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| Sabbatical Officer Name: | Georgia Spry |
| Sabbatical Officer Role: | VP Sports & Athletic Union President |

**Section 1: Sabbatical Officer Report**

*This section is to be completed by the Sabbatical Officer prior to the accountability session.*

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| **General Report**  *(Written by the Sabbatical Officer this report is aimed at providing insight into their work/activity since the last accountability session or the start of their term in office)* | |
| As mentioned in my previous Accountability Session General Report, I have weekly meetings with all departments in the Student’s Union and regular Committee meetings. I sit on both SU Committees and University Committees along with a few select other sabbatical officers discussing all aspects of the University and I will not detail these in this report. I also send out a newsletter each month and attend the weekly BUCS Wednesday.  Here is a break down of what I have got up to since the last Accountability Session on 11/12/23 and what I am working on:  December   * The Winter Wellbeing Campaign was launched on the 1st of December and came to an end at the end of January. We ran a total of 19 wellbeing events, created a wellbeing webpage with all events and sign posting links to both the SU and University services. I also regularly shared wellbeing content on social media – some athlete specific and some general wellbeing posts. * I attended and supported the Cardiff Mens 1s rugby team at the second Cardiff Clash. * LGBTQ+ History Month weekly planning meetings with VP Societies, LGBTQ+ Officers and the University EDI hub team in preparation for February. * I set up a Fight Night working group, consisting of representatives from each club competing, myself and a few AU staff members, to organise and plan for the event on 8th March. * I had a meeting with Time To Act to talk about their AGM motion and how VP Societies and I can work with them on their aims. I talked about my conversation with the Disclosure Response Team (DRT) and how they will be providing Bystander Training to sports club committee members in February. * Answering the unanswered questions to trustees from AGM. * Christmas break!   January   * We welcomed the new Sports Club Coordinator and Societies and Volunteering Coordinator. * I took some annual leave * Second round of 1-2-1 meetings with club presidents to review their club development plans and plan for the semester ahead. * More LGBTQ+ History Month weekly planning sessions with VP Societies, LGBTQ+ Officers and the University EDI hub team in preparation for February. * I asked clubs if they would like rainbow laces or ribbon and ordered them for all clubs. I started handing these out a few days before the 1st Feb. * Attended BUCS advisory board * I organised and ran free breakfasts in the SU throughout exams for the Revision Aid campaign as well as jumping on stalls to give out free hot drinks and sweets in different buildings around campus. * VP Societies invited me to talk with her about her Safer nights campaign on a podcast. * We ran the final Winter Wellbeing giveaway stalls – one in the Heath and one in Cathays. * Weekly Varsity meetings with Swansea as well as internal SU Varsity working groups started. * Club photos date announced and sign up links sent out to all clubs. * We had a Board development day learning about SU/University governance, the higher education system in Wales and the financial position of Welsh Universities. * I held election drop ins for those looking to run to come and ask me questions about the role. * The first AU Forum of the year was held. * Refreshers Fair!   February   * The LGBTQ+ History Month Campaign was launched and I was handing out rainbow laces and ribbons to all sports clubs with the challenge to wear them as much as possible, share on social media and promote respectful language and behaviour in their clubs. I also created and posted LGBTQ+ History Month and Sport facts/stories on Instagram to raise awareness and educate AU members. * Supporting the LGBTQ+ History Month Campaign by helping run other events, stalls and talks going on. * First ever Disability Awareness Committee Training * Had a catch-up with student reps working with me on DisAbility Sport and what else we can do this year. A football game between Mens/Womens 1s and other sports club is now in the planning. The football teams will be partially sighted, and we plan to have other stalls and spectators to join and help raise money for a charity (yet to be decided). * Macron photo shoot – I reached out to all clubs and organised the Cardiff athletes on the day. Also gave out free tops to those that came! * Had the first Varsity promotional photo shoot with American Football and Cheerleading. * I ran another Feed your Flat stall giving out 5 free food items to each person. * More prep for fight night – Boxing dropped out so we reworked the number of fights and fight order. * Attended student senate * Attended the Welsh Student Sports meeting at Cardiff Met and gave the BUCS advisory group update and discussed what other universities do on the topic of initiations and behaviour. * Club photos! * Supporting VP Societies on her Shag Safe campaign. | |
| **Manifesto Update**  *(Written by the Sabbatical Officer this section is aimed at tracking their progress against manifesto commitments made by them during their successful officer election)* | |
| **Improve access to mental health in support** | Winter Wellbeing Campaign –  VP Societies and I ran a Winter Wellbeing campaign to reduce students' levels of stress, loneliness, and experience of the winter ‘blues’ by providing wellbeing and self-care activities throughout the months of December and January in the lead up to exams and deadlines.  We organised a wide range of activities that ran most days and were free or subsidised for students. These can all be found on the webpage which has been created for this campaign. This includes:   1. Welcome page – what the campaign is about and the aims of it. 2. Signposting page – This includes SU resources/services and University services clearly listed, what they offer and how to contact them. 3. Event page – listed all the events that took place.   Bystander and Wellbeing Training –  I organised bystander training to be delivered by the Disclosure Response Team in the University and made it a requirement for at least one member of committee to attend from each sports club. |
| **Provide more support for club development** | 1-2-1 President Meetings –  All clubs were invited to book another meeting with me In January to review their club development plans and discuss the semester ahead. If they had completed any of their aims, then we ticked it off and set a new one. They were asked to go away and will out the actions with their committee and send it back to me, the same as last time.  Committee Training –  Bystander training, wellbeing training and disability awareness training has been organised and delivered as well as a refresher committee training. |
| **Improve communication between AU and clubs** | See last Accountability Report |
| **Continue to improve equality, diversity and inclusivity in sport** | LGBTQ+ History Month Campaign –  Mentioned in General Report  DisAbility Sports –  I have met with student reps to plan future events and a pt.2 DisAbility Sport podcast. We will be organising a charity football match between the Football Mens and Womens 1s who will be partially sighted and other sports clubs.  The first ever Disability Awareness training was delivered with 37 clubs in attendance. |
| **Provide more support to non-BUCs clubs hoping to compete** | Refreshers Fair –  I took videos of most clubs at the fair to create another reel as part of the ‘It’s Not Too Late’ campaign which encourages students to join a club or society and tells them it’s not too late, you can still join one. This was shared on Instagram and collaborated by the AU to reach a wider audience. The clubs in attendance were a mixture between non-BUCS and less visible BUCS clubs. |
| **Work to improve Wednesday night queues for YOLO** | See last Accountability Report |
| **Policy Update**  *(Written by the Sabbatical Officer this section report is aimed at tracking their progress against any relevant policy passed by Student Senate or AGM)* | |
| **N/A** | |

