

# **Cardiff University Students' Union**

## **Undeb Myfyrwyr Prifysgol Caerdydd**

### **Student Members' ANNUAL GENERAL MEETING of Cardiff University Students' Union THURSDAY 23<sup>rd</sup> NOVEMBER, 2017 18:00, GREAT HALL, STUDENTS' UNION**

#### **AGENDA**

<b>1. Welcome</b>	
<b>2. Minutes from AGM 2016</b>	P2
<b>3. Lapsing Policy</b>	P12
<b>4. Annual Report 16/17</b>	P13
<b>5. Financial Report 16/17</b>	P14
<b>6. Affiliations</b>	P21
<b>7. Open Questions to the Trustees</b>	
<b>8. Tabled Motions</b>	
I. Muslim Students to be better represented by the Students' Union	P22
II. Make Cardiff University Students' Union a Living Wage Employer	P23
III. Students consulted at every level: A seat on UEB	P25
IV. Real financial support for postgraduates in need	P27
V. Changes to VP Societies and VP Welfare	P29
<b>9. Notice of Elections</b>	
<b>10. Any Other Business</b>	



## ITEM TWO

**Student Members'  
ANNUAL GENERAL MEETING  
THURSDAY 24<sup>th</sup> NOVEMBER, 2016  
18:00, GREAT HALL, STUDENTS' UNION**

Agenda Item	Notes
1	<b>Welcome</b>  KB welcomed students to meeting and explained content and proceedings. Encouraged students to stay for the entirety of the meeting and commented that students can contribute in English and Welsh. Explained that procedural motions can be submitted.
2	<b>Minutes from AGM 2015</b>  <i>Minutes Approved</i>
3	<b>Lapsing Policy</b>  Student Voice – 2013 Time to Change Pledge - 2013 Muslim Students to be better represented by the Students' Union - 2013 Amending the role of the Welsh Students' Officer - 2013 Bilingualism Policy – 2013  KB explained that these can be resubmitted at Student Senate.
4	<b>Annual Report 15/16</b>  Sophie Timbers (ST) explained that Cardiff University Students' Union (CUSU) is independent from Cardiff University and described some achievements which can be found on the students' union website.



	<p>John Panker asked why CSL have been saying they are the only agency not to charge fees.</p> <p>ST replied that was the case as advised by promotional material but this will be investigated and not promoted if false.</p> <p>Matthew Procter (MP) asked if students should vote to accept the annual report and how students can be expected to hold it to account when it is not provided to Senate.</p> <p>ST replied that it is for information only and is approved by the Board of Trustees.</p> <p>Isaac Collins commented that many students are struggling financially and £20 million was made in profits last year by Residences. Asked what CUSU is going to do about this and why students aren't paid the minimum wage yet.</p> <p>ST replied that the Residences motion will be discussed in a later motion and the University has to increase residence fees in general, but we don't want that to be an issue and for student rent to increase. The SU are paying National Living Wage which is set by age, but CUSU pay it even if students are under 25.</p> <p>Speaker Unknown commented that Jobshop's policy of first-come, first-served doesn't help everyone and there should be a better way of offering the jobs and targeting those who need the financial help.</p> <p>ST replied that tCUSU does its best to provide opportunities to students. If a student has hardship there are resources for financial help, like the advice service.</p> <p>MP commented that the AGM isn't here to make the Officer team look good, it is to pass policy. Asked why students have to listen to data.</p> <p>ST commented that the Annual Report is to highlight how much great work goes on throughout the year.</p>
5	<p><b>Financial Report 15/16</b></p> <p>Cardiff University Students' Union CEO explained that due to developments in CUSU's building, the financial performance was poor. There is a £2.8 million loss but it is due to the consolidation where historical deficits had to be put together. Explained that there are now three different companies as this is more tax efficient and similar to NUS operations. CUSU - roughly to budget, with some overspend in sports and societies but this reflected</p>



	<p>additional participation  CUSL - trading loss of £20,000 came due to significant write-offs.  CV - performed well with a small budget</p> <p>CEO explained that the SU fell into net current liabilities and negative total assets for first time as a result of efficiency savings, increasing commercial rent from the ground floor and an increase in student-staff costs due to National Living Wage implementation. The charity also owes £2.7 million in pension deficits, payable over 17 years. Explained that Cardiff University gave CUSU the money to raise income for the redevelopments. The next financial project is the Centre for Student Life.</p> <p>Seth commented that at the AGM last year a record profit was described and asked if CUSU could guarantee students won't be affected by these losses.</p> <p>CEO replied that £156,000 profit was made last year, it wasn't a record year and it made a loss after VAT. Explained that any efficiency savings this year won't affect day to day delivery for students.</p> <p>David asked if the £2.8 million will trickle down and affect students.</p> <p>CEO replied that it is not really a loss as it comes from consolidating companies and it will be paid off like a mortgage over the next 17 years. CEO is confident it won't affect day to day running of SU.</p>
6	<b>Affiliations</b> <i>Affiliations Pass</i>
7	<b>Open Questions to the Trustees</b>  KB explained that the Board of Trustees is 15 people; seven Sabbatical Officers, two University nominated, three external trustees, and three student trustees.
8	<b>Tabled Motions</b>  i) <b>Student Accommodation – Equity over Profit</b>  Proposed by: Matthew Procter Seconded by: Izaac Collins <i>Speaker For</i>  MP explained that the motion addresses 3 main points; profiting from 1st years, lack of



