



BLS College Forum		
Date: 04/04/19	Time: 15:00 – 16:30	Location: Students Union - 4J
Chair:	Jennifer Kent (VP Heath Park)	
Minutes:	Tanay Shinde (Student Voice Assistant – PSE)	
Apologies:	Lindsay Roberts (Libraries)	
In attendance:	<p>Staff:</p> <p>Jennifer Kent (VP Heath Park) (JK)</p> <p>Holly Thomas (Student Voice Co-Ordinator – AHSS) (HT)</p> <p>Tanay Shinde (Student Voice Assistant PSE) (TS)</p> <p>Dai John (BLS Dean for Undergraduate Education and Students) (DJ)</p> <p>Sian Ballard (BLS College Education Manager) (SB)</p>	<p>Students:</p> <p>Chloe Ryce – PSYCH (CR)</p> <p>Tom Grother – MEDIC (TG)</p>
Ratification of previous minutes:		
Approved		
Agenda item: NSS		
JK - National Student Survey is still active for students for which the closing date is 30 th of April, if we could remind the students through the reps to fill out the surveys.		
Action Point:	Who will do it?	By when?
Shout outs to be done using twitter and email.	CR	ASAP

Agenda item: PSYCH

CR – 2nd Year PSYCH students have reported that their workload is too high.

DJ – Is the workload academic or otherwise?

CR - Academic. The workload for different tutorials is very uneven, some students have very high workload vs some don't have any at all, and this completely depends on the lecturers taking the tutorial. It isn't possible for anyone to attend the next meeting on 10/04/2019 with the Board of Studies due to Varsity.

DJ - suggests to send an audio file or a group audio file to the board if any of the students can't make it. As the student's opinions need to be heard. It's a bit too late in the year to make minor academic changes, but the students and staff can review what exactly to do after summer.

CR - this is causing mental health issues and the number of students with mental health issues is on the rise.

SB – How are the programme team/school team taking up this issue?

CR – They are trying to reduce it while trying to stay within the guidelines.

SB – Does it get easier in 3rd year?

CR – It does get easier due to exams and dissertation work.

JK – You could ask the new 1st years to start taking up these issues, so this would be issue could be taken up before 2nd year starts.

CR – Get the word out to 1st year students, that 2nd year students should expect and prepare for the following hardships – MANAGING EXPECTATIONS is key.

Action Point:

Who will do it?

By when?

CR – in the written handover for the next Psych Chair

Agenda item: Panopto Recordings

TG – Had the SSP panel recently, generally all's good. 1st year students want to know when Panopto lectures will be released as they don't attend and they need to be told that there are other options.

HT – Automatic release of lectures in 7 days, unless the lecturers intervene.

Action Point:

Who will do it?

By when?

HT to confirm automatic release with TG for BLS

HT

ASAP

Agenda item: OSCE (Objective Structured Clinical Examination)		
<p>TG - Many students have failed OSCE (Objective Structured Clinical Examination) – they would like to know why? Basically feedback. The School of Medicine should make this official. Mock OSCE's have been useful.</p> <p>HT – could this be released as cohort feedback?</p> <p>JK – A FAQ would be beneficial to point out to students on where to concentrate and where previous students have had issues.</p> <p>TG – There also seems an air of panic and distress from 4th years revising, like no other previous year. Anything the Medical school can do to mitigate this would be beneficial.</p> <p>Jen will speak to Rhian about the transparency from the School of Medicine.</p>		
Action Point:	Who will do it?	By when?
JK- will discuss with Rhian about the transparency from the School of Medicine regarding OSCE issues and discuss whether they could send out a reassuring email to students to quell people's anxiety over the exam. A FAQ would be beneficial to point out to students on where to concentrate and where previous students have had issues.	JK	Friday 12 th April
Agenda item: Travel Bursaries		
<p>JK – Contacted by a 5th year student about travel bursaries – The difference between NHS Wales & England and their rules for travel bursaries are different and causing issues when traveling.</p> <p>TG - No idea about this issue & no students have come up to him with it.</p> <p>JK - Will be speaking to Rhian Goodfellow about this.</p> <p>DJ - suggests a document which would include the rules and regulations for the travel bursaries including and all possible cases and scenarios, and if could the School of Medicine could be obliged to make said document.</p> <p>JK - Fairness needs to be maintained when handing out money and of course budgetary issues are present.</p>		
Action Point:	Who will do it?	By when?
JK – will talk about this in meeting with Rhian Goodfellow in April and keep TG updated. Recommending the creation of a document which would include the rules and regulations for the travel bursaries including and all possible cases and scenarios.	JK, and School of Medicine	April-May
Agenda item: Year 1 & 2 Exam Timetables		

TG – 1 & 2nd year students have received their timetables and their exams are earlier than expected/told.

JK – MEDIC and Registry did not know about this and had poor communication.

DJ – This has happened before in a previous year – registry sends provisional timetables first, and the school can change it – here the School of Medicine could have just sent the provisional timetable out first.

SB – Will double check with the assessment manager if anything could be done.

DJ – The students have a very strong case if the module's syllabus hasn't been completely taught.

JK - There isn't enough time to revise or assimilate.

DJ – If the exams can't be changed, is there anything MEDIC or assessment to do to push forward the teaching or exams.

SB - will check on this.

Action Point:	Who will do it?	By when?
SB – to check what happened with the exam timetabling to cause this misinformation and discuss with MEDIC and Registry appropriate measures that can be put in place in future years to stop this happening again.	SB	May

Agenda item: Student Advice

- We have chosen our campaigns for the next academic year- I am hoping to organise more health-based activities as part of the campaigns next year:
- o Mental Health
 - o Sexual Health
 - o Housing
 - o Money
 - o Academic/Revision Aid
 - o Drugs and Alcohol
- We are hoping to launch workshops in the next academic year, these will be about:
- o Mental health first aid
 - o Mindfulness
 - o Bystander intervention
 - o Suicide prevention
 - o Safeguarding academic interests
 - o How to rent/move into a house



- We are working on the 'Outreach Stall Project' whereby Advice will be launching a pop-up stall in different academic schools to bring our service to the students and signpost them to Advice in the Union.
- With regard to Heath-based students, we are currently supporting a number of students undergoing Unfair Practice Cases and Fitness to Practise cases. We are likely to start seeing a trend towards Ex Circs advice followed by our Appeals Season (July).