

Cardiff Union Services Limited

Registered number: 02287517

Directors' report and financial statements

For the year ended 31 July 2021

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

COMPANY INFORMATION

Directors

Daniel Palmer
Jayne Sadgrove
Ryan Singh (resigned 30 June 2021)
Marie Natasha Applasamy
Jane Chukwu (resigned 30 June 2021)
Luke Evans (resigned 30 June 2021)
Tomos Evans (resigned 30 June 2021)
Hannah Doe (appointed 1 July 2021)
Stephen Oldfield (appointed 1 July 2021)
Sebastian Ripley (appointed 1 July 2021)
Orla Tarn (appointed 1 July 2021)

Registered number

02287517

Registered office

Cardiff Students Union
Park Place
Cardiff
South Glamorgan
CF10 3QN

Independent auditor

Mazars LLP
Chartered Accountants & Statutory Auditor
90 Victoria Street
Bristol
BS1 6DP

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

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CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STRATEGIC REPORT
FOR THE YEAR ENDED 31 JULY 2021

Introduction

The Directors present their strategic report for the year ended 31 July 2021.

The principal activity of the Company is to promote the social and educational welfare of the students of Cardiff University by providing services and facilities to them. These services and facilities are provided to directly or indirectly improve their conditions of life by enabling them to participate in intellectual, social, recreational, travel and other activities connected with Cardiff University and Cardiff University Students' Union. The Company also provides any other services or facilities that Cardiff University students need by reason of them being students and extends those uses to students connected with other students' unions as the Company sees fit.

The Company manages a purpose-built University Union building in Cardiff City Centre and plays a valuable and widely recognised role in supporting the student experience at Cardiff University.

Business review

The Company's turnover was dramatically reduced in the year due to enforced periods of shutdown due to the pandemic and further impacted by periods of increased social distancing, resulting in an operating loss of £588,062 (profit in 2020: £390,362). Turnover in bars and food of £244,784 (2020: £2,311,941) and entertainment and venue of £33,923 (2020: £440,454) were the most significantly impacted areas, where the business has historically made the majority of its income and gross profit. Further losses were prevented due to funds secured to cover staff costs during the lockdown periods from the UK Government's Coronavirus Job Retention Scheme (CJRS). The loss is after annual depreciation charges of £743,941 attributable to the depreciation of the Union building.

With trade being reduced to limited periods within the year and withstanding a total shutdown of nightclub, live music and other late night entertainment, turnover decreased to £1,268,583 (2020: £3,795,928) resulting in a reduced gross profit of £977,827 (2020: £1,898,977). With the enforced shutdowns and increased social distancing restrictions being focused on winter months that coincide with the student academic cycle and our cycle of business income, all of our businesses saw a reduction in income except the rental income generated from our ground floor leases to other businesses. The income was achieved in this area in part due to the government support available to these businesses to help them pay rent and other costs. Income within, retail, advertising and marketing and our lettings agency all fell below 2020 levels but were not as dramatically affected as those areas are less dependent on face-to-face trading to achieve their income. The Company's overall performance was in line with the Directors expectations which recognises that profits before tax are unlikely in normal years due to the impact of pension accounting costs and the depreciation of the Union building.

The Directors are seeking to extend the length of the lease of the University Union building, leading to reduced depreciation charges for the asset. Irrespective of this, the Directors are satisfied that cash profits will be generated to support the parent Charity's charitable objectives. The Directors are confident that following the periods of enforced closure for the nightclub, live music and other late night entertainment the Company's business growth will lead to increased profitability in the foreseeable years to come.