	<p>provision and encroaching private sector provision. Accommodation shouldn't be for profit, it should be for equity and the university makes £20 million profit over 5 years. The University recruits more students through clearing but doesn't have a contractual obligation to house them. The University leans on private companies but this was not an acceptable solution as said companies charge a lot more. There is no Cardiff University Students' Union policy on accommodation.</p> <p><i>Speaker Against</i></p> <p>Tim explained that he wants to go to a University that is well funded, where staff are properly paid and there are good facilities. Noting that if the University doesn't make a profit on 1<sup>st</sup> year accommodation and loses £20 million over the next 5 years, the question would be raised of which services the university would remove or reduce. Halls are not for everyone, students can look on Gumtree or Spare Room and can meet people or make adaptations. Compared to many universities, Cardiff's accommodation costs are low. Further noting that first year students can make their own decisions</p> <p><i>Questions</i></p> <p>Dan asked what MP suggests as a proposal.</p> <p>MP replied that the sabbatical officers can lobby the University to implement this policy.</p> <p>Andrew Rimer asked what the £20 million in profit was spent on and what would be cut.</p> <p>MP explained that the University doesn't release detailed accounts but spends £1 million a year on advertisement and £9 million a year for debt we have accrued.</p> <p>Speaker Unknown asked if there was a contingency plan if all University accommodation is full.</p> <p>MP explained that there is a contract with Liberty Living that creates a discount, but it is still not comparable. The solution is University owned and built accommodation.</p> <p>India Moore commented that MP said it was bad that students couldn't view private accommodation and don't know the people but that is the same for University halls.</p> <p>MP acknowledged this but commented that in halls your landlord is the University and you are in a suitable environment.</p> <p>James Smith commented on AGM resolves 1 and asked if this policy will include 1<sup>st</sup> year postgraduates.</p>
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	<p>MP explained that it is aimed at 1<sup>st</sup> year undergraduates, any motion on postgraduate options can go through Senate.</p> <p>Usman Bukhari (UB) asked if the University would have to buy all student housing as there are other universities in Cardiff.</p> <p>MP responded that the University built Talybont Gate two years ago, it just doesn't want to spend money.</p>
	<p style="text-align: center;"><i>Second Speaker For</i></p> <p>Seb explained that the market has raised costs of second and third year rented accommodation and Cardiff University must take a stand against this as students are struggling to eat and cope. Further noting that the University has a surplus, and asked where priorities should be either, the university bank account or students?</p> <p style="text-align: center;"><i>Second Speaker Against</i></p> <p>UB explained that University accommodation will cost £X, if they want to go elsewhere the University will realise the price is too high and services are not acceptable and they can respond themselves. There are housing issues, but these can't be resolved with everything under one roof.</p> <p style="text-align: center;"><i>Third Speaker For</i></p> <p>Seb explained that this is important as doubling in accommodation prices and admin fees by private providers is not good.</p> <p><i>Procedural Motion Raised by MP to go to a vote</i></p> <p style="text-align: center;"><i>Speaker for Procedural Motion</i></p> <p>MP commented that there is limited time for AGM to continue and there are other motions tonight.</p> <p style="text-align: center;"><i>Speaker against Procedural Motion</i></p> <p>UB commented that people still want to speak.</p> <p><i>Procedural Motion Passes</i></p>



	<p style="text-align: center;"><i>Summation</i></p> <p>MP commented that the policy is good and don't listen to the free market.</p>
	<p style="text-align: center;"><i>Motion falls</i></p>
	<p><b>ii) Mental Health Campaign Officer</b></p>
	<p>Proposed by: Chiron Hooson      Seconded by: Scott Place</p>
	<p style="text-align: center;"><i>Speaker For</i></p> <p>CH explained that there is a huge scope of Mental Health issues (1 in 4 people) and the support structure does a great job, but the University can move forward and tackle mental health issues better. This position will enhance student experience and show a future plan to move forward. This motion creates a new platform to focus efforts in combatting mental health, it is unchartered territory but that is the nature of new ideas.</p>
	<p><i>Speaker Against</i></p> <p>Charlie Knights explained that as the current Disability Officer, this role will be split. He explained that he has been supporting you and worked with the VP Welfare, running a campaign to 'Stop the Stigma'. Most campaign funds come from VP welfare, not the Campaign budget and this motion would split the budget more. Doesn't want to see a position where one role becomes unelected.</p>
	<p><i>Questions</i></p> <p>Joey Harrison (JH) asked for clarification on resolves 2 and 3, who the figureheads would be and what the support network would include.</p> <p>CH replied that this would be left to the elected officer team and also Student Voice. If this was in place for February elections, we would make sure that both positions were run for and then training before September.</p> <p>JH also asked about point 3.</p>



