



Cardiff Students' Union
Undeb Myfyrwyr Caerdydd

Requirements for affiliation:

- Minimum of 20 members
- Core committee must consist of a President, Treasurer and Secretary.
- Committee are members of guild (everyone needs to pay for their society membership as well as the guild membership).
- Register all activity with the union and all participants as society members or through another SU department or activity.
- All committee members attend all compulsory training.
- Keep all society funds in the Students' Union bank account and keep a constant positive balance, unless pre-agreed.
- Seek approval from the SU for all contracts signed by the Society.
- Adhere to a valid constitution (your agreement between the SU and the Society).
- Run a democratic committee election, hold an AGM, take minutes of your AGM, and submit these to the Societies Team.
- Submit all requested documents by the deadlines set by the Societies Team.
- Adhere to the Guild of Societies Social Policy.
- Code of Conduct must be publicly shared with your society members.

To be eligible to earn a badge, you must have completed all your affiliation requirements.

Democratic Badge:

- ❖ Half (or rounded up) of your committee attends the SU AGM
- ❖ One committee member attends all Society Forums.
- ❖ Let your new committee shadow you following your elections and give them a go at their roles before they're in post!
- ❖ Run an initiative to get your members more involved in the SU Elections (Spring or Autumn)
- ❖ Write a full handover for the next committee, which details all the events the society ran this year, including how they went and suggestions for improvement next year. It should also detail how your society worked on it's development plan, widening participation plan, and achieved this place on the tier system. It should include any key contacts for your society, and everything



DEMOCRATIC BADGE



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the new committee would need to know to run everything the society did this year and maintain this position on the tier system.

Inclusivity Badge:

- ❖ Run 5 non- Alcoholic socials over the course of the year.
- ❖ Run at least 3 events aimed at including students who normally struggle to access your activity, and at least one in each semester
- ❖ Run an event per semester on another campus (Heath or Cathays)
- ❖ Organize an event aimed at engaging group(s) who are under-represented within your society.
- ❖ Consider student accessibility needs and adapt at least 3 of your events/activities.
- ❖ Submit a widening participation plan, detailing how you will aim to engage under-represented groups, or groups who normally struggle to access your activity this year
- ❖ Run a virtual or hybrid event
- ❖ Attempt to elect a Postgrad representative.



INCLUSIVITY BADGE

Friendship Badge:

- ❖ Collaborate with at least one other society or Student-Led-Group on an event per semester
- ❖ Nominate another group for society of the month at least 3 times between Oct-May
- ❖ Nominate another group at the societies awards.
- ❖ Promote another society's event on your social media.
- ❖ Collaborate with more than one society on one event.



FRIENDSHIP BADGE

Sustainable Society Badge:

- ❖ You attend all fairs which you request space at.
- ❖ Have an eco-friendly initiative for at least one of your events. (could include paperless events, bringing your own cups to socials etc.)
- ❖ Promote a sustainability campaign to your members on your social media.
- ❖ Have a vegan social.



SUSTAINABLE SOCIETY BADGE



- ❖ Take part in a litter-pick or any other environmental friendly volunteering activity.

Global Society Badge:

- ❖ Participate in one of the guild of society events (showcases, nerd varsity, student volunteering week etc.)
- ❖ Host at least one event outside Cardiff.
- ❖ Attempt to host or attend an event, physically or virtually, in collaboration with a student group at another university.
- ❖ Have a cultural celebration within your society.
- ❖ Participate in a liberation campaign (Raise awareness for history months, collaborate with awareness groups on issues etc.)



GLOBAL SOCIETY BADGE

Charitable Society Badge:

- ❖ Hold at least one fundraising event for an external charity.
- ❖ Host a charity shop social/event.
- ❖ Promote another society's fundraiser.
- ❖ Keep a total of amount fundraised by your society and tell the Students' Union.
- ❖ Collect items from your members to donate to a charity.
- ❖ Engage in another society's events.



