

Cardiff University Students' Union
Undeb Myfyrwyr Prifysgol Caerdydd



**SO YOU WANT TO RUN AN
ELECTION?**



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1. INTRODUCTION





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Cardiff University Students' Union
Undeb Myfyrwyr Prifysgol Caerdydd



Current Tier
Pending

Follow us on Twitter 


Find us on Facebook 


Visit our website 

Web Design Society


Hello people!

Committee Members

President

Joe Birkin

President

Samuel Cook

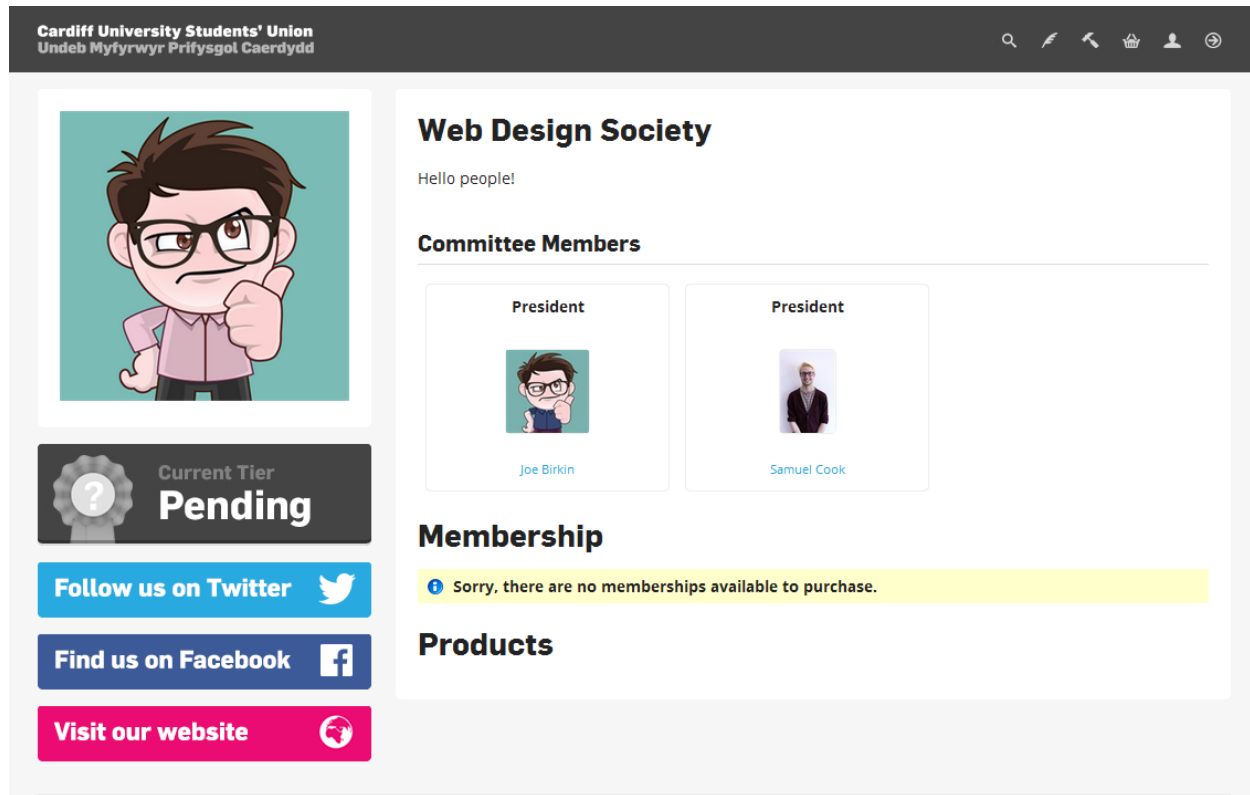
Membership

 Sorry, there are no memberships available to purchase.

Products

The end of the year is approaching and so the Web Design Society needs to elect its new committee.


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Elections need to be run online. It means we can check the elections and more people can vote.

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Web Design Society

Hello people!


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President



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Membership

Sorry, there are no memberships available to purchase.

Products

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Next Section

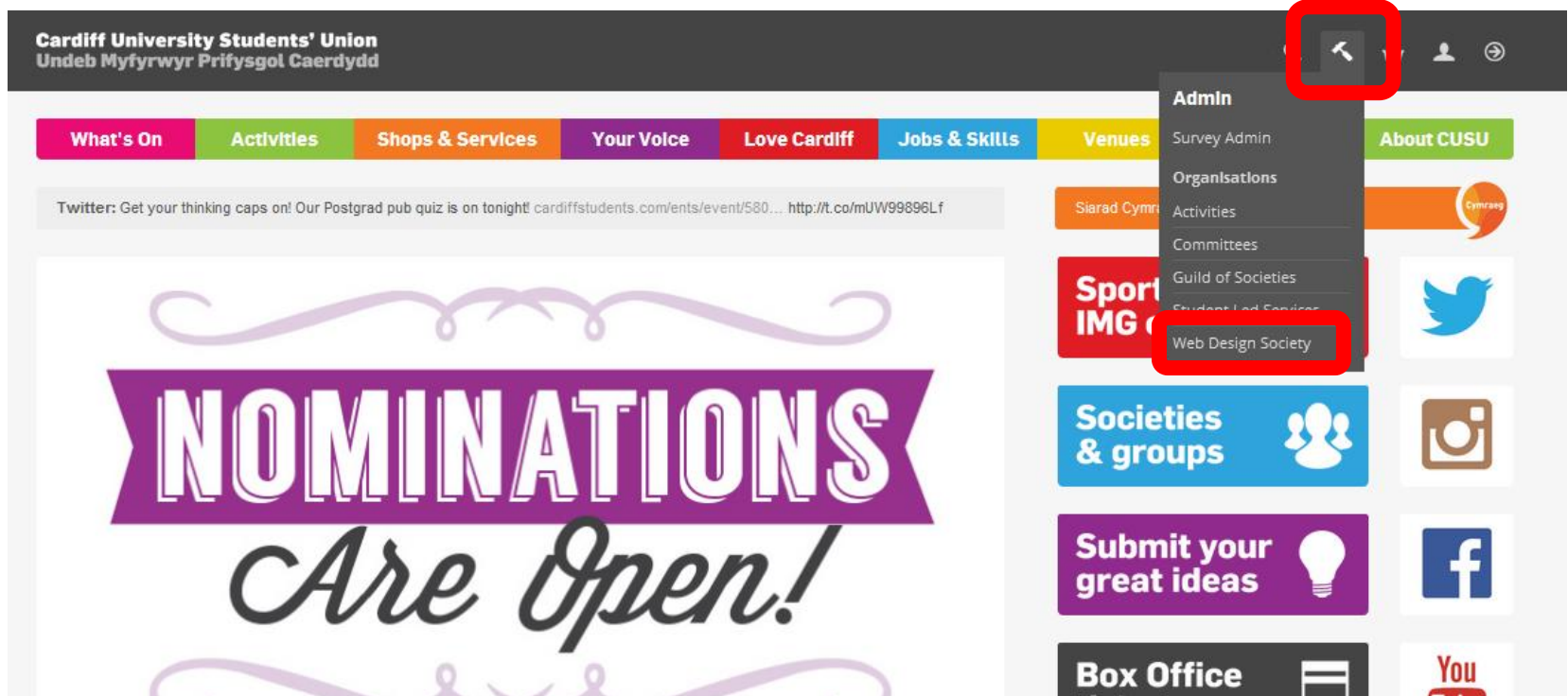
Elections are normally run between February and May, while by-elections can be run at any point in the year.



