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| Sabbatical Officer Name: | Angie Flores Acuña |
| Sabbatical Officer Role: | SU President |

**Section 1: Sabbatical Officer Report**

*This section is to be completed by the Sabbatical Officer prior to the accountability session.*

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| **General Report** *(Written by the Sabbatical Officer this report is aimed at providing insight into their work/activity since the last accountability session or the start of their term in office)* |
| **January** | * Coordinated Revision Aid in Cathays and the Heath
* Organised Feed your Flat in Cathays and the Heath for the rest of the year
* Supported British Medical Association strikes
* Continued working on the Race Equality Charter
* Gathered support in the university to create a new lift in the SU
* Supported the Speak Week outreach team and championed the student voice
* Promoted elections
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| **February** | * Participated in two Council Development days with the University, where I presented the Students’ Union engagement and impact with Cardiff University students
* Run Revision Aid at the Heath as students had assessments in February
* Run Feed your Flat at the Heath and Cathays which engaged with over 200 students
* SU President email to all students asking them to help us protect the future of our education by signing [our petition](https://petitions.senedd.wales/petitions/246013)
* Sent to the VC the student feedback on the big conversation and invited her to have another Big Conversation session with students in March after elections
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| **Manifesto Update** *(Written by the Sabbatical Officer this section is aimed at tracking their progress against manifesto commitments made by them during their successful officer election)* |
| **STRIKES** | **Safety net** | Worked with the University to ensure that students receive as many marks as they could and their certificates. This was not totally ideal as students received missing marks and incomplete transcripts, however it was the best solution at the time as UCEA and UCU did not find resolution for the Marking and Assessment boycott.Almost all marks were received by students by the end of October. Lobbied the University to introduce a cover letter for the transcripts that included missing marks or ‘PASS’ awards to ensure future employers are aware that of these being consequence of the Marking and Assessment Boycott.This would help students in a job market when competing with students that were not affected by the Marking and Assessment Boycott. |
| **Student refunds** | Lobbied the university to provide student refunds and organised within the Students’ Union to encourage students to submit a complaint.I have been supporting individual students with the their non responded complaints. |
| **COST OF LIVING** | **Financial support for bills** | Not started |
| **Affordable transport Heath-Cathays** | Not started |
| **Free Circuit Laundry** | Lobbied the university for more affordable laundry services in future residences plan.Contacted other unions to study how they achieved this. |
| **Free breakfast items in the SU Kitchen** | Free hot drinks items funding recently confirmed.Evaluating the feasibility of adding free breakfast items. |
| **Free period products across campus** | Currently supporting period dignity campaign in collaboration with other officers and Student Voice and Advice to talk about the importance of having period products available and accessible in campus.Meeting scheduled with Estates in University to follow up the request put through the Student View last year which called for period products.Next step is add more period products dispensers in the Students’ Union. |
| **SUSTAINABILITY** | **Push for a cleaner Cathays (bins and rats!)** | Met with the Cathays councillors to urge them to look for an alternative to plastic bags for bin collectionsMadison is taking the lead on physically cleaning Cathays |
| **Rooftop garden in the SU** | Not feasible due to budget but will update if changes happen |
| **STUDENT COMMUNITY** | **More empathetic Extenuating Circumstances procedure** | Not started |
| **Improve student housing conditions** | Reconnected with Citizens Cymru to identify the steps to achieve this.Organised a training with Citizens and the Sabbatical Officer team.  |
| **Secure more spaces for student groups across campus** | Not started |
| **Promote Welsh language and culture** | Establishing connections with the Urdd was essential in my understanding of the Welsh language, the Welsh context and the empowerment that comes with celebrating the language and culture.A lot of learning has also come from working with Deio and the Sabb team, which has now collectively decide to not only champion for Welsh language use in our day to day with students and the university but also in the union.At a personal level, and by being the only Sabbatical Officer who meets regularly with the Vice Chancellor, I ensured that Deio, VP Cymraeg, was being contacted to shape the ‘future of our university’ in the Welsh context. In the same way, I appointed Deio to be part of Council, the higher governing body in the university, to urge the university to be a Welsh University and not a University in Welsh.I also facilitated Deio with an opportunity to introduce a Welsh section in the papers presented to the University for the first time in our history. |
| **Microwaves and hot water dispensers in all building** | Initial meeting with Libraries was established and feasibility is being studied. |
| **Open the CSL 24/7 for students to study in throughout the week** | Not to be carried through due to demand. |
| **Secure a new library that caters to the needs of all students** | Participated in the consultation of the new library creation and ensured spaces for all students. |
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| **Policy Update** *(Written by the Sabbatical Officer this section report is aimed at tracking their progress against any relevant policy passed by Student Senate or AGM)*  |
| **Cardiff University Students’ Union and Graduation 2023** | 1. This motion resolves that Cardiff Students’ Union will not send Sabbatical Trustees, Campaigns Officers, or any representatives of past, present, or incoming to attend or represent the Students’ Union at Graduation 2023, in the case that UCU takes industrial action in the week of Graduation 2023. This includes making speeches at graduation ceremonies, attending Cardiff Universitygraduation dinners, or related activities.2. This motion resolves that Cardiff Students’ Union makes a public statement condemning Cardiff University’s choice to deduct 50-100% of pay from staff participating in the MAB, ASOS, or similar industrial**Complete** |
| **Change the way we talk about ethnicity** | 1. Cardiff SU will permanently change the title of the role of Black and Ethnic Minority – **Complete**2. Cardiff SU will work with the current Black and Ethnic Minority Officer as well as future Anti-racism Officers to create a guidance on communicating about ethnicities and racism, which will be circulated to its staff members, trustees, as well as student societies andstudent leaders. This work will involve consultation with the student body and review of best practice adopted by other organisations, such as the UK and Welsh governments – **Had an initial meeting with the new Anti-Racism Officer and will look into completing this by the end of this year**3. Cardiff SU officers will lobby Cardiff University to also adopt best practice in communicating about ethnicities and racism, steering away from the use of the BME and BAME umbrella terms, as well as the terminology of “political Blackness” – **In progress** |

