibility to make sure it's better organised.</p> <p>Q: In regard to the student engagement of bus programme, would you consider doing a survey with students?  A: I haven't done a survey for quite a while actually, could you be more specific in your question?</p> <p>Q: Is there other ways you could come up with ideas independently or would you consider doing something like a survey?  A: I think in regard to today the 15 people who showed up were interested, I don't know if we could do much better on that front. The people already engaged with my social media are the people who already see these things so I struggle reaching out to other students.</p>
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	<p>Q: Do you think sabb officers should be helping you more with reaching out to students? A: Yeah probably, but they have also told us to put in the teams and I haven't done that.</p> <p>Q: Would you like them to share it? A: Yes, but I didn't specifically ask.</p> <p>Q: Have you collaborated with the sabb officers and did they provide enough support? A: So today was organised by sabbs and we asked for a stall which Hannah provided, so we mostly collaborated with Hannah. I haven't really collaborated with any of them yet but they know what I've been up to because of President's executive.</p> <p>Q: We are excited for your plans for LGBTQ+ history month, do you have anything specially planned yet? A: We haven't planned it fully yet but we are not going to stray far from the model from previous year. We are going to do a radio takeover on Express radio. That's really popular and we are going to take it over for an entire day. The mental health campaign is in February which we are still planning. We haven't really started planning it in detail yet because we need to book for the showcase which is our big even. We want to invite societies and individuals that want to come and share.</p> <p><b>Action:</b> Organise showcase event.</p>
<p>Luke, LGBTQ+ Officer</p>	<p>Committee thanks Luke for all their support for CU Pride.</p> <p>Question: Do you feel adequately included on the situation? Answer: Yes, I was included in a meeting on the 14<sup>th</sup> with Orla and Hannah to help round stuff up for CU pride.</p> <p>Committee discuss an informal meeting that they held with CU Pride on the 3<sup>rd</sup> of December. The attendees from Scrutiny Committee included Jazz Walsh, Zacchaeus Hayward, Wen Yi Leong, Shoaib Malik, Roma Eccles, Tomas Evans, other attendees included Emily Long, Elizabeth Champion, Lucas LGBTQ+ Officer (Trans), Luke LGBTQ+ Officer (Open). The matter discussed was the Stonewall letter.</p> <p>Q: Congratulations on your election, what are your main priorities for this year and do you have a strategy to get things done?</p>



	<p>A: My main priorities are the LGBTQ+ campaign. I'd like to do a campaign focused on non-binary identities in the second semester, I haven't formally planned this yet in terms of what this will consist of but I think it will be held in around February. I have a less formal plan to try to deal with transphobia issues that have been occurring in the university recently, specifically issues surrounding the Stonewall letter and deadnaming people on the student union websites. I will be looking at how to help students with such issues.</p> <p>Q: What do you have planned for LGBTQ+ student event?  A: That is a part of our Stand With campaign, so I have already booked out Y Plas for the end of February which will be our showcase event. The event is not specifically planned in terms of what will be happening yet but I would like to have some guest speakers there.</p> <p>Q: Any ideas of guest speakers?  A: Not specifically, I would like to get Lisa Powell to speak again. I would also like to include some student voices.</p> <p>Q: How do you anticipate the student engagement for the event?  A: It depends, a lot of the events we cross promote with CU pride which tends to get the word out really well. We have had some good turnouts so far. It is obviously hard to gauge post-COVID, but our showcase in 2020 was successful and we managed to get the word out.</p> <p>Q: Have you got any feedback from students from the events and activities in general?  A: I have not got anything too specific; I would like more feedback. Overall, we've had good engagement with our sexual health campaign where we gave out over 150 condoms over a couple of days, which is great. Committee congratulates Luke on getting the role.</p> <p><b>ACTION:</b> Planning Stand With campaign.</p>
Rebecca, Mental Health Officer	<p>Committee congratulates Rebecca on the great work done during the Mental Health Day Dinner.</p> <p>Question: How was the attendance for the Mental Health Day dinner?  Answer: Around 8-10 students turned up; there were some postgrad students and VP Societies turned up so it was a good time for students.</p> <p>Q: How is the podcast going?</p>



A: It's good; the second episode had some technical difficulties, so I am going to re-record it. That will probably come out next semester and then after that I'm hoping to make them monthly podcasts.