2. FINDING ELECTIONS ADMIN

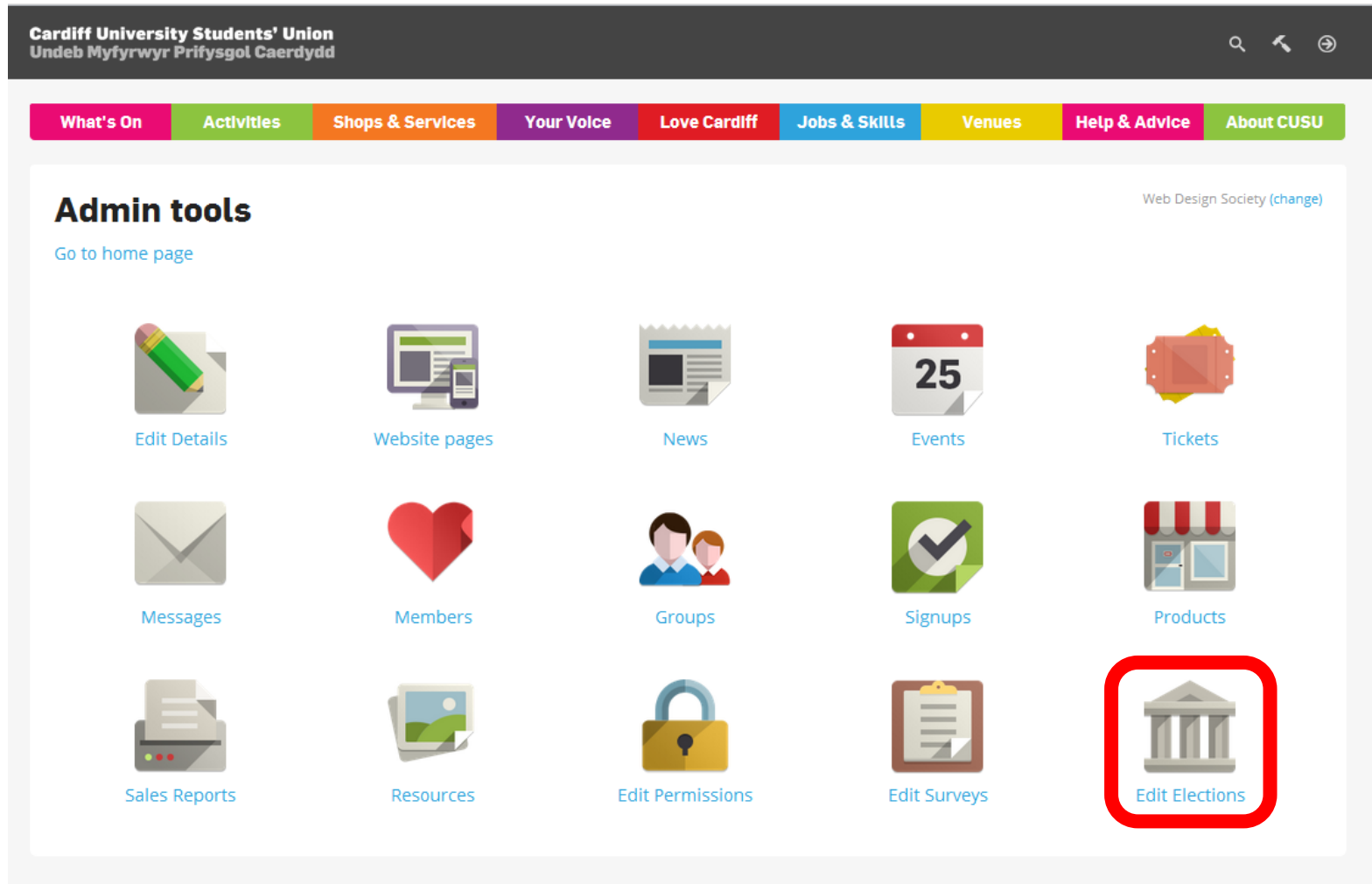


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When you log-in to cardiffstudents.com, you should see a little hammer. Click here, then find your Group, e.g. Web Design Society.

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Under Admin Tools, select Edit Elections.

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Attention!

Are you a committee member setting up an election?

Are you thinking "hey - let's make an election for each position on the committee!"?

Please don't. One election is enough for all positions! Under "posts" you can add all of the committee positions.

Also, make sure you choose the right role (not "all members" etc). Under the "group" field just select the committee role that you're going to be electing.

Elections Admin

Organisation: Web Design Society

Status: All current and future elections

Clear

To add a new

Title and period

Altsoc Treasure

29 Sep 2015 - 31 Oct 2015

Law Society Int

28 Sep 2015 - 1 Oct 2015

Amnesty Intern

Students For Life

Surgical Society

Tamil Society

TCUPS - Purcell Singers

Tea Society

Teddy Bear Hospital

Timothy Bible Study Group

Traffic

UKIP Young Independence

UNICL

Web Design Society

Wildlife and Conservation Society

Key: Posts Candidates Reports Admins Copy Delete

Status	Posts					
Nominations open	1					
Nominations open	2					
Nominations open at 20:00 on 25 Oct 2015	3					

On Elections Admin, select the organisation you want to set up an election for (eg. the Web Design Society). Only your Groups should appear.

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Attention!

Are you a committee member setting up an election?

Are you thinking "hey - let's make an election for each position on the committee!"?

Please don't. One election is enough for all positions! Under "posts" you can add all of the committee positions.

Also, make sure you choose the right role (not "all members" etc). Under the "group" field just select the committee role that you're going to be electing.

Elections Admin

Organisation: Web Design Society



Status: All current and future elections



Clear

+ Create New Election

There are no elections. Change the filter settings or create a new election.

Click on Create New Election.



3. COMPLETING THE ELECTIONS FORM



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Election

Title * Web Design Society By-Election

Organisation Web Design Society

Display on Website * 01/10/2015 11:00 → 01/11/2015 11:00

Description This is an election for Web Design Society members to elect new committee members.

