|  |  |
| --- | --- |
| Campaign Officer Name: | Finnerty Templeman |
| Campaign Officer Role: | Student Carers and Parents Officer |

**Section 1: Officer Report**

*This section is to be completed by the Campaign Officer.*

|  |  |
| --- | --- |
| **General Report**  *(Written by the Campaign Officer this report is aimed at providing insight into their work/activity since their previous report).* | |
| Assisted in running stalls and promotion of Carers week across the Students Union. Reviewing the feedback from that week to see what next steps can be taken.  Ran a coffee morning for parents and carers.  Beginning to look at the possibility of running a family day within the SU.  In contact with registry to work on collection of parents data. | |
| **Manifesto Update**  *(Written by the Campaign Officer this section is aimed at tracking their progress against manifesto commitments made by them during their successful officer election)* | |
| **Continue to create a community of parents and carers, organising meetups, so far a coffee morning has been done to achieve this, hopefully further coffee mornings will be ran and the family day should also help in building this community and bringing people in similar positions together** | **Raising awareness of the association, in order to grow the community.** |
| **Improve visbility of parents and carers, make it an option to disclose all parental and caring responsibilities to the university. Once this information is available to staff it will improve our ability to create accommodations for these students as well as helping us understand the size of this demographic in the university, as this is currently not known.** |  |
| **Specific support, I will be making contact with student advice to make sure I am aware of all help available and whatever improvements need to be made, I aim to make this information more accessible and more well known to students.** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Members of the Executive Committee present: |  |
| Date of the Accountability Session: |  |

**Section 2: Accountability**

*This section is to be completed by Campaign Officers and their Executive Committee members prior or during their meeting.*

|  |
| --- |
| **Areas Working Well**  *(Written by Campaign Officers and their Executive Committee this section should detail areas the members think is working well and what they believe the Campaign Officer should keep doing)* |
|  |
| **Areas For Improvement**  *(Written by Campaign Officers and their Executive Committee this section should detail areas the members think could do with more focus)* |
|  |
| **Student Engagement**  *(Written by Campaign Officers and their Executive Committee this section should detail how the Campaign Officer is engaging students with their work – if an Executive Committee has not been elected this section should also include what work is being undertaken to gather feedback from students)* |
|  |

|  |  |
| --- | --- |
| **Does the accountability session / executive committee wish to consider any of the following notices?**  *If Yes, please provide details of the reasons for such motion or notice in the box provided.*  *(Select N/A if no executive committee elected)* | |
| **Motion of Censure**  *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices. Note: When motions of Censure are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the censure.* | Yes / No / N/A |
| **Notice of Requires Improvement**  *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments. Note: When notices of Requires Improvement are considered the elected officer shall be provided with at least 48 hours-notice in order to be able to provide a fair and accurate response to the reasons for the notice.* | Yes / No / N/A |
| **Notice of Satisfaction**  *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee. Note: Prior warning for a Notice of Satisfaction is not required.* | Yes / No / N/A |

**Section 3: Accountability Session Outcomes**

*This section is to be completed by the accountability session members following their meeting.*

*(Leave blank if no executive committee elected)*

|  |  |
| --- | --- |
| Is the session satisfied with the discussion held with the Campaign Officer? | Yes / No |
| If the answer to the above question is **no** please provide additional details below. | |
|  | |
| Is there anything the session wishes to make Student Senate aware of as a result of the meeting? | Yes / No |
| If the answer to the above question is **yes** please provide additional details below. | |
|  | |

|  |  |
| --- | --- |
| **Following consideration did the accountability session apply any of the following motions or notices?**  *If Yes, please provide details of the reasons for such motion or notice in the box provided.* | |
| **Motion of Censure**  *Motions of Censure shall be considered when the committee believes the elected officer has committed a serious offence against their office or democratic responsibilities as outlined in the bye-law appendices.* | Yes / No |
| **Notice of Requires Improvement**  *Notices of Requires Improvement shall be considered when the committee is dissatisfied in an elected officers work or conduct in relation to their role, responsibilities and manifesto commitments.* | Yes / No |
| **Notice of Satisfaction**  *Notices of Satisfaction shall be considered when the committee wishes to formally recognise an elected officer for outstanding work in relation to their role, responsibilities and manifesto committee.* | Yes / No |