Q: How did the 'old school sports day' go yesterday? What was engagement like?

A: Myself and VP Education Gina were there but it wasn't as well attended as we would have liked, Marcomms were late on putting up the graphics. Two students popped in and out during the day and it was a good opportunity for SABs to spend some time together and it was good to destress and have the option to have a place for students to go.

Q: What are your plans for events are you doing a Valentines event?

A: So, as you know I'm doing Winter Wonderland tomorrow and I've been discussing with Hannah that I would like to do somethings for Valentine's Day. I think often people see Valentines negatively and for some people it's a really hard day. The idea is to have space for people to come in watch a movie, have some food, get to know each other and just give people a place to go if they don't have something planned.

Q: Congratulations on having so much done, how is the engagement going for your project on one-to-one conversation?

A: When someone emails, they sometimes just need a chat, often I get other emails from people who need help so I signpost where they can go like counselling etc. Some students just have no one to speak with and they want to rant so we go for a short walk and chat. I just take an hour out of my day to help them and let them rant and I can also signpost them, everyone that has done it has kept in contact and agreed to go the winter wonderland walk about tomorrow which is great. The students appreciate it.

Q: Is that separate from other Mental Health support?

A: So, I am not authorised to give support but I am trained as a wellbeing champion so I can signpost and refer people to the counselling service. I'm just a friendly place for people to rant.

Q: How can you and the Student's Union help get more student attendance?

A: Some of my events have been hit with Marcomms trouble or delayed I've been focusing on the Winter Wonderland Walkabout, my graphics for that were posted around 4/5 days before everyone else's. There only so much I





	<p>can do but I try to post everything straight away on Instagram and Facebook and I try to update my stories. In terms of what the SU can do its hard because I can't rush Markcoms because they are extremely busy and an incredible team. I do think that if was shared on the main SU socials and put on the graphics boards that would really help get it out there. Hoping as people see me more word will spread. I'm proud of the attendance of the Winter Wonderland Walkabout of as I don't have a specific demographic so I am proud of myself in terms of the turnout of this event.</p> <p>Q: Do you feel supported by the SAB officers in your role? A: They do their best and support in any way they can. The student voice team is always helping. We have a new buddy system which is great. They are very busy themselves so they can't always do something, it is working out really well now and I think it's only going to keep getting better.</p> <p><b>ACTION:</b> Winter Wonderland Walkabout.</p>
Vee, Mature Students Officer	<p>Question: How are the events for students coming along? Answer: Great, we are getting a lot of engagement and the Facebook page is growing quite quickly. I am trying to convert the Facebook members to membership in the SU.</p> <p>Q: What plans do you have in your role? A: I am planning on doing non-drinking socials. There is a tea and coffee meeting starting on Friday and from then on, we will be doing this regularly in the SU (Y Plas depending on numbers on CSL). I'm thinking about running a wellbeing event, especially for people staying for the festive period, maybe we will go to winter wonderland.</p> <p>Q: Have you any way of getting feedback from students on socials? A: So, the feedback I get is briefer and in person. I was thinking of getting a QR code attached to google form so I can get more detailed feedback.</p> <p>Q: How will you be giving out the costa vouchers? A: I teamed up with transition team this year who are providing the vouchers and mince pies and food, they will be making a speech. So, we already had a part 1 which was a zoom call and this is part 2.</p> <p>Q: Since we last met have you been able to reach more students? A: Our Facebook has gained 55 new members so we have a total of 955 members which means I can reach out to more people. The social</p>