Give your election a name so people can find it.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Election

Title * Web Design Society By-Election

Organisation Web Design Society

Display on Website * 01/10/2015 11:00 → 01/11/2015 11:00

Description This is an election for Web Design Society members to elect new committee members.

Enter dates and times to determine when the election is visible to voters. We recommend starting when nominations open and finishing a week after voting closes.

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Election

Title * ?

Organisation

Display on Website * → ?

Description

You can use our standard text for the Election Description

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Nominations

Nominations Period 01/10/2015 12:00 → 15/10/2015 12:00

Online Manifesto Deadline *

Paper Manifesto Deadline *

Even if you're not accepting nominations, you must add a deadline to submit the form!

Allow States ☐ Allows Candidates to enter an optional state name of up to 20 characters

Max number of candidacies

Candidate terms and conditions

Today: September 30, 2015

Open the nominations period as soon as possible. You should leave nominations open for two weeks. Use the pop-out calendar to help.

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Nominations

Nominations Period →

Online Manifesto Deadline *

Paper Manifesto Deadline *

Even if you're not accepting paper manifestos you need to add a deadline to submit the form!

☐ Allow Slates Allows candidates to enter an optional slate name of up to 20 characters

Max number of candidacies

Candidate terms and conditions

Add a manifesto deadline. It's a good idea to make both deadlines the same time as the close of nominations. You don't have to accept paper manifestos, but you need a deadline to submit.

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Nominations

Nominations Period →

Online Manifesto Deadline

Paper Manifesto Deadline

Even if you're not accepting paper manifestos you need to add a deadline to submit the form!

Allow Slates ☐ Allows candidates to enter an optional slate name of up to 20 characters

Max number of candidacies

Candidate terms and conditions

Use the Max Number of Candidacies to limit the number of roles a member can run for. If you don't want to set a limit, leave it blank.

Cardiff University Students' Union

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Nominations

Nominations Period →

Online Manifesto Deadline

Paper Manifesto Deadline

Even if you're not accepting paper manifestos you need to add a deadline to submit the form!

Allow Slates ☐ Allows candidates to enter an optional slate name of up to 20 characters

Max number of candidates

Candidate terms and conditions



If you have terms and conditions for candidates, you can use this box. We don't have a standard text for this.

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Visibility

These settings control the visibility on election list widgets as well as overall access to the election's voting pages.

-  Voting and standing are never available to non-logged in users. If Full or Basic is selected, a 'please log in' message will be displayed.
-  If the Full (members only) or Basic options are selected, the 'Not Eligible' message will be displayed if the user does not meet the criteria.
NB: Even if the Full option is selected, eligibility to stand and vote is determined by the requirements on each individual post.

Not Eligible message



You may not be able to change the visibility of your election.



Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Visibility

These settings control the visibility on election list widgets as well as overall access to the election's voting pages.

Non-logged in users (public) *

- ☐ Full - show all information
- ☒ Basic - only show description and dates
- ☐ Hide

Logged in users *

- ☐ Full - show all information and allow participation
- ☐ Full (members only) - show all information, but only allow members of **Web Design Society** to participate
- ☒ Basic - show description and dates to all, but only allow members of **Web Design Society** to see all information and participate
- ☐ Hide - only show to members of **Web Design Society**

Not Eligible message

It appears that you are not eligible to vote in this election. You must be a member of the Web Design Society in order to vote. If you are a Web Design Society member and you are unable to vote, please contact Societies@cardiff.ac.uk with the subject "Web Design Society Elections".

If you can change visibility, we recommend going for Basic, so people are aware of the election.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Visibility

These settings control the visibility on election list widgets as well as overall access to the election's voting pages.

Non-logged in users (public) *

- ☐ Full - show all information
- ☒ Basic - only show description and dates
- ☐ Hide

i Voting and standing are never available to non-logged in users. If Full or Basic is selected, a 'please log in' message will be displayed.

Logged in users *

- ☐ Full - show all information and allow participation
- ☐ Full (members only) - show all information, but only allow members of **Web Design Society** to participate
- ☒ Basic - show description and dates to all, but only allow members of **Web Design Society** to see all information and participate
- ☐ Hide - only show to members of **Web Design Society**

i If the Full (members only) or Basic options are selected, the 'Not Eligible' message will be displayed if the user does not meet the criteria.
NB: Even if the Full option is selected, eligibility to stand and vote is determined by the requirements on each individual post.

Not Eligible message

It appears that you are not eligible to vote in this election. You must be a member of the Web Design Society in order to vote. If you are a Web Design Society member and you are unable to vote, please contact Societies@cardiff.ac.uk with the subject "Web Design Society Elections".


If someone cannot vote in this election, they will receive a Not Eligible message. You can use our standard text. Remind everyone to join the Group if they haven't already, so they can vote.

Cardiff University Students' Union

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Filter post lists

If this election contains many posts, and users will only be eligible to stand or vote for a small subset, use this option to hide posts that the user is not eligible for. When this option is enabled, links are shown to allow users to view all posts regardless of eligibility.

 Use of this option is not recommended when self-definition requirements are in place, as posts will not be immediately visible unless the user has already self-defined.

Hide posts ☒ This applies to the Post list, the Nominations page, the Candidate list and the Voting start page.

Polling

Enter the open and close date / times for the polls. Leave the postal / proxy ranges blank to set them to the same as the e-voting range.

e-Voting      

If someone can only vote for certain positions and you don't want them to see other positions, check this box.



