

Heath Park Executive Committee

Friday 12th December 2025, 5pm – Hybrid (3B & Microsoft Teams)

Attendees

Present

Harish, Lily, Lubna, Srushti, Michael, Sarah

Apologies

Paige, Mohammed, Maya

?

Nishma, Osa, Rheshmita,

Assigned Secretary

Joshua

Key:

Red = Committee to Action

Green = VP Heath to Action

For note – Information spoken about in the meeting.

Discussion – To discuss information and thoughts.

Decision – To come together and make a decision amongst the committee.

Future Action – An action needs to be taken between the current meeting and the next.

Agenda Item	Minutes	Type of Item



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Welcome and Lanyards – 5:05pm	-5 to 5 and restorative question, Lanyards Given Out	/
Confirmation of last meetings minutes and attendance – 5:10pm	Minutes Confirmed	Decision
Accountability Panel Nominations – 5:15pm	Sarah and Srushti (Harish as backup)	Decision
Q & A questions – 5:25pm	<p>Populating WhatsApp Group with questions</p> <p>These will then be added to the heath park website</p>	Discussion
Revive old CMC Sports and Social Club – 5:30pm	<p>Joshua to find out what's going on</p> <p>Unlikely due to demolition approval granted</p>	Discussion
Heath Park Pantri – 5:35pm	Approved and will open in (hopefully) January	For note
Heath Park Mailing List – 5:40pm	<p>Dean / college education manager – sent out to schools</p> <p>Student reps from heath schools</p> <p>Heath Park Network</p> <p>Instagram</p> <p>Monthly email</p> <p>More physical posters – for higher stake events</p> <p>Confirmed</p>	Decision
Vending Machines – 5:45pm	Head of catering looking into planograms of vending machines, looking at cheaper products for students	For note
Locker Rooms – 5:50pm	Move to next meeting	Discussion
Placement Packs What's Useful – 5:55pm	<p>A5 notebook</p> <p>Fidget toy / stress toy</p> <p>Gloves (sterilised)</p> <p>Little packet of wet wipes / hand sanitizer</p> <p>Welsh flash cards</p> <p>Contacts for transport</p> <p>Herbal teas / coffee sachet</p> <p>Pen torch</p> <p>Snacks:</p> <p>Protein bar</p> <p>Electrolytes packet</p> <p>Tic Tacs / mints</p>	Discussion
Heath Park on Tour: Help! – 6:05pm	Exec committee approves of this idea Lily in Newport – pilot?	Decision



	Send out in email for volunteers	
Group Photo – 6:10pm	Make the effort to have January meeting be in person and for maximum attendance so we can take a photo	/
End – 6:15pm	<p>Therapy dogs nearly confirmed – Yay! /</p> <p>New campaign idea – Press Pause, what events would you like to see?</p> <p>Collection of events – give out something, 15-minute events etc.</p> <p>New Heath Park SU set up:</p> <p>Hub:</p> <p>Back end of hub – Pantri</p> <p>Front end of hub – activation style for pop ups</p> <p>Cupboard – storage</p> <p>VP Heath – student advice office, drop-in's</p> <p>Orange room – may be refreshed or changed for heath park campaign officers</p> <p>Cochrane building cupboard – society and club storage</p>	

Action Log:

Action	Progression	Status
Questions for Q&A Section on HP webpage	Members to write questions in WhatsApp group	In progress
Handbook	Joshua to write handbook for committee	In progress



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Heath Park representation policies	Joshua to bring to committee once completed	On hold
Take photo of group	Will be done in January	On hold
How many Heath Park students attended AGM	Joshua to Ask Tali	On Hold
Vending machines	Joshua has asked head of catering to review prices; she is in progress of doing this.	In progress
CMC sports and social centre	Joshua to find out what's going on with the building	In progress
Heath Park on Tour student-led events	Email for volunteers for Heath Park on Tour events	On Hold
Press Pause event ideas	Members to come up with 15-minute event ideas for Heath Park students during spring exam period	On Hold



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