

## **AHSS UGR forum – 22th April 2021 - Meeting Minutes**

### **Staff:**

Hannah Doe – SU VP Education **(HD)**  
Sian Lewis - College Education Manager **(SL)**  
Martin Jephcote - Dean of Undergraduate Studies **(MJ)**  
Kate Gilliver - Joint Honours Dean **(KG)**  
Paul Jones - IT **(PJ)**  
Martha Ashford - Libraries **(MA)**  
Jane Harding - Student Advice **(JH)**  
Tim Fry - Student Voice Coordinator **(TF)**  
Adam Williams - Student Voice Assistant **(AW)**  
Anabel Hurst – Catering **(AH)**

### **Staff Apologies:**

Claire Morgan - Pro Vice Chancellor  
Ben Lewis – Student Support and Wellbeing  
Jane Chukwu – VP of Postgraduate Studies

### **Students**

Abigail Gallagher - LAWPL **(AG)**  
Alexander Garrett - CARBS **(ALG)**  
Alice Baldwin - CARBS **(AB)**  
Alissa Thiel - CARBS **(AT)**  
Ally-Joh Gowan-Day **(AJG)**  
Al-Rayan Al Habsi - CARBS **(AH)**  
Angel Balamatsias – MLANG **(AnB)**  
Anna Moller - SHARE **(AM)**  
Jack Collard - GEOPL **(JC)**  
Jennifer Van Der Weijden – SHARE **(JVDW)**  
Kinga Plata **(KP)**  
Olivia Perry - LAWPL **(OP)**  
Rebecca Hardy - MUSIC **(RH)**  
Reyen Jayakar - LAWPL **(RJ)**  
Tathan Harding-Lloyd - LAWPL **(THL)**  
Theo Koukouraki – CARBS **(TK)**  
Trinity Myton – CARBS **(TM)**

### **Student Apologies:**

Alexander Craig - MLANG  
Ali Shahid - CARBS  
Amarbir Sihota - CARBS  
Anas Arida - LAWPL  
Annell Dyfri - WELSH  
Annie Granger - MLANG  
Armit Sangha - LAWPL  
Arthur Ddamulira - LAWPL  
Asha Armin - MLANG

Barnaby Stoner - CARBS  
Bethany Smith - MLANG  
Bronwen Cruddas - CARBS  
Catarina Vicente - JOMEC  
Charlie Mallinson - GEOPL  
Charlie Tilley - SOCSI  
Chloe Clancy - MLANG  
Dickran Cristianini - LAWPL  
Ellena Harrison - MLANG  
Erina Kugasa - CARBS  
Faaizaa Nahar - ENCAP  
Fatima Bibi - LAWPL  
Gabriel Jackson - SHARE  
Georgina Henwood - LAWPL  
Harry Jessop - MLANG  
Henry Bishop Bishop - ENCAP  
India Yeardley - GEOPL  
Izabela Nistor - MLANG  
Jack Ashley - LAWPL  
Jacob Jefferis - MLANG  
Jade Dibble - ENCAP  
Jenna Foulkes - LAWPL  
Jess Adams - LAWPL  
Juliette Radley - GEOPL  
Kaitlin Thijm - CARBS  
Keisha Megji - SHARE  
Kelly McKinnell - SOCSI  
Kingi King - MLANG  
Lanea Williams - LAWPL  
Leora Alexander - CARBS  
Madeleine Sebukima - ENCAP  
Maram Al Hammam - CARBS  
Megan Smith - SOCSI  
Megan Smith - SOCSI  
Mia Bagdasarian - MLANG  
Michael Farrand - SHARE  
Monique Dyer - LAWPL  
Nat Tabaka - SOCSI  
Niamh Arlotte - SOCSI  
Oliver Bott - SHARE  
Olivia Cheung - ENCAP  
Sara Bahamdan - CARBS  
Seren Carpenter - LAWPL  
Rayan Al Habsi - CARBS  
Shubhangi Dua - JOMEC  
Shukura Babirye - SOCSI  
Sophie Eardley - MLANG  
Sophie Revell - JOMEC

Tanisha Bij - JOMEC  
Thomas Harding - GEOPL  
Timothy Finn - ENCAP  
Toby Chan - MUSIC  
Wawuda Osiemo - ENCAP  
You Xian Ng - LAWPL  
Ysy Reeve - SHARE  
Zeyue Zhang - CARBS

## **Introductions**

HD opened the meeting at 14:03

## **Staff Updates**

PJ will be a SIMS update this weekend. Starting 9am Friday. System will be down. Disruption will be minimal.