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Image

Browse

Select Image

Profile page

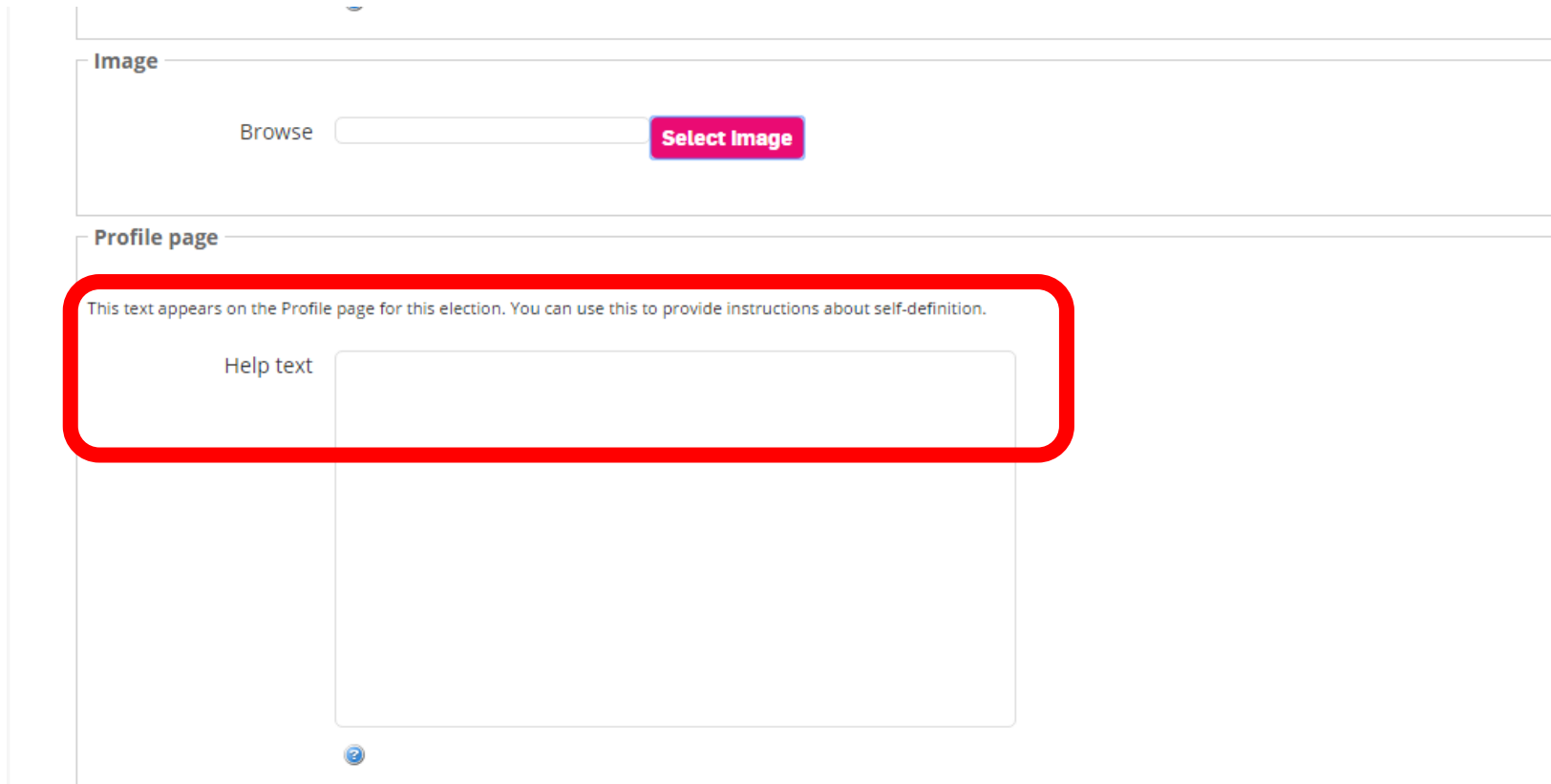
This text appears on the Profile page for this election. You can use this to provide instructions about self-definition.

Help text

Filter post lists

You can upload an Election Image. This is not compulsory.

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The screenshot shows a web form for the Cardiff University Students' Union. It has two main sections: 'Image' and 'Profile page'. The 'Image' section contains a 'Browse' button and a 'Select Image' button. The 'Profile page' section contains a text area for 'Help text' which is highlighted with a red rectangle. Above the text area is a line of instructional text. Below the text area is a small blue question mark icon.


Image

Browse **Select Image**

Profile page

This text appears on the Profile page for this election. You can use this to provide instructions about self-definition.

Help text




All Cardiff Uni student members can nominate themselves and run in elections. Leave this section blank.

Cardiff University Students' Union

Undeb Myfyrwyr Prifysgol Caerdydd

Filter post lists

If this election contains many posts, and users will only be eligible to stand or vote for a small subset, use this option to hide posts that the user is not eligible for. When this option is enabled, links are shown to allow users to view all posts regardless of eligibility.

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Hide posts ☐ This applies to the Post list, the Nominations page, the Candidate list and the Voting start page.

Polling

Enter the open and close date / times for the polls. Leave the postal / proxy ranges blank to set them to the same as the e-voting range.

e-Voting * 15/10/2015 13:00  → 22/10/2015 13:00  

This box hides positions from certain members.
Leave this box blank.



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Polling

Enter the open and close date / times for the polls. Leave the postal / proxy ranges blank to set them to the same as the e-voting range.

e-Voting * 15/10/2015 13:00 → 22/10/2015 13:00

Postal Voting 15/10/2015 13:00 → 22/10/2015 13:00

Proxy Voting 15/10/2015 13:00 → 22/10/2015 13:00

Voter terms and conditions

I confirm that I am voting of my own free will and that I am the rightful owner of this account.

Abstention confirmation text

Leave a gap between nominations closing and voting opening. This is so you can approve the candidate list before voting opens.

Cardiff University Students' Union

Undeb Myfyrwyr Prifysgol Caerdydd

Polling

Enter the open and close date / times for the polls. Leave the postal / proxy ranges blank to set them to the same as the e-voting range.

e-Voting *	15/10/2015 13:00	→	22/10/2015 13:00
Postal Voting	15/10/2015 13:00	→	22/10/2015 13:00
Proxy Voting	15/10/2015 13:00	→	22/10/2015 13:00

Voter terms and conditions

I confirm that I am voting of my own free will and that I am the rightful owner of this account.

Abstention confirmation text

Ensure that your voting period starts after the nominations period closes, not at the same time. You don't need to accept postal and proxy voting.

Cardiff University Students' Union

Undeb Myfyrwyr Prifysgol Caerdydd

Polling

Enter the open and close date / times for the polls. Leave the postal / proxy ranges blank to set them to the same as the e-voting range.

e-Voting * 15/10/2015 12:00 → 22/10/2015 12:00

Postal Voting →

Proxy Voting →

Voter terms and conditions I confirm that I am voting of my own free will and that I am the rightful owner of this account.

Abstention
confirmation text

You can use our standard text for the Voter Terms and Conditions.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Abstention confirmation text

