# Trip Pack for CLUB/SOC XXX

TITLE / General Dates

Overview description, purpose of the trip.

Trip organiser’s details

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| --- | --- | --- | --- |
| Name | Student number | Next of kin name | Next of kin tel no. |
|  |  |  |  |

Contact Number

Participant’s details

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| --- | --- | --- | --- |
| Name | Student number | Next of kin name | Next of kin tel no. |
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Location / Destination

Accommodation address

* Address
* Tel.
* [website](http://www.cityhotelmn.com/?lang=en)

Transport Arrangements

Itinerary: time and dates of departure, return and any key events

What general activities you are doing?

Risk assessment of the trip and activities

Insurance details