During 2020/21 the Company's activities remained broadly similar to 2019/20, although some areas such as retail, lettings and advertising and marketing altered their business models to be less dependent on providing in person services to achieve income. In retail the majority of sales were achieved through website sales and posted to customers in what we expect could be a longer term trend. The Directors expect further business disruption in 2021/22 caused by social distancing restrictions. The Company is expected to make an operating loss until social distancing restrictions both social distancing measures are completely lifted and their possible reintroduction becomes highly unlikely. The Company expects to get some benefit from the Government CJRS in the year up until the scheme is wound down. Total income saw further significant downturn to £2,247 (2020: £5,406) and is not expected to recover in future years or form a meaningful part of the Company's income.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STRATEGIC REPORT (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

The Directors have identified the strengthening of the Company's balance sheet as a priority in future years. This follows a period of erosion caused by the recognition of future pension liabilities and the impact of depreciation of the Union building. It is hoped that this will be improved in future years by obtaining a building lease extension and growing turnover and other income. The Company's net current liabilities deteriorated to £924,961 (2020: £60,113) at year end and Directors have identified that the Company's cash reserves position should be strengthened. The Directors have set the following targets to achieve this:

- To meet the long-term financial plans for the Company and the Cardiff University Students' Union Group to achieve Group free reserves of £1. 3M by 2023;
- To minimise the expected operating loss in 2021/2022 and return to operating profit from 2022/23 onwards; and
- To secure funding and redevelop the Union building entrance / reception and the Great Hall to maximise commercial income opportunities in future years

The Company has recognised its defined benefit pension scheme liabilities. The Company's deficit contributions to the pension scheme are due to run until 2035, but the Directors are confident that the Company can meet its liabilities as they fall due. The treatment of pensions within the accounts has a dramatic impact on the Company's overall position and the shareholders' funds.

Since 2016 the Company has also recognised the lease value of the Union building and will depreciate the asset over the life of the existing lease, until 2038. The charge in 2020/21 was £602,218 (2020: £602,218). The Directors are satisfied that the valuation gives a fair reflection of the Company's exploitable assets and potential for further business growth. The Company reserves the right to extend its current lease on the same terms at the point of expiry and is seeking an extension to 2088 with the freehold owner, Cardiff University.

The application of the Union building depreciation and future pension scheme liabilities disproportionately impacts the Company's financial statements and the Directors recognise that it is unlikely that the Company will make accounting profits whilst both items have their current status. However, this does not prevent the Company from producing trading profits and these will be generated to further the aims of the Company and its parent Charity.

Principal risks and uncertainties

The Directors examine the major strategic, business and operational risks faced by the Company and as a part of the Students' Union Group. The Company maintains a risk register that is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks faced by the Company. These procedures are periodically reviewed to ensure that they continue to meet the Company's needs.

Budgetary and internal control risks are minimised by expenditure limits set by the Board of Directors. In addition, stringent procedures are in place to ensure the health and safety of staff, volunteers and participants on all activities organised by the Company. All other types of risk have specific mitigation activities that are delegated to senior managers.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STRATEGIC REPORT (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

Financial and non-financial key performance indicators

The Company's business plans are reviewed periodically by the Directors and are established to meet the strategic needs of the Company and the Students' Union Group. The Company's top key performance indicators for 2021/21 are listed below with a statement of progress against them. During 2021/22 the Company will review its overall strategic plan and how it supports the strategic objectives of the Students' Union Group.

Objective	Outcome
To achieve the overall budgeted deficit and cash position for the Union's group of companies for 2020/2021, by 31st July 2021.	Achieved
To achieve the overall net income contribution from CUSL's trading activities for 2020/21, by 31st July 2021.	Not achieved
To complete the internal decoration for the 3rd floor of the building to an operationally acceptable standard for full use by 15th September 2020.	Achieved
To have created ablution facilities and opened a renovated or new multi-faith prayer space by 15th September 2020.	Achieved
To design and begin building works on an updated SU Park Place entrance (for Sept 2021 opening), incorporating social distancing needs and with restricted funds by 31st July 2021.	Partially achieved
To have established a Covid-19 specific risk assessment for the Union building and all student-facing activities by 15th September 2020.	Achieved
To have successfully installed the Union building's new combined heating and power (CHP) system by 15th September 2020.	Achieved

This report was approved by the board on

26/4/2022

and signed on its behalf by.



Hannah Doe
Director

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 JULY 2021

The Directors present their report and the financial statements for the year ended 31 July 2021.