	<p>CH replied that the Board of Trustees would need to be consulted if this motion passes.</p> <p>Isaac commented that notes 6 omits trans people and asked if they could be included and if it be better to put more money into Student Support.</p> <p>CH agreed and replied that this needs to be recognised. Disabilities Officer has a broad remit so it is important to have a Mental Health campaign officer.</p> <p>Scott asked if one position was unfilled, could the other take on both roles.</p> <p>CH commented that this has been answered.</p> <p>Rafael asked how we will ensure that this new officer will be well known.</p> <p>CH replied that Campaign Officers need to be better known and Sophie is working on an action plan. Students are very engaged with mental health and this will only increase, it also encompasses lots of minority groups represented by other Campaign Officers.</p> <p>India Moore asked how the issue of splitting the role and budget issue could be resolved.</p> <p>CH commented that Campaign Officers are given £100. This isn't splitting the role, Disabilities Officer will stay the same and still have a remit towards mental health. The 2 officers could work together with the budget, it's not exactly 50:50.</p> <p>Isaac asked if CH thinks this would help tackle more issues.</p> <p>CH replied that mental health among students is a huge problem and this shows that this is well needed.</p> <p><i>Second Speaker For</i></p> <p>Emmaline Rice explained that disability has an effect on mental health but mental health is not only a disability. Charlie has done a great role but it's offensive that he thinks that no one would run for physical disabilities. This motion could set a precedent for other Students' Unions.</p> <p><i>Second Speaker Against</i></p> <p>Luca commented that this motion is brilliant but needs refining. Everyone should have a voice and last year lots didn't know who to go to. For now we should table this motion and</p>
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	<p>revise it, as this is a big proposal.</p> <p><i>Summation</i></p> <p>CH commented that 54% of students with mental health issues didn't seek help and 40% feel nervous. To break these barriers, it needs to start with Cardiff University Students' Union and AGM. It was noted that AGM can create an engaging and supportive environment and this will get us one step closer.</p> <p><i>Motion Passes</i></p> <p><b>iii) Challenge don't Censor</b></p> <p>Proposed by: James Daly Seconded by: Matthew Jenkins</p> <p><i>Speaker For</i></p> <p>JD explained he wants to protect free speech and as an academic institution, this is a place to challenge ideas. This is a way to protect minorities, to stop views being upsetting or offensive. No students should be censored and the SU condemns the NUS views on these platforms.</p> <p><i>Speaker Against</i></p> <p>Rafael explained there are many instances where individual's rights should be protected. For instance, given the rise of populist politicians, Britain First want a platform to talk. We shouldn't incite violence and a platform legitimises their point of view. When genuine fascists have the right to speak it validates their point and we stand to say no against fascist views.</p> <p><i>Questions</i></p> <p>Anna Russell asked at what point an opinion become damaging and when do you stop.</p> <p>JD replied that it becomes damaging when it isn't challenged. We say no within the law, hate speech and inciting violence.</p> <p>Andrew Rimmer asked if inciting violence will be prevented and if validity should be given to ideas, by having a debate.</p> <p>JD replied that the law is where the line is and debate is where the final decision should</p>
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	<p>be made on views.</p> <p>Jack commented on believes 7 and asked how it will be challenged.</p> <p>JD replied that external speakers won't be covered in this but any speaker needs a counter-speaker.</p> <p>Ben commented that the Women's Officer tried to no platform Germaine Greer and asked what point free speech becomes more important than stopping hateful views.</p> <p>JD replied that the University chose to ignore the policy and she spoke anyway. It doesn't breach the law in inciting violence or hate speech.</p> <p>MP commented that this motion ignores the concept of cost and asked if this motion would encourage spending of SU money.</p> <p>JD replied that it doesn't apply to external speakers.</p> <p>Niko Ciecienski-Holmes asked for clarification that this policy is only referring to students on campus and not external speakers.</p> <p>JD confirmed this.</p>
	<p style="text-align: center;"><i>Second Speaker For</i></p> <p>Ben explained that limits to freedom of speech are even more offensive. If one disagrees with what another says, there is still the right to say it. Further noting that silencing others could be considered fascism and that is the responsibility of everyone to create a better argument than those who are being disagreed with.</p> <p style="text-align: center;"><i>Second Speaker Against</i></p> <p>Beth explained that the sign says 'get involved' and asked how we can encourage members to not be involved. University doesn't have to give speakers that promote hate the platform as there are so many different people and members could feel scared.</p> <p style="text-align: center;"><i>Summation</i></p> <p>JD explained that this applies to student speakers and is not arguing that we should listen to people with ignorant remarks and accept them, any comment should be challenged.</p>



	<p><i>Motion Passes</i></p> <p><b>iv) Being A Zero Tolerance Union</b></p> <p>Proposed by: Emily Broad Seconded by: Oliver Canning</p> <p><i>Speaker For</i></p> <p>Emily Broad explained that this is an extension to the Zero Tolerance Harassment policy in the SU. Noting the 2015 policy is good but currently only refers to sexual nature, not harassment as a whole and only applies within the walls of the SU. Wants to keep the policy outline intact, but extend to all harassments and extend the remit beyond the walls of the SU building. It is important that there is a disciplinary policy but a separate policy is necessary.</p> <p><i>No Speaker Against</i> <i>Questions</i></p> <p>Speaker Unknown asked how far this extends and if it would go above the law.</p> <p>EB replied that we would not go above the law, as that is illegal.</p> <p><i>Motion Passes</i></p> <p><b>v) Periods in Poverty</b></p> <p>Proposed by: Fiona Munnely Seconded by: Jessica Martyn</p> <p><i>Speaker For</i></p> <p>Fiona Munnely explained that this is a student-led project to provide menstrual projects for everyone. Various universities give products, the Homeless Project in London attracted 111,000 signatures and a donation drive in Durham got 16,000 individual donations in 3 days. A questionnaire for Cardiff University students said 100% would donate if bins were present and have liaised with local charities and they have shown support. The Environmental and Ethical and the Women's Officers will communicate and lobby funding for this, and overcome any obstacles to ensure the project is successful. Asked for one donation point in each School and in the SU by March 2017.</p>
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	<p><i>No Speaker Against</i></p> <p><i>No Questions</i></p> <p><i>Motion Passes</i></p>
9	<p><b>Notice of Elections</b></p> <p>KB explained that nominations open today for elections in February and that there are 7 Sabbatical Officer and 10 Campaign Officer positions available.</p>
10	<p><b>Any Other Business</b></p> <p>KB instructed students to leave their headsets in the blue bins on their way out and thanked all for attending.</p>

## ITEM THREE

The following motions passed at AGM have expired since the last AGM. These are presented for information only.