Voting completion text

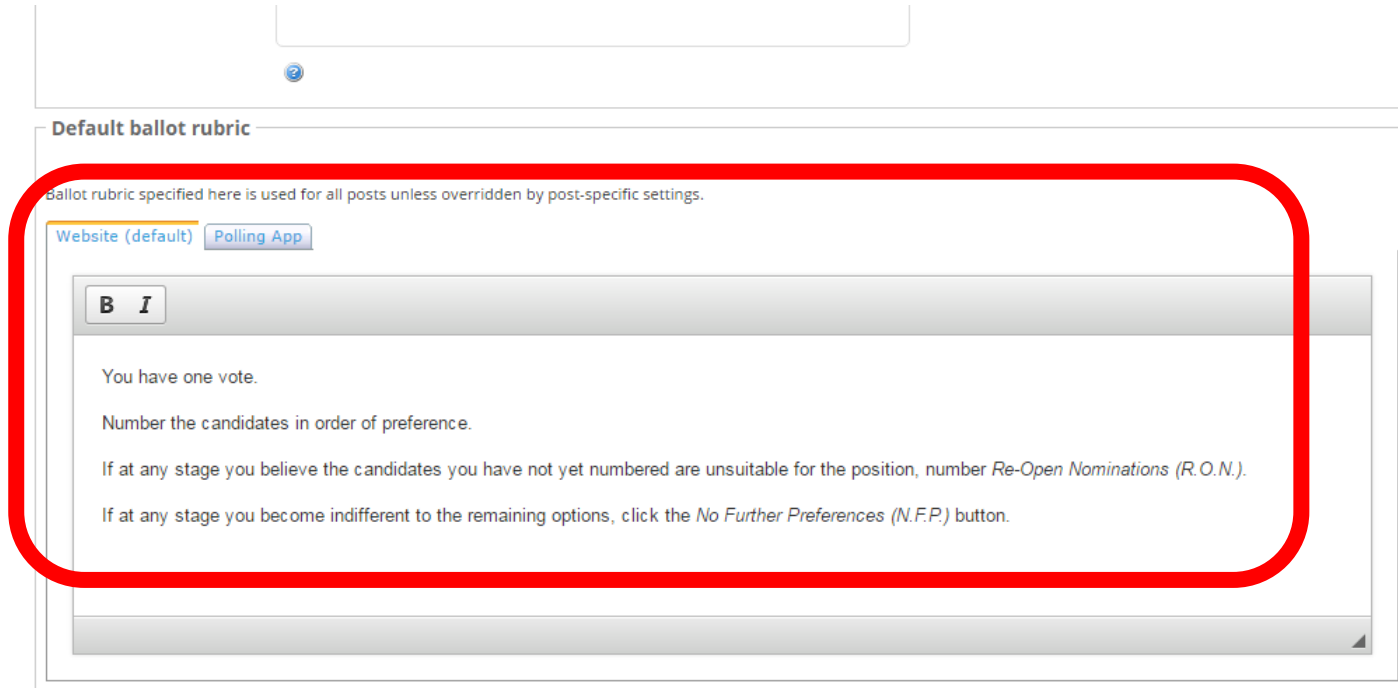
Thank you for voting in this election.

Save Election

You don't need to include an Abstention Confirmation text. It appears if someone chooses not to vote for a particular role.

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Default ballot rubric

Ballot rubric specified here is used for all posts unless overridden by post-specific settings.

[Website \(default\)](#) [Polling App](#)

B I

You have one vote.

Number the candidates in order of preference.

If at any stage you believe the candidates you have not yet numbered are unsuitable for the position, number *Re-Open Nominations (R.O.N.)*.

If at any stage you become indifferent to the remaining options, click the *No Further Preferences (N.F.P.)* button.

Keep the default ballot rubric – this is the instructions on how to use STV, the voting method we use in all our elections.

The screenshot shows a voting interface with several elements highlighted by red boxes:

- A box at the top left containing the text "Abstention confirmation text".
- A box in the middle containing the text "Voting completion text" and "Thank you for voting in this election.".
- A button at the bottom labeled "Save Election".

There are also small blue question mark icons above the first two boxes.



This message appears once someone has voted.
Don't forget to save the election!





4. ADDING POSITIONS TO BE ELECTED



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Please don't. One election is enough for all positions! Under "posts" you can add all of the committee positions.

Also, make sure you choose the right role (not "all members" etc). Under the "group" field just select the committee role that you're going to be electing.

Web Design Society

Edit Election

Elections Admin | **Details** | **Posts** | Candidates | Admins | Notifications | Reports

✓ Changes saved.

Election

Title * Web Design Society By-Election

Click on Posts, under Edit Election, to add a committee position to the election.

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Web Design Society By-Election

Edit Posts

[Elections Admin](#) | [Details](#) | **[Posts](#)** | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

+

Add new post

There are no posts set up for this election. Click 'Add New Post' above."

Click on Add New Post.

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Add Post

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

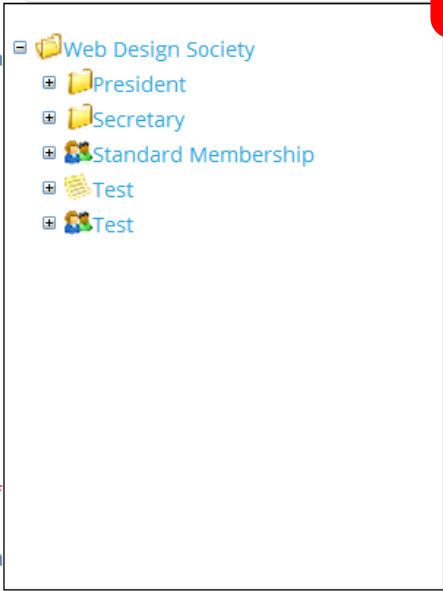
Post


Group

Short description

Places *

Quorum

A dropdown menu for selecting a group. It contains the following items: Web Design Society, President, Secretary, Standard Membership, Test, and Test.

A red square icon with a white question mark, used for selecting a group.

Group is the position you wish to fill. You can find all existing positions using this drop-down.

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Add Post

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Post

Group

Short description

- Web Design Society
- Secretary**
- Standard Membership
- Test
- Test

Places *

Select the position you want from the drop-down list. Email Societies or the Athletic Union if you have missing positions.

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Add Post

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Post

Group 

Short description

Places * 

Quorum 

Add a short role description to tell prospective candidates about each role.

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Add Post

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Post

Group 

Short description

Places * 

Use this section to select how many people you want to elect for a role. Maybe you need two people to coordinate events, or have a tradition of co-presidents.

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Add Post

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Post

Group 

Short description

Places * 

Quorum 

The Quorum is how many of your membership needs to vote for the election to be valid. You don't need to include a Quoracy.

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Ballot Rubric

This text appears at the top of the ballot screens. Leave blank to use the default rubric from the post's election settings.