MA minor update, just change to resource booking system.

MJ Informs late arrival of KG. Updates similar to last meeting with work dominated by adjustments made for COVID. Express thanks to students for tolerance and support. Hopes for benefits from experiences of COVID, not drifting back to ways before COVID but continuing with blended learning for certain disciplines. For next academic session, plan is to return to something closer to normal. Will be governed by updates from Public Health Wales but no decisions made yet, expect this during May/June. Planning multiple scenarios and hopes to include blended learning going forward. Turn to SL for update.

SL nothing to add, planning is undergoing and nothing set due to Welsh government and potential change from election. Updates on stage 1 enrolment for module choice for next academic year with the schools engaged in pre-module survey. Unknown how modules provided.

AH updates on catering with what buildings open. Possible for extending opening times but based on footfall. Click and collect possible from John Percival building for hot meals. Difference this term, students returning from amber countries will need to form an additional form for provision of support including food, cost of tests, student wellbeing.

JH increasing advice required on Extenuating Circumstances, increased advice on this. Numerous allegations of academic misconduct and collusion. Important students aware there is a need for academic integrity, students need to make themselves aware of academic integrity before entering assessments. For the student housing situation, students unable to live in accommodations should access the student services to access hardship funds. Numerous students contacting relating to wellbeing and underlying issues. Currently working in multiple issues around students breaching COVID restrictions.

KG updated on module selection project for joint honours, with student champions running focus groups. Will be implemented for next year's module selection. Communication between schools have been reminded that for joint honours students should talk amongst themselves and not bounce back to students.

TF updated on the EGM and Enriching Student Life Awards. Explaining some of the new categories added to the ESLA.

HD update on spring in step campaign with freebies. Reminder of accessing Covid-19 hardship fund.

MJ offered congratulations to HD for election in recent role.

## **Student Updates**

MUSIC: RH no update, SSG next week.

CARBS: TM no students provided comments, SSG next week as well. Question about grounds to make a complaint. JH contact student services and they can support potential impacts. HD reminding to access student hardship fund. Discussion around hardship fund and process.

ENCAP: AG questioned update on course readers raised previously. SL updated that needed to reduce printing but those with disability where printed copies are required can be accessed. No requirement for staff to provide hardcopies of course readers. MJ confirmed that Staff only provide copies of work when essential.

GEOPL: JC no updates from last SSP.

JOMEC: N/A

LAWPL: KP explained that the way formatives scheduled resulted in clashes. Asked for more communication between modules due to resulting in formatives being scheduled in close proximity. MJ noted that it was a good point will be raised and move forward.

KP reported a lack of consistency in referencing among modules despite using the same reference type. MJ if there is confusion, contact Nicola Harris to address problem.

THL described positive feedback from engagement portfolio which resulted in better turnout in seminars. Close assessment dates between end of semester and start of new semester seen as issue for some students. Can this change? MJ informed that assessment period shortened due COVID. SL some will always have upcoming assessments due to semester structure and 4-weeks required for receiving assessment outline.

MLANG: AB had no updates, reporting positive responses from SSP.

SHARE: AM explained that they had not had SSP. Thanks to SL for work from last meeting. MJ and HD discussed positive changes brought by student reps.

SOCSI: N/A

WELSH: N/A

TF confirmed this is last meeting for this academic year.

TF closed the meeting at 15:13

## **Notes**

### **LINKS:**

**Hardship fund: <https://intranet.cardiff.ac.uk/students/health-and-wellbeing/coronavirus/covid-19-student-support-package#support-fund>**