Palestine University Twinning	Passed 27 <sup>th</sup> November 2014
Recognise the state of Palestine	Passed 27 <sup>th</sup> November 2014
Improving Postgraduate Representation	Passed 27 <sup>th</sup> November 2014
Student Media Restructure	Passed 27 <sup>th</sup> November 2014

Please see this section of the website for all policies - <https://www.cardiffstudents.com/your-voice/policy/>



## **ITEM FOUR**

Students' Union President, Hollie Cooke, will present the key messages from the report significant developments, achievements and changes within the organisation for the 2016-17 academic year.



## ITEM FIVE

# **Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd**

Limited by Guarantee

## **Trustees' Annual Report & Consolidated Financial Statements**

for the year ended 31<sup>st</sup> July 2017

**Summary version for the Student Members' AGM – for the full version visit:  
<https://www.cardiffstudents.com/about-cusu/governance/financial-statements/>**

Registered Charity Number 1137163 Registered Company Number 07328777



## **OBJECTIVES AND ACTIVITIES**

The objects of the charity are the advancement of education of students at Cardiff University for the public benefit by:

- Promoting the interests and welfare of students at Cardiff University during their course of study and representing, supporting and advising students;
- Being the recognised representative channel between students and Cardiff University and any other external bodies; and
- Providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its students.

In shaping the Union's objectives for the year and planning its activities, the Trustees have considered the Charity Commission's general and relevant supplementary guidance on public benefit. In pursuit of these aims for the public benefit, the Union has established departments and services for use by its members and works with the University and other organisations on behalf of Cardiff University students. During 2016/17, participation in Union activities rose to an all-time high of 22,101 (2015/16: 20,484) students engaging in 19 participation areas. The Union has achieved record highs in four of the last five years. Student satisfaction remained between 87% and 89% across the Union's internal and external survey results and the Union was named as one of the top four UK students' unions in the Which? University guide. A comprehensive and numerical breakdown of the Union's activities can be downloaded from: [www.cardiffstudents.com/about-cusu/governance/annual-impact-reports](http://www.cardiffstudents.com/about-cusu/governance/annual-impact-reports).

The Union sets its long-term priorities according to its strategic plan, reviewed periodically and informed by research undertaken with Cardiff University students. The Trustees consider the strategic plan when setting the Union's annual objectives, articulated in a balanced scorecard and pursued by Trustees and Union staff. In 2017/18 the Trustees intend on developing and launching a new strategic plan to run until at least 2021. A copy of the Union's current strategic plan can be seen at: [www.cardiffstudents.com/about-cusu/plans](http://www.cardiffstudents.com/about-cusu/plans).

The Union provides a long-standing framework of grant funding for affiliated student sports clubs and societies of the Union, in accordance with the provisions stated within the 1994 Education Act. In 2016/17 the Union allocated grants to these groups totalling £66,291 (31 July 2016: £101,603).

The Union makes use of volunteers, who in most cases are also beneficiaries, to achieve its objectives. Volunteers are engaged in activities such as inducting new students into the University, supervising social, cultural, sporting and recreational activities and in representing students to the University and external bodies. The Union has not conducted an exercise to identify the number of hours' volunteers contribute or its staff equivalency.



## **ACHIEVEMENTS AND PERFORMANCE**

The Union's significant activities, achievements and performance is articulated through its progress against its top-20 balanced scorecard objectives. In 2016/17, 10 of the 20 targets were achieved, with two partially achieved and eight not achieved / deferred until 2017/18. Statements of performance against these targets and an assessment of staff time and financial resources used to achieve these objectives can be downloaded from: [www.cardiffstudents.com/about-cusu/governance/annual-impact-reports](http://www.cardiffstudents.com/about-cusu/governance/annual-impact-reports)). The Trustees take due regard of the positive and negative factors internal and external to the Union when setting its plans and dedicate two days a year to this activity.

No material fundraising, investment or spending to raise future income targets were set or undertaken during the year.

## **FINANCIAL REVIEW**

The Statement of Financial Activities is set out in the financial statements. The Charity's total income amounted to £3,050,084 with total expenditure of £2,944,444. Overall this resulted in a net year end surplus of £105,640 in the Charity.

At 31 July 2017 the Union's free reserves (i.e. unrestricted funds not represented by fixed assets) amounted to £75,195 (31 July 2016: £-23,645) and the Trustees are satisfied that the Union has a sound financial base from which to pursue its objectives and activities.