Website (default)

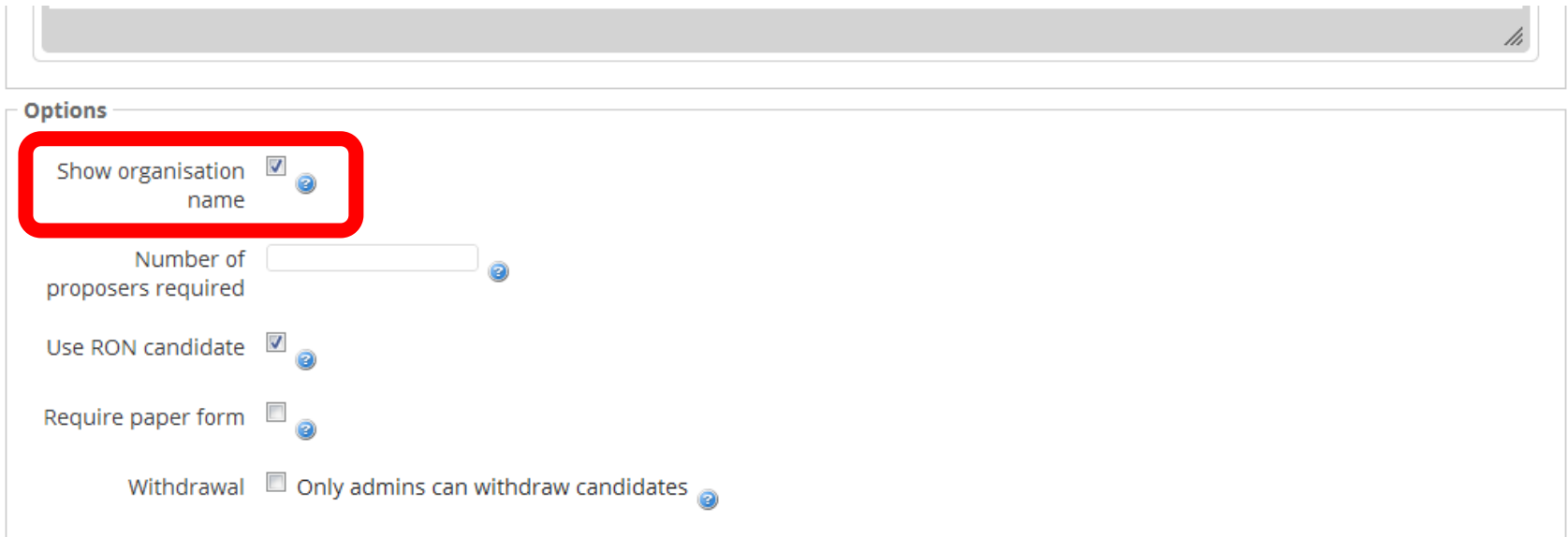
Polling App

B *I*


Copy default rubric from election


Copy the default rubric from earlier.


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Options

☒ Show organisation name 

Number of proposers required 

☒ Use RON candidate 

☐ Require paper form 

Withdrawal ☐ Only admins can withdraw candidates 

Check the Show Organisation Name box. This allows us to quickly identify your election if you need us to. The effect of this is highlighted later.



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Options

Show organisation name ☒ ?

Number of proposers required ?

Use RON candidate ☒ ?

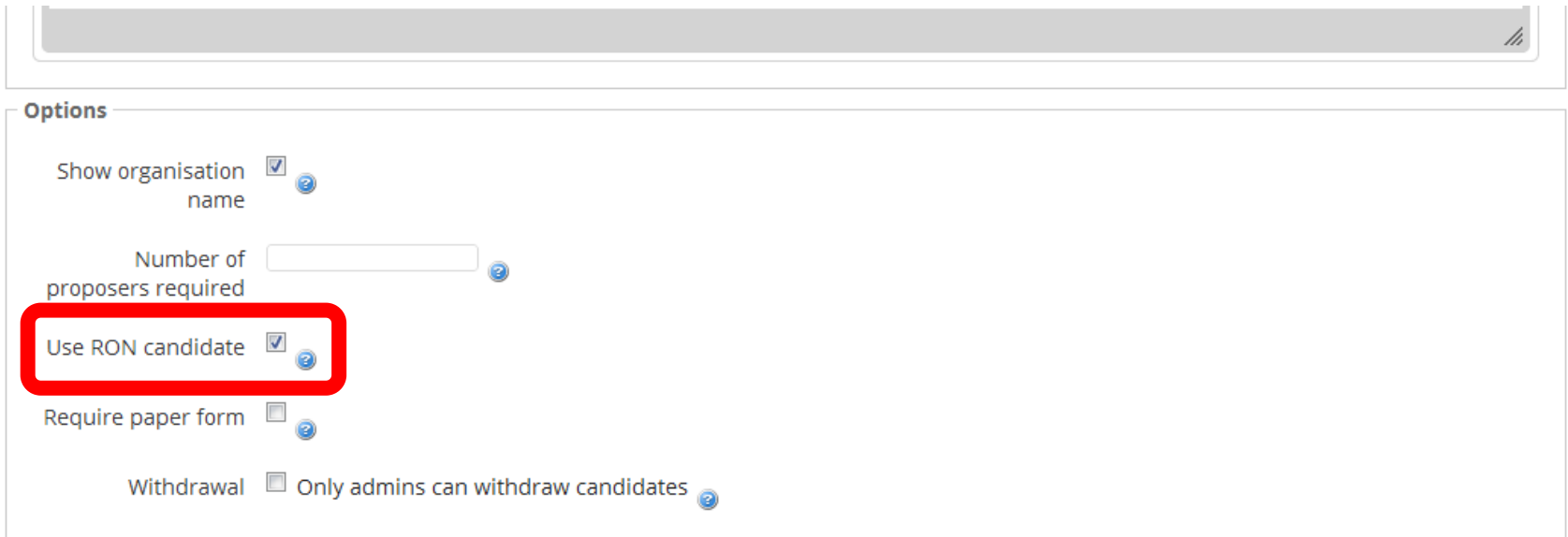
Require paper form ☐ ?

Withdrawal ☐ Only admins can withdraw candidates ?

Do you want other members to approve a candidate before they can stand? If so, include the number of proposers here. You don't need to include any proposers and can leave it blank.

A decorative horizontal row of ten overlapping circles in various colors: pink, green, orange, purple, blue, red, yellow, pink, green, orange, purple, and blue.

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Options

Show organisation name ☒ ?

Number of proposers required ?

Use RON candidate ☒ ?

Require paper form ☐ ?

Withdrawal ☐ Only admins can withdraw candidates ?

You must include a RON candidate. If a voter doesn't think any candidates are suitable, they can select Re-Open Nominations. **Elections without RON will be voided.**



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Options

Show organisation name ☒ ?

Number of proposers required ?

Use RON candidate ☒ ?

Require paper form ☐ ?

Withdrawal ☐ Only admins can withdraw candidates ?

You don't need to have a paper form to support candidates applications. Leave this blank.



Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Options

Show organisation name ☒ ?

Number of proposers required ?

Use RON candidate ☒ ?

Require paper form ☐ ?

Withdrawal ☐ Only admins can withdraw candidates ?

If you check this box, candidates will only be able to withdraw from the election if they go via your committee. You can do either.



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Manifesto options

Allow manifesto text ☒

Text max word count

Allow photo ☒

Allow slogan ☐

Slogan max word count

Save

We highly recommend having manifestos, as this is the best way for voters to get to know candidates and what they stand for. Allow manifestos, even if you do speech events or candidates questions.