	<p>membership has grown to 98 members and more people came to the last social as well which is great.</p> <p>Q: In the last meeting you discussed getting more socials with societies particularly comedy society?</p> <p>A: I have reached out but it's harder because I don't know if it would interest everyone. I think it would make more sense to do a broader one. It's hard to get societies on board so it's better at the moment to run my own events.</p> <p><b>ACTION:</b> Planning socials, festive wellbeing event.</p>
<p>Bryony, Women's Officer</p>	<p>Question: Great work with the pro-choice art night. How well do you think it went?</p> <p>Answer: I think it went really well. Roughly 90 people turned up which just showed how important having this space was. It was good to bring the Fem Soc and Women's Association together. A lot of people showed up and it was a great place for people to have conversation with people going through similar thing and to express themselves in a positive light.</p> <p>Q: How is the planning for International Women's Day going?</p> <p>A: It's the very early stages but I spoke with Fem Soc and they said they really wanted to make something exciting this year and celebrate a campaign that is more than just celebrating Malala. I want to get our students involved more. I have created a small committee of people who have joined the Women's Association, from Fem Soc and from the events that we have done and I have asked who has wanted to get involved. We are going to hopefully run an event on Tuesday the 8<sup>th</sup> of March where it's a showcase of expression and art and all things woman and female empowerment. So, in terms of plans it's just getting the committee ready at the moment but we are looking forward to it.</p> <p>Q: Sorry to hear the running group didn't go ahead. What was the issues for health and safety?</p> <p>A: It's difficult to make sure that we could organise this in a way where there are no health and safety issues, if something did happen then that would fall back on the Student's Union. When I saw that societies were already doing similar things to the running group, I didn't want to take away from them and just add more elements of complexity. In terms of safety in Cardiff there are bigger issues worked on there first is goes beyond my role.</p> <p>Q: Were you made aware about the health and safety issue by the sabbs?</p>





A: No, I might have been but that could have been when I was ill so I'm not sure.

Q: The Where Women Belong campaign looks like an excellent initiative, where is it at?

A: So, because of assessments and being poorly I've had to delay it a bit. I have a spreadsheet of about 20 people I have emailed. I need to send follow up emails which I'm waiting until after the Christmas period as it's a very busy time for everyone. I was thinking of doing features like blogs before the International Women's Day extravaganza as a promotion event for it. I've got 3 so I'm hoping to have at least 9-12 responses so I can get at least 4 blog pieces that I can put forward.

Q: Have you collaborated with the campaign officers to do some of these things?

A: I thought about it but recognised they have done so much already and I also didn't have the time to do it. I probably should reach out to them and share their events on my social media.

Q: What challenges do you anticipate in future events and are the sabb officers giving you enough support with projects?

A: Work from home has been announced has been announced as Plan B in England so that may be future challenge. Student safety was a big challenge this semester. A lot of people were reaching out and it's quite traumatic dealing with these things so I need to make sure to get more support on this aspect. In terms of the sabb officers, it's a yes and no but I have not really reached out to them. I know there is a new buddy system and I need to reach out more when it comes to big campaigns because my main focus this year has been on that merger.

Q: Do you feel there would be a lot of interest in running a women's safety forum?

A: Yes, it's a big topic now and it has always been in female circles, it's becoming a more mainstream conversation which is a good thing. I think there is definitely space for those conversations to continue to happen. We need to stop thinking that when we have a new safety measure in it's a perfect system because there are always new issues coming up. It's something we should do because even when there isn't a huge social media campaign these issues are still occurring every day. We need to make sure those voices are heard as they have been dismissed in the