Results and dividends

The loss for the year, after taxation, amounted to £547,022 (2020 - loss £1,332,409).

Any taxable profits are gift aided to Cardiff University Students' Union (the parent charity).

Directors

The Directors who served during the year were:

Daniel Palmer
Jayne Sadgrove
Ryan Singh (resigned 30 June 2021)
Marie Natasha Applasamy
Jane Chukwu (resigned 30 June 2021)
Luke Evans (resigned 30 June 2021)
Tomos Evans (resigned 30 June 2021)
Hannah Doe (appointed 1 July 2021)
Stephen Oldfield (appointed 1 July 2021)
Sebastian Ripley (appointed 1 July 2021)
Orla Tarn (appointed 1 July 2021)

Future developments

The Company's parent Charity began work in developing a new strategic plan to replace the outgoing plan – the heart of the Cardiff student experience - 2018-21 during the year and expect it to be published in late 2021. The Company expects that the development of the Union building will again form a significant part of the objectives of the parent charity over the coming years. The Company will work with its related parties to ensure that this work can be planned, funded and undertaken so that the Union building remains at the heart of the Cardiff student life and realises the potential benefits from co-location with Cardiff University's new Centre for Student Life building – opening in late 2021.

Engagement with employees

The Company acts as the employer for all staff (except Sabbatical Trustees of the Charity) working within the Students' Union Group and takes a proactive role in ensuring employee involvement in all aspects of the Company's administration. The Company holds Best Companies 1-star status and is in the 2021 Sunday Times Top 100 not-for-profit companies to work for and within the top-25 education and training providers. In July 2018 the Company achieved stage 2 Investors in Diversity status.

The Company encourages a culture of employee involvement and supports a staff representative group, the Staff Consultative Forum (SCF). The Company encourages staff to develop their own ideas to further the Company's aims and asks employees to propose their own development initiatives through the Company's balanced scorecard system 'My Strategy'.

Qualifying third party indemnity provisions

Group directors and officers indemnity insurance is held by the parent entity up to a limit of £2m.

CARDIFF UNION SERVICES LIMITED
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

Disclosure of information to auditor

Each of the persons who are Directors at the time when this Directors' Report is approved has confirmed that:

- so far as the Director is aware, there is no relevant audit information of which the Company's auditor is unaware, and
- the Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

Post balance sheet events

There have been no significant events affecting the Company since the year end.

Auditor

The auditor, Mazars LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

This report was approved by the board and signed on its behalf.



Hannah Doe
Director

Date: 26/4/22

CARDIFF UNION SERVICES LIMITED
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DIRECTORS' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 JULY 2021

The Directors are responsible for preparing the Strategic Report, the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CARDIFF UNION SERVICES LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CARDIFF UNION SERVICES LIMITED

Opinion

We have audited the financial statements of Cardiff Union Services Limited (the 'Company') for the year ended 31 July 2021 which comprise the Statement of Comprehensive Income, the Balance Sheet, the Statement of Changes in Equity and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 July 2021 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

CARDIFF UNION SERVICES LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CARDIFF UNION SERVICES LIMITED
(CONTINUED)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and the Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report.

Responsibilities of Directors

As explained more fully in the directors' responsibilities statement set out on page 6, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CARDIFF UNION SERVICES LIMITED
(CONTINUED)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Based on our understanding of the company and its industry, we identified that the principal risks of non-compliance with laws and regulations related to the UK tax legislation and employment regulation, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements, such as the Companies Act 2006.

We evaluated the directors' and management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting manual journal entries to manipulate financial performance, management bias through judgements and assumptions in significant accounting estimates, in particular in relation to loss reserves, and significant one-off or unusual transactions.

Our audit procedures were designed to respond to those identified risks, including non-compliance with laws and regulations (irregularities) and fraud that are material to the financial statements. Our audit procedures included but were not limited to:

- Discussing with the directors and management their policies and procedures regarding compliance with laws and regulations;
- Communicating identified laws and regulations throughout our engagement team and remaining alert to any indications of non-compliance throughout our audit; and
- Considering the risk of acts by the company which were contrary to applicable laws and regulations, including fraud.