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Manifesto options

Allow manifesto text ☒ ?

Text max word count ?

Allow photo ☒ ?

Allow slogan ☐ ?

Slogan max word count ?

Save

Always limit a manifesto to a set number of words. For the Main SU elections, we use a limit of 200 words.



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Manifesto options

Allow manifesto text ☒

Text max word count

Allow photo ☒

Allow slogan ☐

Slogan max word count

Save

We highly recommend allowing photos, so that members can know exactly who each candidate is.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Manifesto options

Allow manifesto text ☒

Text max word count

Allow photo ☒

Allow slogan ☐

Slogan max word count

Save

We don't suggest including a slogan but you can if you want to make things more fun. If you do include a slogan, make sure you include a word limit.

Web Design Society By-Election

Edit Posts

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[+ Add new post](#)

Post	Post group	Places
Web Design Society - Secretary		1
Web Design Society - Treasurer		1

Checking Show
Organisation Name adds
the Group Name here

Edit post groups

Page size 20

Use post groups to restrict the number of related posts a candidate can stand for.

[+ Add new post group](#)

There are no post groups.

Go back to the Posts section to view and edit positions and add new positions to elections.

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5. MEET THE CANDIDATES

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[+ Add new post](#)

Post	Post group	Places
Web Design Society - Secretary		1
Web Design Society - Treasurer		1

Edit post groups

Page size

Use post groups to restrict the number of related posts a candidate can stand for.

[+ Add new post group](#)

There are no post groups.

Click on Candidates to find out who's running.

Web Design Society By-Election

Candidate Admin

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List order

Candidate lists will be displayed in the following order:

Sort option

- Randomised
- Alphabetical (last name)
- Alphabetical (candidate name)
- Specified
- Randomised

Approval

Polling cannot begin until the candidate list is approved.

Current status

Unapproved

Update

How do you want candidates to be listed during elections? We recommend Randomised because it removes bias.

Web Design Society By-Election

Candidate Admin

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

List order

Candidate lists will be displayed in the following order:

Sort option

Randomised



Set

Approval status

Polling cannot begin until the candidate list is approved.

Current status

Approved



Unapproved

Provisionally approved

Approved

The candidate list needs to be approved before voting opens. Change the approval status here.

[What's On](#)[Activities](#)[Shops & Services](#)[Your Voice](#)[Love Cardiff](#)[Jobs & Skills](#)[Venues](#)[Help & Advice](#)[About CUSU](#)

Web Design Society By-Election

Candidate Admin

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

List order

Candidate lists will be displayed in the following order:

Sort option

Set

Approval status

Polling cannot begin until the candidate list is approved.

Current status

Update

Review candidates

Don't forget to save changes!

Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

There are no candidates.

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate:

1334411

Find Person

Display name *

Approved ☒



Submit Candidate


If you take submissions in any other way, you can add people by searching their student number.

Web Design Society By-Election


Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

 There are no candidates.

Add candidate

 Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate: 1334411

[Add Person](#)

[Clear Search](#)

Search Results

[Select](#)

(1334411) - MADELINE PAGE

Display name *

Approved ☒



[Submit Candidate](#)

You can select the candidate that appears from the search list.

[What's On](#)[Activities](#)[Shops & Services](#)[Your Voice](#)[Love Cardiff](#)[Jobs & Skills](#)[Venues](#)[Help & Advice](#)[About CUSU](#)

Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

There are no candidates.

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate: (1334411) -

[Change](#)

MADELINE PAGE

Display name * MADS PAGE

Approved ☐

[Submit Candidate](#)

You can change the display name if someone isn't known as the name on University records.

[What's On](#)[Activities](#)[Shops & Services](#)[Your Voice](#)[Love Cardiff](#)[Jobs & Skills](#)[Venues](#)[Help & Advice](#)[About CUSU](#)

Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

There are no candidates.

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate: (1334411) -

[Change](#)

MADELINE PAGE

Display name * MADS PAGE

Approved ☒

[Submit Candidate](#)

You can approve candidates as you add them.
Hit submit to add the candidate.

Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

☐ Hide withdrawn and disqualified candidates

	Ref #	Name	Status	Manifesto
	4512	MADS PAGE	Approved	No manifesto uploaded Edit

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate:

[Find Person](#)

Display name *

Approved ☒ 

[Submit Candidate](#)

On the Candidates page, click on a candidate to edit their details.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Edit candidate

Real name 1334411 MADELINE PAGE

Name * MADS PAGE

Status Approved

Email Approved

Phone 02920781433

Notes

Save **Close**

You can edit display names, approve, withdraw and disqualify candidates and find contact details for them under Edit Candidate.

[Return to Menu](#)

Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

☐ Hide withdrawn and disqualified candidates

	Ref #	Name	Status	Manifesto
	4512	MADS PAGE	Approved	No manifesto uploaded Edit

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate:

[Find Person](#)

Display name *

Approved ☒ 

[Submit Candidate](#)

[Next Section](#)

You can upload a manifesto and a photo for a candidate by clicking on Edit.



6. ELECTIONS ADMINISTRATORS



Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Candidates

☐ Hide withdrawn and disqualified candidates

	Ref #	Name	Status	Manifesto
	4512	MADS PAGE	Approved	No manifesto uploaded Edit

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate:

[Find Person](#)

Display name *

Approved ☒ 

[Submit Candidate](#)

You can see who has admin access for the election by clicking on Admins.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Admin options

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | **[Admins](#)** | [Notifications](#) | [Reports](#)

Select admin option

- ☒ Anyone with Edit Elections permission for this election's organisation
- ☐ Specific people with Edit Elections permission for this election's organisation
- ☐ Specific groups that have Edit Elections permission for this election's organisation

Name	Info
Neil Alexander	Inherited permission from Activities - Guild of Societies
Alexander Bazley	Inherited permission from Activities - Guild of Societies
Joe Birkin	Inherited permission from MSL Membership System
Joe Birkin	Inherited permission from Guild of Societies - Web Design Society
Joe Birkin	Inherited permission from MSL Membership System
James Bonsall	Inherited permission from MSL Membership System
Dan Connolly	Inherited permission from MSL Membership System
Samuel Cook	Inherited permission from Guild of Societies - Web Design Society
Samuel Cook	Inherited permission from Activities - Guild of Societies
Andrew Cummings	Inherited permission from MSL Membership System
Paul Jones	Inherited permission from Guild of Societies - Web Design Society
Paul Jones	Inherited permission from Activities - Guild of Societies
Siwan Jones	Inherited permission from MSL Membership System

Admins lists everyone who can view and edit your elections settings.