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| Chair of the Accountability Session: | Adam Kelly-Moore |
| Vice Chair of the Accountability Session: |  |
| Additional Members of the Accountability Session: |  |
| Date of the Accountability Session: | 19/02/2024 |

**Section 2: Accountability Session**

*This section is to be completed by the accountability session members prior to speaking to the Sabbatical Officer. This section should then be used to aid discussion with the Sabbatical Officer and information added where relevant.*

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| **Areas Working Well**  *(Written by the accountability session members this section should detail areas the members think is working well and what they believe the Sabbatical Officer should keep doing)*  *Note for the accountability session members: Don’t forget to ask the Sabbatical Officer their opinion on what is working well.* | |
| * Manifesto point on inclusivity, equality and diversity – done a lot of implementing * Rainbow laces initiative during LGBTQ+ History Month – been really evident on social media, good messaging to clubs ensuring there’s no discriminatory behaviour * Working with the Time to Act campaign – looking to intertwine bystander training with clubs, supports what she said she would do last year | |
| **Areas For Improvement**  *(Written by the accountability session members this section should detail areas the members think could do with additional focus).*  *Note for the accountability session members: Don’t forget to ask the Sabbatical Officer their opinion on what could be improved.* | |
| * N/A | |
| **Accountability Session Questions**  *(Written by the accountability session members this section should outline the key questions the session have for the Sabbatical Officer, a notes of the answers should then be provided in the next box).* | |
| **Q1.** Providing the same training BUCS clubs get for IMG teams e.g. wellbeing | **A1.** Tried at the start of the year – ran two sessions – had two sign ups – had to call it off. Looking at restructuring the committee training for next year – hopefully involving IMG rugby in all committee training, inviting football and netball teams to socials training |

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| **Does the accountability session wish to consider any of the following notices?**  *If Yes, please provide details of the reasons for such motion or notice in the box provided.* | |
| **Motion of Censure**  *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices. Note: When motions of Censure are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the censure.* | No |
| **Notice of Requires Improvement**  *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments. Note: When notices of Requires Improvement are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the notice.* | No |
| **Notice of Satisfaction**  *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee. Note: Prior warning for a Notice of Satisfaction is not required.* | Yes |

**Section 3: Accountability Session Outcomes**

*This section is to be completed by the accountability session members following their meeting*

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| Is the session satisfied with the discussion held with the Sabbatical Officer? | Yes |
| If the answer to the above question is **no** please provide additional details below. | |
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| Is there anything the session wishes to make Student Senate aware of as a result of the meeting? | No |
| If the answer to the above question is **yes** please provide additional details below. | |
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| **Following consideration did the accountability session apply any of the following motions or notices?**  *If Yes, please provide details of the reasons for such motion or notice in the box provided.* | |
| **Motion of Censure**  *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices.* | No |
| **Notice of Requires Improvement**  *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments.* | No |
| **Notice of Satisfaction**  *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee.* | Yes |