	<p>past. There are example of this on Overheard.</p> <p>Q: Were you aware an MP had offered to come in and talk to women's forum. A: No.</p> <p><b>ACTION:</b> Planning International Women's Day and Where Women Belong Campaign.</p>
<p>Ayana, International Students' Officer</p>	<p>Question: I noticed you added a loose events calendar on your tracker that is great, when will that be finalised? Answer: I have a couple of meetings when we are back from the Christmas holidays so I just have to finalise these dates and put them on the calendar.</p> <p>Q: What is your goal for how often you hold events? A: It depends on when the socs are available because I'm hoping to collaborate with socs and focus groups so I'll talk to them but I'm hoping once a month next semester.</p> <p>Q: I saw your tracker before the last meeting about the bus ticket event and now it's gone what happened with this? A: The funding we were meant to get didn't come in on time. We have to postpone this until next semester.</p> <p>Q: Could you reflect this on your tracker? A: Yes, that's a good idea.</p> <p>Q: How many people are you expecting for your cultural event? A: I'm aiming for around 60-70 people but that up for discussion with other SAB officers.</p> <p>Q: Is the funding sufficient? A: Yes, it's £200 which is enough to cater for 60-70 people.</p> <p>Q: <i>Inaudible question</i> A: So, I have a call with the main focus group on Friday and maybe like next week I will do a revision week.</p> <p>Q: Do you feel you're getting enough support from the sabb officers? A: Yes, whenever I ask for help, they are great.</p>



	<p>Q: You updated your tracker yesterday, could you please make sure it's on time. A: Yes</p> <p>Q: Has the student support team got back to you? A: Yes, that has been clarified.</p> <p><b>ACTION:</b> None</p>
<b>Part 2 – Sabbatical Officers</b>	
Gina Dunn, VP Education	<p>Welcome and introductions.</p> <p>Question: Which social media platform provides most engagement? Answer: Difficult to track. I think for undergraduates it is Instagram. Twitter tends to be more for postgraduates, but Facebook if you post on overheard can reach a lot. But focus is probably on Instagram</p> <p>Q: Some allowance, wants to be done before January. Where is the funding coming from and is it going to be enough? A: The funding is a Wellbeing Grant from the Welsh Government. Taken a long time for them to tell us how much, what we can use it on ect. Senior management is working on it but not entirely sure. If not, I have some campaign budget.</p> <p>Q: Is there any consideration given for the different types of assessments and their standards? A: Not a lot of movement, but some there are requirements for published learning objectives along with how the assessments test those learning objectives. But it is still individually administered by lecturers and courses, so it is difficult. But hopefully the learning outcomes reflect that.</p> <p>Q: Ensuring that all lectures are recorded; what is the timeframe for this? A: It is an opt-out policy, and until the end of last month it was an opt-in policy. But they hadn't told anyone it was opt-in. So, I would like to get to a place where you cannot opt-out but for now it is in place to have opt-out and things are in place to review the policy. I will chase this up.</p> <p>Q: Safety Forum, why do you think it was not well attended? A: I think we did not do it soon enough. When issues started arising, I wanted to organise it, but it required coordination with the police and other</p>



services and marketing. So, it took a couple weeks and I think students lost interest in it as a policy priority. This does not mean it is not important just because it was not well attended. Obviously, I would have liked to have it sooner but since it involved wellbeing and sensitive information, teams needed to be there when that information was disclosed. Also tried to involve MP Anna, but as she was MP for Cardiff North, she wanted it Talybont North and it ended up being too complicated and could not be worked out, but I did reach out to her. We advertised event via the google form and some other avenues, but I was not too involved in that, but it could have been that. Maybe should have put it on my Instagram profile.

Q: Do you think students would have been more interested if the MP had come?

A: I don't know, I think there was the danger in making it partisan as she was a Labour MP, and I did not want to impose on students. But that combined with the other difficulties lead to it stalling.

Q: Would you consider still running another with MP?

A: Yes of course I am open to that. I will put it on my stories on Instagram and get some responses from students to see if they would like that. Congratulations on the success of Wellbeing Week

Q: Do you think MP political allegiance is important?

A: I think it could be. But I agree it could be an important opportunity for students. My understanding was more that she wanted to talk and explain what she was doing more than listen to students but could try and make sure there was a Q+A

Q: In person lectures? What could we be pushing for in the event of another lockdown and more restrictions?

A: University is pushing for more important teaching as of this week. It is positive that that is what the university wants to be doing. Second half of the question not sure. Good question, good thinking point and I will think on it.

