



Student Academic Reps
Cynrychiolwyr Academaidd Myfyrwyr

Cardiff University Students' Union
Undeb Myfyrwyr Prifysgol Caerdydd

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BLS College Forum		
Date: 21/11/18	Time: 4:30pm-5:30pm	Location: 4J, Fourth Floor, Students' Union
Chair:	Jennifer Kent (VP Heath Park) & Jackie Yip (VP Education)	
Minutes:	Chilé Fernandez (Student Voice Assistant)	
Apologies:		
In attendance:	Taz Jones Chilé Fernandez Jake Smith Jennifer Kent Jackie Yip Jordan Millet (BIOSI) Nick Albert (HCARE) Asia Dirie (PHRMY) Chloe Ryce (PSYCH) Dai John (College Dean for Undergraduate Students) Zoe Young (Libraries) Annabel Hurst (University Catering) Andy Coleman (IT)	
Ratification of previous minutes:		
<u>Accepted</u>		
Agenda item: University Update		



IT Update-

Explained about recent phishing Scams – one from 'HMRC' and one knowing the username and password. Explained these should be ignored and any concerns reported to Service Desk without hesitation.

Libraries Update -

1. *Arrangements for the Christmas Vacation and January Exam Period.*

Cardiff University library books will not be due for return or be recalled between Saturday 15 December and Monday 7 January.

Books can be requested throughout the vacation and examination period and the usual loan and renewal periods will resume on 7 January. Check your University email for recall notices and be prepared to return any recalled items by their due date. If you're away from Cardiff, post items back to us to avoid fines.

Alternatively, check LibrarySearch for eBook versions to save carrying heavy textbooks home.

2. *Borrowing limit raised to 35 items.*

All undergraduate and taught post grad students may now borrow up to 35 items at a time.

A reminder that if the book(s) you need are on loan, and there are no more copies on the shelf, you'll need to place a request to ensure that you see a copy of the book.

3. *Library Opening Hours*

Opening hours for all libraries are available on our web pages. ASSL and the Health Library are open a 24/7, and this will continue throughout the Christmas Closure period, make sure you have your ID card to gain access.

4. *Student Library Champions*

We're offering students in each School the opportunity to decide how a part of the Library's budget is spent.

Students in some BLS Schools have already volunteered, encourage students to contact the Subject Librarians for their Schools to discuss this and receive further information if they're interested.

Estates/Catering Updates-

Apologised for renovation inconveniences and explained:

- Have requested feedback for the facility improvements, which they've began addressing.
- Are working to have reduced prices (10%) on meals in facilities as far as possible, but can't compete with supermarkets
- IV Lounge open until 6pm- please promote,
- Cafes open until 5/6pm
- Implemented stronger loyalty cards/meal deals/, new tilling system

AD added that the toilets in Redwood need hooks for hanging, behind the doors

Dai John update:

Clarifying his role and what he handles to the Reps present which broadly covers any matters relating to the UG student experience and academic standards across BLS College. If reps have any points they can be raised at any time, including before major meetings, by coming direct to the SU. This latter approach may help deal with matters in a timely manner.

Action Point:	Who will do it?	By when?
Circulate article on scam (also on the university website)	Jen	30/11/18

Agenda item: SU Update



<p>JK gave SU updates including:</p> <ul style="list-style-type: none"> • IV Lounge renovation has been completed • Working on partnership project (not Heath specific) with Academic Support, for learning and promoting what they offer • Introduced Taz as BLS Coordinator. 		
Action Point:	Who will do it?	By when?
Agenda item: BIOSI		
<p>Updates included:</p> <ul style="list-style-type: none"> • Voting portal malfunction • Some communication struggles with SRCs • Thanked IT for work done in "eLEAF"- great facility; • Requesting extra delivery skills training for lecturers since students are experiencing difficulty with some of their teaching <p>DJ suggested taking this to the school specifically It was further mentioned that the issue had been raised before, but the matter not addressed. DJ gave further advice for seeing it addressed,</p> <ul style="list-style-type: none"> • Want lecturers to adhere to the policy of uploading materials in advance of classes, especially for those with disabilities 		
Action Point:	Who will do it?	By when?
Agenda item: HCARE		
Nothing to report		
Action Point:	Who will do it?	By when?
Agenda item: PHRMY		
<p>Updates included:</p> <ul style="list-style-type: none"> • Suggestion for portable mics to aid in lectures and with outside noises • Concern about exam bunching during the Resit Period and requesting adjustments to alleviate stress. 		



Action Point:	Who will do it?	By when?
Agenda item: PSYCH		
<p>Updates included:</p> <ul style="list-style-type: none">• Struggling with low/late recruitment• Requesting refresher lectures for students returning from placement <p>JK responded that the School's head should be probably be spoken to on this matter</p> <ul style="list-style-type: none">• Asking about Café area re-transformation and microwave/kettle access <p>Annabelle responded that the Café has been removed and as materials are being stripped out, they can leave certain pieces that may be necessary to student use, but they must be informed soon.</p>		
Action Point:	Who will do it?	By when?
Will get a consensus on what students would like to have access to in the old Café area.	Chloe	End of Semester
Any Other Business:		
Next meeting- 13 th Feb; 1-3pm; 4J		