The Union's trading subsidiary, CUSL, continued to grow its income in 2017 with turnover of £3,975,803 (31 July 2016: £3,663,405). Overall the trading company made an operating deficit of £123,574 (31 July 2016: £-884,600), after charging depreciation of £685,467 (31 July 2016: £693,277), with £601,960 arising from the depreciation of the Union building. During the year the company's pension liability was reappraised and at the Year End increased to £4,427,963 (31 July 2016: £2,663,371). The deficit principally arises from the company's future obligations towards the Students' Union Superannuation Scheme (SUSS) pension scheme, which was closed to future accrual in 2011. The directors are satisfied that it has the funds to meet the obligations to the fund as they fall due over the life of the scheduled deficit recovery plan up to 2033.

During the year the subsidiary company wrote off irrecoverable VAT amounting to £103,411 due to a valuation disagreement between the Union and HMRC. Future negative one-off adjustments are not expected in future. The directors expect that the company will generate an operating profit and cash surplus in 2017/18, before depreciation charges relating to the Union building are considered.

### ***Reserves Policy***

The Trustees annually review the Union's reserves position and set targets for reserves levels in accordance with the future needs should funding not be available from the principle funding source. The Union's reserves policy states that the Union will budget to achieve surpluses of £280,000 from its consolidated



activities annually to build unrestricted reserves to £1.3M by 2023.

The Charity's total funds in reserve is £75,195 (31 July 2016: £-23,645) and at £-47,758 (31 July 2016: £-486,170) when consolidated. The Union's doesn't hold any restricted reserves within the Charity or consolidated.

### ***Principal Funding Sources***

The principal funder is Cardiff University, via its support for the Union and CUSL.

### **PLANS FOR FUTURE PERIODS**

The Union's strategic plan – Working with every Cardiff student to enhance their university experience 2014-17 – was developed during 2013/14 after consulting students, the Union's staff and Cardiff University. The plan contains seven goals: Understanding our students; Developing our students; Having a positive impact on the University and the wider community; Building the Heath Park student experience; Maintaining a sustainable organisation; Creating sector-leading facilities; and being excellent at what we do. The plan can be downloaded from [www.cardiffstudents.com/our-plan](http://www.cardiffstudents.com/our-plan). The Union intends to launch a new strategy during 2017/18 to run until at least 2021.



## CARDIFF UNIVERSITY STUDENTS' UNION

CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

### CONSOLIDATED AND PARENT CHARITY STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

Note	Consolidated (restated)				Parent charity	
	2017		2016		2017	2016
	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted
	Total Funds	Total Funds	Total Funds	Total Funds	Total Funds	Total Funds
<b>INCOME AND ENDOWMENTS FROM:</b>						
Donations and legacies - Block grant	<b>1</b>	2,806,000	2,666,000	1,206,000	1,206,000	
Donations and legacies - Gift of net assets	<b>2</b>	-	11,527,476	-	-	
Other trading income	<b>3</b>	3,975,803	3,663,405	-	-	
Charitable activities	<b>6</b>	1,856,250	1,600,598	1,844,084	1,591,850	
Investments	<b>7</b>	418	878	-	-	
<b>Total</b>		<b>8,638,471</b>	<b>19,458,357</b>	<b>3,050,084</b>	<b>2,797,850</b>	
<b>EXPENDITURE ON:</b>						
Raising funds	<b>8</b>	7,657,085	6,168,701	-	-	
Charitable activities	<b>9</b>	2,946,176	2,806,570	2,944,444	2,798,698	
<b>Total</b>		<b>10,603,261</b>	<b>8,975,271</b>	<b>2,944,444</b>	<b>2,798,698</b>	
<b>Net Income/(expenditure) and Net movement in funds</b>		<b>(1,964,790)</b>	<b>10,483,086</b>	<b>105,640</b>	<b>(848)</b>	
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward	<b>20,21</b>	10,484,280	1,194	346	1,194	
Total funds carried forward	<b>20,21</b>	<b>8,519,490</b>	<b>10,484,280</b>	<b>105,986</b>	<b>346</b>	



## CARDIFF UNIVERSITY STUDENTS' UNION

CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

### CONSOLIDATED AND PARENT CHARITY BALANCE SHEET AS AT 31 JULY 2017

	Note	Consolidated (restated)				Parent charity		
		2017		2016		2017		
		Unrestricted	Unrestricted	Total	Total	Unrestricted	Total	
		Funds	Funds	Funds	Funds	Funds	Funds	
<b>FIXED ASSETS</b>								
Tangible fixed assets	<b>13,14</b>	12,995,211		13,633,821		30,791		23,991
Investment assets	<b>15</b>	73,563		73,563		2,000		2,000
<b>Total fixed assets</b>		<b>13,068,774</b>		<b>13,707,384</b>		<b>32,791</b>		<b>25,991</b>
<b>CURRENT ASSETS</b>								
Stocks	<b>16</b>	41,387		75,114		-		-
Debtors	<b>17</b>	431,918		549,741		351,474		275,091
Cash at bank and in hand		469,186		267,742		160,802		12,531
<b>Total current assets</b>		<b>942,491</b>		<b>892,597</b>		<b>512,276</b>		<b>287,622</b>
<b>CURRENT LIABILITIES</b>								
Creditors: amounts falling due within one year	<b>18</b>	(1,063,812)		(1,452,330)		(439,081)		(313,267)
<b>Net current assets</b>		<b>(121,321)</b>		<b>(559,733)</b>		<b>73,195</b>		<b>(25,645)</b>
<b>Total assets less current liabilities</b>		<b>12,947,453</b>		<b>13,147,651</b>		<b>105,986</b>		<b>346</b>
Net pension liability	<b>19</b>	(4,427,963)		(2,663,371)		-		-
<b>Net assets</b>		<b>8,519,490</b>		<b>10,484,280</b>		<b>105,986</b>		<b>346</b>
<b>THE FUNDS OF THE CHARITY</b>								
Unrestricted general funds	<b>20,21</b>	8,519,490		10,484,280		105,986		346
<b>Total charity funds</b>		<b>8,519,490</b>		<b>10,484,280</b>		<b>105,986</b>		<b>346</b>



