

Biomedical and Lifesciences

College Forum

Wednesday 13th November 2019

14.00 – 15.00

Room 4J, Fourth Floor, Students' Union



Student Academic Reps
Cynrychiolwyr Academaidd Myfyrwyr
Cardiff University Students' Union
Undeb Myfyrwyr Prifysgol Caerdydd

Chair: *Shekina Ortom (Vice President Heath Park Campus)*

Minutes: *Taz Jones (Student Voice Coordinator – BLS)*

Student Reps Present:

Victoria (MEDIC) (V)

Rafal (PHRMY) (R)

Alexandra (PSYCH) (A)

University Staff Present:

Dai John (Dean of UG Education – BLS) (DJ) *Sian Ballard (College Education Manager (SB)*

Paul Jones (University IT) (PJ)

Jane Harding (Student Advisor – Students' Union) (JH)

Lindsay Roberts (College Libraries) (LR)

I Welcome and Introductions

SO welcomed everyone to the meeting and introductions were given by all Student Reps and all staff.

II Tabled items:

1. Minutes

DJ read through the minutes and action points from the previous meeting. DJ had previously sent through amendments which were accepted. The minutes were accepted.

2. Matters Arising

For clarity, Panopto/Lecture Capture is Opt Out. Lecture recordings are automatic, with an automatic release after 7 days if the Lecturer has not released them or delayed it. Lecturers can opt out of Panopto/ Lecture Capture if they wish.

SB is following up FAQs on OSCEs.

3. IT Update

PJ: Have discussed with Jackie Yip but IT is proposing changes to My Timetable to include tags saying if the lecture is recorded so students can prepare.

R: When students are split into sessions all of the appear on a student's timetable. Students are unsure which group is in which workshop.

SB: There is a timetabling project in the University which is looking into the 'groups' part of My Timetable which may help this.

R: My Timetable doesn't allow for

4. Libraries Update
5. Catering Update
6. Student Engagement Update
7. Learning Technologist Update
8. BLS College Update
9. Students' Union Update
10. Update from SSP Chairs

III Any Other Business