Our audit procedures in relation to fraud included but were not limited to:

- Making enquiries of the directors and management on whether they had knowledge of any actual, suspected or alleged fraud;
- Gaining an understanding of the internal controls established to mitigate risks related to fraud;
- Discussing amongst the engagement team the risks of fraud; and
- Addressing the risks of fraud through management override of controls by performing journal entry testing.

There are inherent limitations in the audit procedures described above and the primary responsibility for the prevention and detection of irregularities including fraud rests with management. As with any audit, there remained a risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

CARDIFF UNION SERVICES LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CARDIFF UNION SERVICES LIMITED
(CONTINUED)

Use of the audit report

This report is made solely to the Company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.



Jonathan Marchant (Senior statutory auditor)
for and on behalf of
Mazars LLP
Chartered Accountants and Statutory Auditor
90 Victoria Street
Bristol
BS1 6DP

Date: 26/4/22.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 JULY 2021

	Note	2021 £	2020 £
Turnover	4	1,268,583	3,795,928
Cost of sales		(290,756)	(1,896,951)
Gross profit		977,827	1,898,977
Administrative expenses		(3,536,902)	(3,924,274)
Other operating income	5	1,971,013	2,415,659
Operating (loss)/profit	6	(588,062)	390,362
Interest receivable and similar income	10	127	5,171
Interest payable and similar expenses	11	(752)	-
Other finance income		41,665	(1,727,942)
Loss before tax		(547,022)	(1,332,409)
Loss for the financial year		(547,022)	(1,332,409)

There were no recognised gains and losses for 2021 or 2020 other than those included in the statement of comprehensive income.

There was no other comprehensive income for 2021 (2020:£NIL).

The notes on pages 15 to 31 form part of these financial statements.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)
REGISTERED NUMBER: 02287517

BALANCE SHEET
AS AT 31 JULY 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	11,886,753	11,938,035
Investments	15	71,563	71,563
		<u>11,958,316</u>	<u>12,009,598</u>
Current assets			
Stocks	16	59,203	129,535
Debtors: amounts falling due within one year	17	143,425	358,100
Cash at bank and in hand	18	291,932	480,108
		<u>494,560</u>	<u>967,743</u>
Creditors: amounts falling due within one year	19	(1,419,521)	(1,027,856)
Net current liabilities		<u>(924,961)</u>	<u>(60,113)</u>
Total assets less current liabilities		<u>11,033,355</u>	<u>11,949,485</u>
Creditors: amounts falling due after more than one year	20	(191,663)	(245,833)
Provisions for liabilities			
Pension liability	23	(5,460,411)	(5,770,342)
		<u>(5,460,411)</u>	<u>(5,770,342)</u>
Net assets		<u>5,381,281</u>	<u>5,933,310</u>
Capital and reserves			
Profit and loss account	24	5,381,281	5,933,310
		<u>5,381,281</u>	<u>5,933,310</u>

The financial statements were approved and authorised for issue by the board and were signed on its behalf on



Daniel Palmer
Director

26/4/22

The notes on pages 15 to 31 form part of these financial statements.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 JULY 2021

	Profit and loss account	Total equity
	£	£
At 1 August 2020	5,933,310	5,933,310
Comprehensive income for the year		
Loss for the year	(547,022)	(547,022)
Total comprehensive income for the year	(547,022)	(547,022)
Gift aid	(5,007)	(5,007)
Total transactions with owners	(5,007)	(5,007)
At 31 July 2021	5,381,281	5,381,281

The notes on pages 15 to 31 form part of these financial statements.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 JULY 2020

	Profit and loss account	Total equity
	£	£
At 1 August 2019	7,265,719	7,265,719
Comprehensive income for the year		
Loss for the year	(1,332,409)	(1,332,409)
Total comprehensive income for the year	<u>(1,332,409)</u>	<u>(1,332,409)</u>
Total transactions with owners	<u>-</u>	<u>-</u>
At 31 July 2020	<u><u>5,933,310</u></u>	<u><u>5,933,310</u></u>

The notes on pages 15 to 31 form part of these financial statements.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

1. General information

The Company is a private company limited by guarantee incorporated in England & Wales, registered number 02287517. The address of its registered office is Cardiff Students Union, Park Place, Cardiff, South Glamorgan, CF10 3QN.