# CARDIFF UNIVERSITY STUDENTS' UNION

CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

## CONSOLIDATED AND PARENT CHARITY STATEMENT OF CASH FLOWS

	Note	Consolidated				Parent charity	
		(restated)					
		2017	2016	2017	2016	2017	2016
		Unrestricted	Unrestricted	Unrestricted	Total	Unrestricted	Total
		Total	Funds	Total	Funds	Total	Funds
		£	£	£	£	£	£
<b>Net cash flow from operating activities (see below)</b>		253,815		14,559,432		161,003	(69,571)
<b>Cash flow from investing activities</b>							
Dividends, interest and rents from investments	5	418		878	-	-	-
Purchase of fixed assets	15,16	(52,789)		(14,328,602)	(12,732)	(25,494)	
Purchase of investments		-		(71,563)	-	-	
<b>Net cash flow from investing activities</b>		<u>(52,371)</u>		<u>(14,399,287)</u>	<u>(12,732)</u>	<u>(25,494)</u>	
<b>Net increase/(decrease) in cash and cash equivalents</b>		201,444		160,145		148,271	(95,065)
<b>Cash and cash equivalents at 1 August 2016</b>		267,742		107,597		12,531	107,596
<b>Cash and cash equivalents at 31 July 2017</b>		<u>469,186</u>		<u>267,742</u>	<u>160,802</u>	<u>12,531</u>	
<b>Cash and cash equivalents consist of:</b>							
Cash at bank and in hand		469,186		267,742		160,802	12,531
<b>Cash and cash equivalents at 31 July 2017</b>		<u>469,186</u>		<u>267,742</u>	<u>160,802</u>	<u>12,531</u>	

### Reconciliation of net income to net cash flow from operating activities

	Note	Consolidated				Parent charity	
		(restated)					
		2017	2016	2017	2016	2017	2016
		Unrestricted	Unrestricted	Unrestricted	Total	Unrestricted	Total
		Total	Funds	Total	Funds	Total	Funds
		£	£	£	£	£	£
<b>Net income for the year</b>		<u>(1,964,790)</u>		<u>10,483,086</u>		<u>105,640</u>	
<b>Adjusted for:</b>							
Depreciation and impairment of tangible fixed assets	15,16	691,399		694,780		5,932	1,503
Dividends, interest and rents from investments	5	(418)		(878)	-	-	20
Decrease/(increase) in stocks	18	33,727		(75,114)	-	-	
Decrease/(increase) in debtors	19	117,823		(277,721)	(76,383)	(3,071)	
Increase/(decrease) in creditors due in less than one year	20	(388,518)		1,071,908	125,814	(67,155)	
Increase/(decrease) in net pension liability	21	<u>1,764,592</u>		<u>2,663,371</u>	<u>-</u>	<u>-</u>	
		<u>2,218,605</u>		<u>4,076,346</u>	<u>55,363</u>	<u>(68,723)</u>	
		<u>253,815</u>		<u>14,559,432</u>	<u>161,003</u>	<u>(69,571)</u>	

## ITEM SIX

### Affiliations

NUS Affiliation Fee / Undeb Myfyrwyr  
Cenedlaethol £ 35,093.40

BUCS Affiliation Fee / Chwaraeon  
Prifysgolion a Cholegau Prydain £ 17,082.55

- Many of our registered sports clubs and societies affiliate to various sporting and cultural national governing bodies.
- Mae llawer o'n clybiau chwaraeon a'n cymdeithasau cofrestredig yn gysylltiedig ag amrywiaeth o gyrrf llywodraethu chwaraeon a diwylliannol cenedlaethol.



## **ITEM EIGHT**

### **MOTION ONE**

#### **Muslim students to be better represented by the Students' Union**

##### **AGM Notes:**

1. Cardiff University has a substantial amount of Muslim students that are not being represented well at the SU.
2. Many schools in Cardiff University doesn't take Muslims' Friday prayer into consideration
3. Current praying facilities require renovation
4. There are no ablution facilities for Muslim students at the SU
5. There is no provision of water for sanitation in any of the SU toilets.