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| Chair of the Accountability Session: | Zohaib Tahir |
| Vice Chair of the Accountability Session: | Harshdeep Kaur |
| Additional Members of the Accountability Session: | Amelia HamiltonNodie Caple-Faye |
| Date of the Accountability Session: | 19/02/2024 |

**Section 2: Accountability Session**

*This section is to be completed by the accountability session members prior to speaking to the Sabbatical Officer. This section should then be used to aid discussion with the Sabbatical Officer and information added where relevant.*

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| **Areas Working Well** *(Written by the accountability session members this section should detail areas the members think is working well and what they believe the Sabbatical Officer should keep doing)**Note for the accountability session members: Don’t forget to ask the Sabbatical Officer their opinion on what is working well.*  |
| * A lot of things in the works/already achieved – where things have not been completed, they have at least been started
* Revision Aid – quite niche to the university
* Feed Your Flat
* Last time asked for refill of period products – fulfilled
* Managed to meet with Cathays Council about bins – big achievement
 |
| **Areas For Improvement** *(Written by the accountability session members this section should detail areas the members think could do with additional focus).* *Note for the accountability session members: Don’t forget to ask the Sabbatical Officer their opinion on what could be improved.* |
| * Cheaper Heath transport not fulfilled yet – because of budget – could look at an alternative way to alleviate costs
* Relook at some policies e.g. extenuating circumstances, building requirements. A lot of promises made but not followed through – is there a way they can be reconsidered, reworded, etc.?
* Data collection (discussed in previous session) – not yet done
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| **Accountability Session Questions** *(Written by the accountability session members this section should outline the key questions the session have for the Sabbatical Officer, a notes of the answers should then be provided in the next box).*  |
| **Q1.** The lift – has been upgraded slightly – screen showing stock market projections – can that be changed? Used to advertise SU events, etc.? | **A1.** Operational decision – will pass on and ask if it can be changed – can email an update |
| **Q2.** Garden project part of manifesto – unable to secure funding – what was the budgetary goal needed to get there? | **A2.** Can’t disclose number – planned to use balcony outside lounge – when discussing plans/budgeting, creating this would create a loss for the organisation |
| **Q3.** Petition to protect future of education – does our signature carry any impact? | **A3.** Do not know if this will change anything, but need to show some type of resistance – will send a message |
| **Q4.** Improvement of student housing condition – does that include university accommodation? | **A4.** Yes |
| **Q5.** Extenuating circumstances procedure – why has this not been started? | **A5.** Picked up by another Sabbatical Officer – can definitely push for – will go back to team and see what time we have – will send a follow up email |
| **Q6.** Student refunds – what support she has been giving to individual students – can this be a system which can be delivered across the board to all students? | **A6.** Been tackling individually, in connection with students, following up with university. Progression – will ask for permission to put out an email asking for people who are still waiting for refunds to get in touch |
| **Q7.** Opening CSL 24/7 – clarification on manifesto update (not enough demand) | **A7.** Measure how much it is being used – conclusion that there is not enough demand – not financially feasible for the university to open it – have asked. Have ASSL nearby – not overly used at night. Currently closes at 10 – can ask if it can be open a bit laterPoint raised by accountability council – could incrementally open it later? Will start to naturally create students’ routine, could gradually extend. |

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| **Does the accountability session wish to consider any of the following notices?***If Yes, please provide details of the reasons for such motion or notice in the box provided.*  |
| **Motion of Censure** *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices. Note: When motions of Censure are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the censure.*  | No |
| **Notice of Requires Improvement** *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments. Note: When notices of Requires Improvement are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the notice.* | No |
| **Notice of Satisfaction** *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee. Note: Prior warning for a Notice of Satisfaction is not required.*  | Yes  |

**Section 3: Accountability Session Outcomes**

*This section is to be completed by the accountability session members following their meeting*

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| Is the session satisfied with the discussion held with the Sabbatical Officer? | Yes |
| If the answer to the above question is **no** please provide additional details below. |
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| Is there anything the session wishes to make Student Senate aware of as a result of the meeting? | No  |
| If the answer to the above question is **yes** please provide additional details below. |
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| **Following consideration did the accountability session apply any of the following motions or notices?** *If Yes, please provide details of the reasons for such motion or notice in the box provided.* |
| **Motion of Censure** *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices.*  | No |
| **Notice of Requires Improvement** *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments.*  | No |
| **Notice of Satisfaction** *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee.*  | Yes  |