Q: For the BLS college, how will you be doing past papers?

A: It is tricky, with what I have been told. They do a lot of multiple-choice questions, so they maintain a certain pool every year. I think it isn't great practice for them to do that but that is a separate problem. I want to at least ensure they have example questions and maybe I will push them to alter exam structures as they really should have access to past papers.



	<p>Q: Safety forum, did you speak to the feminist society prior?  A: Yes, we spoke to them and other groups including the leader of the 'Girls Night In' Campaign. We asked them what we can do, at this point we were already providing drinking toppers and searches and we listened when they said maybe don't do increased searches but yes. We had many meetings with them even prior to the safety forum.</p> <p>Thanked Gina for attending.</p> <p><b>ACTION: Chase up lecture recordings.</b></p>
<p>Orla Tarn, VP  Postgraduate  Students</p>	<p>Welcome and introductions.</p> <p>The committee congratulated Orla on the Wine and Cheese night and the volume of work you put in is much appreciated.</p> <p>Question: How did the night go?  Answer: 100 sign ups and 30 bottles and a steady flow. I think it went well.</p> <p>Q: Industrial action, can you walk us through your points?  A: First resolve, we want to publish a statement if and when strike action is performed. We want to be ready to go just in case and we have written the statement. Already have social media posts lined up. I think educating students on why the action is occurring is important and making sure we are there for events. Also want to make the student union a safe place for staff and PG students to show support. Working with the university to better the contracts for teaching and PG staff. We will update all our webpages and have updated business cards with new branding. I filmed a video today about the voting process and that should be going out soon once we know what is going on. Also working with NUS. We don't want this to be an ongoing issue for years to come so we want to help and get is solved now.</p> <p>Q: Unionisation of post-graduate students, apart from the UCU are there any other unions PGS can join?  A: Yes so, we specifically talked about UCU as it is the largest one and has a visible presence on campus. But yes, there are other students can join that is up to them and we just recommend that students join a union.</p> <p>Q: Value for money is schooling goes online?  A: Complaint's procedure is what we tend to use. Used to use Covid complaints procedure but now we have a generalised complaints</p>



	<p>procedure. We recommend students talk to student advice and get through the complaints journey to see if they can get a partial refund. It is difficult and we want to improve this process, so complaints are not sitting there. We also want to improve awareness of the system. There is also a lot of national work going on with NUS and other that we are working with.</p> <p>Thanked Orla for her work supporting CU Pride. Thanked Orla for attending.</p> <p><b>ACTION: None</b></p>
<p>Meg Somerville, VP Sports and AU President</p>	<p>Welcome and introductions.</p> <p>Question: Sports clubs, will you be working towards a standard disclosed fee for sports clubs or towards having a unified system? Answer: This question deals with the function of committees and how we run the AU. Decisions for that are in the hands of the committee not me. We tried to guide them along and tell them the best ways forward, but I cannot force them to. When that happens, we invite them in and talk to them and ask if they believe it is working but not much else. I will bring them in and brainstorm with those specific clubs on solutions to make the system better thought.</p> <p>Q: What are you doing to make joining sports clubs more accessible for students maybe struggling to joining clubs due to fees? A: The fee system was implemented before I joined. But now we have a two-tier fee system depending on what the teams use. We have another extra 15-pound fees. But we have had backlash from it and we are currently reviewing that. AU fees are capped at a max 55 pounds. Clubs pick their own membership fees, so we are talking to clubs about lowering their membership fees. But there is no fund to help support students who want to join but don't have the funds. If students emailed about that I would work with colleagues into finding a solution, but nothing has come up yet.</p> <p>Q: How was the November rugby match? A: It was not as good as I had originally wished. It was still a success, everyone who was there was very enthusiastic, and it was still a good crowd. I am aware the timing wasn't good for many students, and we are looking at running it again this year.</p> <p>Q: Did all sports societies have access to rainbow laces?</p>