##### **AGM believes:**

1. Many disciplines in the Cardiff University like Optometry does not provide 13:00 – 14:00 break, as a result of which many Muslim students are forced to miss their Friday prayers. The Friday prayers are the most important obligation for a Muslim student and it's unfair to force students to miss it.
2. Feedback from students show that the multi-faith room needs renovation
3. Feedback shows that students would feel more comfortable having ablution facilities rather than using toilets
4. Feedback from around 50 students indicates the need of water facilities for sanitary needs of students

##### **AGM resolves:**

1. Lobby the University for All Schools to have a uniform break from 13:00 to 14:00
2. The multi-faith prayer room needs to be renovated
3. Ablution facilities in the SU must be provided
4. Provision of water facilities in every toilets in the SU

**Proposed by:** Ameen –

**Seconded by:** Hamza Saleem, Umair Asim, Ishmam Omar



## MOTION TWO

### Make Cardiff University Students' Union a living wage employer

#### AGM Notes:

1. 1. That Cardiff University leads the way in Wales as the only university who are accredited as paying the Real Living Wage. (1)
2. That Cardiff University Students' Union is not a living wage employer
3. That Cardiff University Students' Union has achieved impressive targets such as taking at least £40,000 for a student club night and is going from strength to strength in providing for the students of Cardiff
4. That Cardiff University and Cardiff University Students' Union are widely seen by students and the wider public as part of the same institution
5. That this motion is supported by the Member of Parliament for Cardiff Central, Jo Stevens, the Member of the Welsh Assembly for Cardiff Central, Jenny Rathbone, Leader of the City of Cardiff Council, Huw Thomas, and City of Cardiff Councillors for Cathays, Sarah Merry, Deputy Leader and Cabinet Member for Education, and Chris Weaver, Cabinet Member for Finance.

#### AGM Believes:

1. That it is common sense for Cardiff University and Cardiff University Students' Union to have a common minimum wage policy as they are commonly seen as the same institution.
2. It also makes sense for the SU to take the cost of living for students seriously and allow pay to reflect our needs, our preferences, and what we think the reward should be for hard work.
3. That the adoption of a living wage would transform the SU into a flexible work place that benefits both employer and employees by allowing us to try different kinds of work without having to take a pay cut
4. That the adoption of a living wage would lessen student poverty and the injustice of students not being able to buy basic foods or struggling to pay rent on top of our fees. This would give students the freedom to be able to dedicate more time to their studies and personal life without having to worry about falling into the overdraft.

#### AGM further believes:

1. That living wage accreditation is beneficial to businesses. The Living Wage Foundation has found 93% of Living Wage employers say they benefited from adopting a living wage with 86% saying it improved their business reputation. (2) Coinciding with Cardiff University being Welsh University of



the year 2018 (3), this would illustrate why Cardiff is an exceptional place to study, and that we can keep going further to give students the best experience in Wales.

2. That since 93% of students want to work for a living wage employer now is the perfect time to give students what they want. (4)
3. That the amazing profits that the SU has made on club nights has been down to the hard work and excellent service of the employees and that those profits should be shared with the students who work there.

**AGM resolves:**

1. That Cardiff University Students' Union applies to the Living Wage Foundation for Living Wage accreditation as soon as the necessary steps are taken.
2. That all new directly employed staff of Cardiff University Students' Union are given a Living Wage of at least £8.75 per hour. (5)
3. That all current directly employed staff are being paid the living wage by 1<sup>st</sup> May at the latest to coincide with the deadline for the adoption of the updated living wage rate.
4. That Cardiff University Students' Union immediately start planning to employ all on site contractors with living wage contracts by the start of the 2018/2019 academic year.

**Proposed by:** Iain Cook

**Seconded by:** Elly Owen

- (1) <https://www.cardiff.ac.uk/news/view/69124-a-living-wage-employer>
- (2) <https://www.livingwage.org.uk/good-for-business>
- (3) <https://www.cardiff.ac.uk/news/view/937922-welsh-university-of-the-year-2018>
- (4) <https://www.livingwage.org.uk/good-for-business>
- (5) <https://www.livingwage.org.uk/what-real-living-wage>

## MOTION THREE

### Students consulted at every level: A seat on UEB

#### AGM Notes:

1. University Executive Board (UEB) is the senior management team of Cardiff University and acts as an advisory board for the Vice Chancellor. It meets weekly.
2. UEB is responsible for developing and implementing strategy, operational plans, policies and procedures, setting budgets, and monitoring operating and financial performance<sup>1</sup>. Many of these areas have direct or indirect consequences for the experience of Cardiff students.
3. The current membership of the UEB consists of the Vice Chancellor, Deputy Vice Chancellor, Pro-Vice Chancellor (Research, Innovation and Engagement), Pro-Vice Chancellor (Student Experience and Academic Standards), Pro-Vice Chancellor (International and Europe), Pro-Vice Chancellor (College of Arts, Humanities and social sciences), Pro-Vice Chancellor (College of Biomedical and Life Sciences), Pro-Vice Chancellor (College of Physical Sciences and Engineering), Chief Operating Officer, Chief Financial Officer, Director of Communications and Marketing, Director of Development and Alumni Relations<sup>2</sup>.
4. Other universities across the UK have student representation on the equivalent of their UEB, including Manchester University, Bristol University (2 Sabbatical Officers), Birmingham University (invited to 1 in 6 UEB meetings), Cambridge University (2 Student Representatives), Durham University (invited whenever needed), Queens University (when required), Loughborough (invited every 2/3 meetings).
5. Cardiff University Students' Union Sabbatical Officers have requested for student representation in UEB since 2013, however, it has always been rejected by the University on the basis that students are consulted via other channels.
6. Cardiff University's current organisational strategy "The Way Forward 2012-2017" lists "accountability" as a guiding principle of the university<sup>3</sup>.
7. The 2017 Student Charter, signed by the university, commits the university to "listen actively to the student voice in order to inform future planning, create a learning environment that meets our students' expectations and to help shape the wider student experience"<sup>4</sup>.