Cardiff University Students' Union

Undeb Myfyrwyr Prifysgol Caerdydd

Select admin option

- ☒ Anyone with Edit Elections permission for this election's organisation
- ☐ Specific people with Edit Elections permission for this election's organisation
- ☐ Specific groups that have Edit Elections permission for this election's organisation

Name	Info
Neil Alexander	Inherited permission from Activities - Guild of Societies
Alexander Bazley	Inherited permission from Activities - Guild of Societies
Joe Birkin	Inherited permission from MSL Membership System
Joe Birkin	Inherited permission from Guild of Societies - Web Design Society
Joe Birkin	Inherited permission from MSL Membership System
James Bonsall	Inherited permission from MSL Membership System
Dan Connolly	Inherited permission from MSL Membership System
Samuel Cook	Inherited permission from Guild of Societies - Web Design Society
Samuel Cook	Inherited permission from Activities - Guild of Societies
Andrew Cummings	Inherited permission from MSL Membership System
Paul Jones	Inherited permission from Guild of Societies - Web Design Society
Paul Jones	Inherited permission from Activities - Guild of Societies
Siwan Jones	Inherited permission from MSL Membership System

Committee members have access to your election to run the election.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Select admin option

- ☒ Anyone with Edit Elections permission for this election's organisation
- ☐ Specific people with Edit Elections permission for this election's organisation
- ☐ Specific groups that have Edit Elections permission for this election's organisation

Name	
Neil Alexander	Inherited permission from Activities - Guild of Societies
Alexander Bazley	Inherited permission from Activities - Guild of Societies
Joe Birkin	Inherited permission from MSL Membership System
Joe Birkin	Inherited permission from Guild of Societies - Web Design Society
Joe Birkin	Inherited permission from MSL Membership System
James Bonsall	Inherited permission from MSL Membership System
Dan Connolly	Inherited permission from MSL Membership System
Samuel Cook	Inherited permission from Guild of Societies - Web Design Society
Samuel Cook	Inherited permission from Activities - Guild of Societies
Andrew Cummings	Inherited permission from MSL Membership System
Paul Jones	Inherited permission from Guild of Societies - Web Design Society
Paul Jones	Inherited permission from Activities - Guild of Societies
Siwan Jones	Inherited permission from MSL Membership System

Staff from Activities – Guild of Societies and Activities – Athletic Union can access your election to ensure your election is set up correctly and to help out if issues arise.

Cardiff University Students' Union Undeb Myfyrwyr Prifysgol Caerdydd

Select admin option

- ☒ Anyone with Edit Elections permission for this election's organisation
- ☐ Specific people with Edit Elections permission for this election's organisation
- ☐ Specific groups that have Edit Elections permission for this election's organisation

Name	Info
Neil Alexander	Inherited permission from Activities - Guild of Societies
Alexander Bazley	Inherited permission from Activities - Guild of Societies
Joe Birkin	Inherited permission from MSL Membership System
Joe Birkin	Inherited permission from Guild of Societies - Web Design Society
Joe Birkin	Inherited permission from MSL Membership System
James Bonsall	Inherited permission from MSL Membership System
Dan Connolly	
Samuel Cook	Inherited permission from Guild of Societies - Web Design Society
Samuel Cook	Inherited permission from Activities - Guild of Societies
Andrew Cummings	Inherited permission from MSL Membership System
Paul Jones	Inherited permission from Guild of Societies - Web Design Society
Paul Jones	Inherited permission from Activities - Guild of Societies
Siwan Jones	Inherited permission from MSL Membership System

MSL Membership System is our website software. Staff from MSL need to access your election if serious issues arise, or if we have problems at our end.

Admin options

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Select admin option

☒ Specific people with Edit Elections permission for this election's organisation

Name	Info
<input checked="" type="checkbox"/> Neil Alexander	Inherited permission from Activities - Guild of Societies
<input checked="" type="checkbox"/> Alexander Bazley	Inherited permission from Activities - Guild of Societies
<input checked="" type="checkbox"/> Joe Biddle	Inherited permission from MSL Membership System
<input type="checkbox"/> Joe Birkin	Inherited permission from Guild of Societies - Web Design Society
<input checked="" type="checkbox"/> Joe Birkin	Inherited permission from MSL Membership System
<input checked="" type="checkbox"/> James Bonsall	Inherited permission from MSL Membership System
<input checked="" type="checkbox"/> Dan Connolly	Inherited permission from MSL Membership System
<input checked="" type="checkbox"/> Samuel Cook	Inherited permission from Guild of Societies - Web Design Society
<input checked="" type="checkbox"/> Samuel Cook	Inherited permission from Activities - Guild of Societies
<input checked="" type="checkbox"/> Andrew Cummings	Inherited permission from MSL Membership System
<input checked="" type="checkbox"/> Paul Jones	Inherited permission from Guild of Societies - Web Design Society
<input checked="" type="checkbox"/> Paul Jones	Inherited permission from Activities - Guild of Societies
<input checked="" type="checkbox"/> Siwan Jones	Inherited permission from MSL Membership System

If a current committee member is running again, you may want to remove their access. **Never remove anyone from Activities or MSL.**



7. HOW MANY VOTES?



Web Design Society By-Election

Candidates - Web Design Society - Secretary

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notification](#) | [Reports](#)

Candidates

☐ Hide withdrawn and disqualified candidates

	Ref #	Name	Status	Manifesto
	4512	MADS PAGE	Approved	No manifesto uploaded Edit

Add candidate

⚠ Eligibility checks are not performed when using this form. Please ensure candidate and proposers meet any applicable requirements.

Select Candidate:

[Find Person](#)

Display name *

Approved ☒ 

[Submit Candidate](#)

Click on reports to see how many people are voting in your election once voting begins.

Cardiff University Students' Union

Undeb Myfyrwyr Prifysgol Caerdydd

[What's On](#) [Activities](#) [Shops & Services](#) [Your Voice](#) [Love Cardiff](#) [Jobs & Skills](#) [Venues](#) [Help & Advice](#) [About CUSU](#)

Web Design Society By-Election

Reports and voting stats

[Elections Admin](#) | [Details](#) | [Posts](#) | [Candidates](#) | [Admins](#) | [Notifications](#) | [Reports](#)

Voting stats

Election Details						
Election Title	Number of Individual Voters	Total Number of Votes	Abstentions	Electronic Votes	Postal Votes	Proxy Votes
Web Design Society By-Election	0	0	0	0	0	0

Vote Count by Post			
Post Name	Quorum	Vote Count	Abstentions
Web Design Society - Secretary		0	0
Web Design Society - Treasurer		0	0

Top 10 IP Addresses

There is no voting information.

Last 20 IP Addresses

There is no voting information.

Printable version of the information above.

[Excel](#) [PDF](#)

You can see how many votes have been cast for each role and find out about voter demographics. You can download all the reports to share.



A member of staff must run the Election Count.
Email [Societies](#) or the [Athletic Union](#) to get your
elections results.

Return to Menu