	<p>A: We went through them ridiculously fast, and we called the manufacturing company numerous times about when we could get more. We went ahead and ordered them and then when they were supposed to be delivered, they called and told us they were out of stock. We reached out to other manufacturers, but none could deliver in time. We gave out the 200 pairs we had, and we are delighted so many teams wanted to take part.</p> <p>Q: Do you know how much was raised for the Movember campaign?  A: It was not my campaign I was just supporting the Movember rep, but I do not it was a huge success. I do not know the exact total, but I know Cardiff Uni had a high goal and we did very well.</p> <p>Q: Wellbeing charity event, where will the money go to?  A: Not so much a charity event raising money but more of a charity event raising awareness and generating support for this charity.</p> <p>Q: What is the background behind the proposal for the Joint sport fee?  A: Looking at combining the AU fee and the sports/gym fee. There are a lot of issues with it, but we are exploring it through students and student feedback. We asked students what they would like to see improved, would they be willing to contribute to that and whether students were willing to contribute to that. Students were willing to contribute but were not super supportive of a joint sport fee. We are running a focus group that will hopefully provide us with some more information moving forward.</p> <p>Thanked Meg for attending.</p> <p><b>ACTION: Meet with committees about standard disclosed fee.</b></p>
<p>Seb Ripley, VP  Heath Park  Campus</p>	<p>Welcome and introductions.</p> <p>Question: December 4<sup>th</sup> how did it go?  Answer: We lost the varsity for the first time in its 8-year history. In terms of what we wanted to get out of it we think it was a success. It ran well and it had positive feedback. We feel we had developed community as everyone watched every other team. Operationally well, results less well.</p> <p>Q: Zero tolerance policy on sexual harassment. Any movement?  A: Still a work in progress on that. We were busy with AGM work and so not really any movement.</p>



	<p>Q: Software for placements, any collaboration with jobshop?  A: There is a system using job shop platforms. There are several different kinds of placements. This software looks to eliminate some issues such as telling you about allocation and its location. Contact information for clinical staff, protected characteristics and a finance module but the university have not purchased that. I sit on the steering groups, and I also go to the workshops. Medics seemed less excited by the software but still going ahead.</p> <p>Q: Student rep system, can you tell us more about that?  A: Rep refresh, will be run by Tali and will involve the consultation with reps. The process will start taking place in January, there is a bit of distrust on behalf of the university of the rep system so will have to take it back to the bare bones.  Requested added details on Tracker as other Sabs have more details.  A: Will look at other trackers such as Orla to make sure that details are sufficient.</p> <p>No more questions.  A: Want to add some details about projects. Hannah has been an amazing support on my projects as well as Vee and Rebecca. So wanted to thank them.</p> <p>Thanked Sebastien for attending.</p> <p><b>ACTION: Student Rep system</b></p>
<p>Hannah Doe, SU President</p>	<p>Welcome and introductions.</p> <p>Question: What social media provides most engagement?  Answer: Depends on the demographic of students aimed at. Mature students and PG do well on Facebook and twitter. But stories do well for undergraduates. So all platforms do well for different students.</p> <p>Q: What are you planning to achieve with the internship program?  A: We want to support them in terms of their career journey. There is plenty of support for academic but not a lot for career. We want to bridge the gap between education and careers. We want to provide students with experience and knowledge so they can be confident in the job markets and what they want to do.</p>



Q: Only one item on your tracker has been updated. Why?

A: I was on leave last week so did not have much time. Also been very focused on AGM and meeting the AGM. These things have not been aligned with my tracker. I do not want to put things on for the sake of it, but I am very happy to add more specifics if it makes it easier for you guys and the scrutiny process.

Q: What things are you looking to change in departments for the internships?

A: Looking at what programs have interns, do they need it, was it beneficial and how did it work. So really looking at the gaps, and funding to ensure it works. So, if it is going well in advice, how can this be followed in other departments.

Q: For the development of the third floor as a socialising space, what role would it fulfil specifically?