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<sup>1</sup> <https://www.cardiff.ac.uk/about/organisation/university-executive-board>

<sup>2</sup> <https://www.cardiff.ac.uk/about/organisation/university-executive-board>

<sup>3</sup> [http://www.cardiff.ac.uk/\\_data/assets/pdf\\_file/0015/10347/CU\\_TheWayForward\\_08.pdf](http://www.cardiff.ac.uk/_data/assets/pdf_file/0015/10347/CU_TheWayForward_08.pdf) P.7

<sup>4</sup> [https://www.cardiff.ac.uk/\\_data/assets/pdf\\_file/0009/871929/OurStudentCharter2017.pdf](https://www.cardiff.ac.uk/_data/assets/pdf_file/0009/871929/OurStudentCharter2017.pdf) P.2



8. Previous Students' Union Presidents have noted that policies have been decided upon without input from student representation.

**AGM Believes:**

1. There should be a high level of transparency between the University and the Students' Union, especially in matters that affect the student experience.
2. While the Sabbatical Officers sit on numerous high level university committees including University Council, University Senate, Policy and Resources committee and Academic Standards and Quality committee, we believe the student voice needs to also be heard at every level of the university.
3. The elected officers are mandated to uphold the student voice in all layers of the University, especially when it comes to the Vice Chancellor's Advisory Boards.
4. Student representation on UEB is in keeping with the university's stated aim to include the voice of students at all level of decision making.
5. Student representation on UEB will ensure students are heard at the highest level, helping the university to make better decisions with input from all relevant stakeholders and therefore will result in a better university experience for students for years to come.

**AGM Resolves:**

1. To mandate the elected officers to lobby the university to get student representation on the University Executive Board.
2. The University Executive Board to share the agenda with the elected officers.
3. UEB to invite at least one elected officer whenever the matters discussed affects the student experience.

**Proposed by:** Fadhila Al Dhahouri, Vice President Education

**Seconded by:** Jake Smith, Vice President Postgraduate Students

## MOTION FOUR

### Real financial support for postgraduate students in need

#### AGM notes

1. There are around 12,000 postgraduate students at Cardiff University.
2. Cardiff University currently operates a bursary scheme for students from low income backgrounds, worth up to £1,000 per student. It provides financial support to those from households where the total assessed income is less than £42,000<sup>5</sup>
3. The Cardiff University bursary scheme is currently only open to undergraduate students.
4. Cardiff University currently offers no financial support for postgraduate students from low income backgrounds.
5. The Welsh Government recently announced funding for Welsh universities to provide bursaries and grants for postgraduates from Wales from low income backgrounds in 2018/19 and 2019/20.
6. This financial support will not be accessible for any students originally from outside Wales.

#### AGM believes

1. Postgraduate study is a vital development opportunity for many students, whether to retrain in a new area of study or to specialise in their existing field of study. Postgraduate study is therefore a useful tool to aid widening participation and lifelong learning.
2. However for too long postgraduate study has been too hard to afford for students across the UK due to a relative lack of financial support, whether from governments or institutions.
3. The current situation at Cardiff University results in a student from a low income background receiving needed financial support as an undergraduate but, upon potentially returning to study a Masters' degree only a few months later, finds that vital support has now been taken away without any consideration of possible changes in family income or background.

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<sup>5</sup> <https://www.cardiff.ac.uk/study/undergraduate/funding/bursaries>



4. The current postgraduate loans offered by the UK and Welsh Governments don't vary depending on family income, meaning a student from a low income background gets no more support than any other student.
5. The Welsh Governments announcement of bursaries and grants, while welcome, will create the anomaly at Cardiff University whereby students from Wales will have access to bursaries and grants, but students from underprivileged backgrounds from elsewhere won't have access to any financial support.
6. The Students' Union should proudly stand up for financial support for students who need it most.

**AGM resolves**

1. For the Students' Union to lobby the university to introduce means-tested financial support for postgraduate students from low-income backgrounds.

**Proposed by:** Jake Smith, Vice President Postgraduate Students

**Seconded by:** Fadhila Al Dhahouri, Vice President Education



## MOTION FIVE

### Changes to VP Societies and VP Welfare

#### AGM Notes:

- 1) There are 7 Sabbatical Officers; VP Welfare, VP Education, VP Postgraduate Students, VP Heath Park, VP Societies, VP Sports, SU President. These are full time paid student representatives that are elected in February.
- 2) Cardiff Volunteering is a two year old subsidiary charity within the Students' Union. It currently has 69 projects and last year it engaged with 1,320 students.
- 3) We have 10 Campaign Officers whose remits predominately cover equality, diversity and welfare issues.
- 4) Last year Student Senate passed a motion calling for greater equality and support for campaign officers.

#### AGM Believes:

- 1) Cardiff Volunteering does not have a designated sabbatical officer to represent the students engaged in the service. We believe that Cardiff Volunteering is a student activity that would benefit from student leadership.
- 2) Currently no sabbatical officer has direct responsibility for developing and supporting campaign officers throughout their terms. We believe they would benefit from this, however this would not discourage them from working with any of the other sabbatical officers.

#### AGM Resolves:

- 1) To reform the VP Societies position to VP Activities, which encompasses societies and volunteering.
- 2) To reform the VP Welfare position to VP Welfare and Campaigns who has direct responsibility for the support and the development of campaign officers.

Proposed by: Nick Fox

Seconded by: Lamorna Hooker