CHARITABLE SOCIETY BADGE

Rapid Growth Badge:

- ❖ Host at least one Give it a Go event per semester.
- ❖ Have an exciting stall to engage students with your society (This can be done at any point during the year including Freshers').
- ❖ Submit artwork to go on stairwell / Heath screens at least once in the academic year **OR** have a stall at some point outside Freshers' fortnight.
- ❖ At least one committee member engages with the Skills Development service on one of their courses such as the DPD in leadership, or works towards the Cardiff award.
- ❖ Attend a development meeting with the societies team at least once per semester.



RAPID GROWTH BADGE



Prodigy Badge:

- ❖ Be nominated for an award at the societies awards. (You are allowed to nominate yourself)
- ❖ Be nominated for society of the month. (You are allowed to nominate yourself)
- ❖ Invite the Vice President Societies and Volunteering to an event/activity.
- ❖ Submit an article for Quench/Gair Rhydd **OR** be featured on Express Radio/CUTV
- ❖ Nominate yourself for a national award. (You are allowed to nominate yourself)



PRODIGY BADGE

Social Media Badge:

- ❖ Create a video OR record a podcast for your society's social media to promote your activities.
- ❖ Submit a social media and marketing plan and discuss this with a coordinator.
- ❖ Tag the societies team in your posts at least once a semester.
- ❖ Have one committee member attend the website, marketing, social media and engagement training. (Training offered in May, September and January)
- ❖ Promote Students Union Activities on your social media (Instagram: @cardiffsocsandvol, @cardiffstudents, @vpsocietiescsu).



SOCIAL MEDIA BADGE

Well-being Badge:

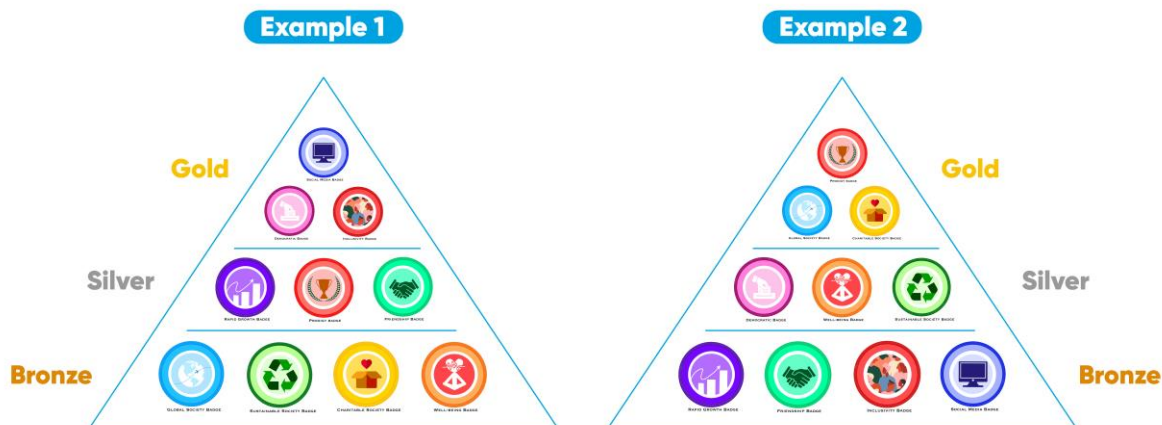
- ❖ Engage with a wellbeing campaign at the Students' Union.
- ❖ Run a welfare social/event.
- ❖ Attempt to elect a wellbeing officer.
- ❖ One of your committee members attends the wellbeing training. (Training provided throughout the year).
- ❖ Promote Student Advice and Wellbeing Services on your social media.



WELL-BEING BADGE



Badge-Based Tier System



To collect a badge you need to tick off any 3 criteria for that particular badge. 4 badges give you a bronze tier status. An additional 3 give you the silver tier and the remaining 3 give you the gold tier. **You can collect the badges in whatever order you want!** After collecting all badges, why not revisit them and tick off any uncomplete points. Ticking everything off gives you the platinum tier!

WATCH THE VIDEO:

Watch the video explaining the tier system [here](#)



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