A: New CSL has a large study space, and we don't want to replicate something that is already there. We want to develop new spaces to meet different needs. We have new funds, and we want to hopefully use this to make the space in the SU completely different to how you have seen it. We want it to be a very social students for students to go to enhance their experience. Really want to make it a social centre. So, students can go and enhance their experience. Such as including cinematic spaces, and social spaces and workspaces to provide what is not on offer right now. The university currently uses it for language teaching for post-graduate spaces. Cause the university owns the building and we rent it out.

Q: What is the university using the 4th floor for?

A: The university uses it for language teaching for international students, mainly post graduate. Because the university owns the building and we rent it off them, but it is a long lease. But we did a section trade and we got significant financial benefit as well.

Q: How much funding is there left from the university fund for this?

A: A lot of it was used to develop the lounge and surrounding rooms. Maybe a 100 00 left to develop but not 100% sure. I will check on this for you.

Q: With the safety forum, why do you think it was not well attended.

A: We had a lot of interest in it. I think in terms of turnaround for planning



the size of the event and in terms of restrictions for the event. We contacted everyone individually. We had a form and had over 100 signs up for it, and for the forum we had a maximum capacity of 60 people and even after we contacted everyone we only had 10 responses and then last minute drop outs. It is quite often that students ask for things but do not get engaged when it comes around to it. So it could be that we didn't communicate well, students lost interest/had less concerns, maybe it was that because it was later some of the issues were resolved.

Q: Where did you advertise for it? And could you have made the event larger?

A: Maybe issue was that the limited spaces meant we didn't want to promote to widely, but we did invite those who expressed they actually wanted it. We were already using our biggest venue and external stakeholders had brought up safeguarding in terms of covid, so we did not want to dramatically change the size of the event. If the feedback from students suggest they still want it, it is definitely something we can still do.

Q: What are your thoughts on bringing an MP in to speak with students. Do you think there would be more interest from students with an MP in attendance?

A: I know that Gina is talking to an MP. I think it depends on the relevance and importance. It is always great to hear from external stakeholders, but it is something we need to look into to see if they would like to meet her. Especially as I believe she isn't from our riding, but it is great to always have external perspectives. Also, important to look into whether she wants to talk to students or simply talk at our students.

Q: I know a lot of students were disappointed the forum did not happen.

A: It did happen, we stayed behind and let everyone who wanted to talk the chance to listen. The police came and everything and we had extra staff in as well. Gina called every nightclub in Cardiff and Sabs put so much work into making the event work and be positive. It was devastating that it had such low student attendance.

Q: Where was it posted?

A: The main account has the biggest reach and we put it out on that, and it did not have much impact.

Q: Would you be willing to put it on again?



	<p>A: Yes, I would definitely put it on again. We would have to look at interest and other things but yes would love too.</p> <p>Q: We held an informal meeting with CU Pride and LGBT. They reached out to you twice and received no response until last Monday. Why did they not hear from you till then?</p> <p>A: The first email was sent during freshers, so I went to respond to them in person during the fresher's fair to ensure that things were put in place to address the situation. What kind of support can be put into place for staff, officers ect. So, I did follow up with them but just not by email. I can do written form, but I thought it I thought it was better to occur in person. The second email, I spoke to them about the apology and situation that took place and what can be put in place for training. We are following through on the AGM motion as well and drafting and LGBTQ action plan as well. We will be putting in place measure to better communicate with them about what was done.</p> <p>Thanked Hannah for attending.</p> <p><b>ACTION: Update SU lounge development and LGBTQ action plan</b></p>
<p>The committee members discussed the potential calling of another extraordinary meeting. They concluded that this would be decided via email.</p>	
<p><b>MEETING ENDED</b></p>	

Note: The meeting was continued on Tuesday 14<sup>th</sup> December for Chris Grieve (VP Societies & Volunteering) and Charlotte Towson (VP Welfare & Campaigns) who were unable to attend the original Scrutiny date. An extraordinary meeting was also called for this date, with Hannah Doe being invited to answer additional questions.