The principal activity of the Company is the promotion of the social and educational welfare of the students of Cardiff University by providing services and facilities to them.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The presentation currency of the Company is Sterling and the financial statements are rounded to the nearest £. The period of the current financial information is the year ended 31 July 2021 and the comparative information relates to the year ended 31 July 2020.

The following principal accounting policies have been applied:

2.2 Financial reporting standard 102 - reduced disclosure exemptions

The company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

- the requirements of Section 7 Statement of Cash Flows;
- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 33 Related Party Disclosures paragraph 33.7.

This information is included in the consolidated financial statements of Cardiff University Students' Union as at 31 July 2021 and these financial statements may be obtained from Park Place, Cardiff, South Glamorgan, CF10 3QN.

2.3 Going concern

The financial statements have been prepared on a going concern basis. The Directors have reviewed the forecasts based on the Union's latest income and expenditure to ensure cash liquidity is maintained to an appropriate level for the 12 month period, from the date of signing these statements. The forecasts have modelled several reasonably possible scenarios around recommencing our full commercial activities.

Whilst the situation continues to evolve, making scenario planning difficult, the Union principal funding source remains the block grant from the University, which is agreed in advance of the start of the financial year. There is no reason to expect that the level of grant will materially change and each year the Union is able to adopt a zero-based budget, with activity proportionate to the level of funding agreed. As a consequence the Union is well placed to manage its financial risks satisfactorily, and has a reasonable expectation that it will have adequate resources to continue in operation for at least 12 months from the signing date of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.4 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Sale of goods

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the Company has transferred the significant risks and rewards of ownership to the buyer;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the transaction; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

2.5 Operating leases: the Company as lessee

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the lease term.

2.6 Government grants

Grants are accounted under the accruals model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to profit or loss at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Comprehensive Income in the same period as the related expenditure.

2.7 Interest income

Interest income is recognised in profit or loss using the effective interest method.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.8 Finance costs

Finance costs are charged to profit or loss over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

2.9 Borrowing costs

All borrowing costs are recognised in profit or loss in the year in which they are incurred.

2.10 Pensions

Defined contribution pension obligation

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Comprehensive Income when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

Defined benefit obligation

The Company participates in the Students' Union Superannuation Scheme, a defined benefit scheme, which is externally funded and contracted out of the State Earning Related Pension Scheme. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contributions payable being determined by the trustees on the advice of the actuary. In the intervening years, the actuary reviews the progress of the scheme. The scheme operates as a pooled arrangement, the contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the Company. The discounted present value of the future deficit contributions has been recognised in full.

2.11 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.11 Tangible fixed assets (continued)

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

L/Term Leasehold Property	- over the remaining term of the lease
Leasehold improvements	- over the term of the lease
Plant & machinery	- 5 - 10 years
Office equipment	- 3 - 5 years
Computer equipment	- 3 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

2.12 Valuation of investments

Investments in unlisted Company shares, whose market value can be reliably determined, are remeasured to market value at each balance sheet date. Gains and losses on remeasurement are recognised in the Statement of Comprehensive Income for the period. Where market value cannot be reliably determined, such investments are stated at historic cost less impairment.

Fixed asset investments comprise holdings of Welsh Rugby Union debentures and shares in NUS Services Limited. These assets are held at cost on the basis there is no readily available market value.

2.13 Stocks

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis. Work in progress and finished goods include labour and attributable overheads.

At each balance sheet date, stocks are assessed for impairment. If stock is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in profit or loss.

2.14 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.15 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.16 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.17 Long term employee benefits and holiday pay accrual

Termination and redundancy payments are accounted for on an accruals basis with an expense and liability recognised when a legal or constructive obligation arises.

A liability is recognised to the extent of any unused holiday pay entitlement which is accrued at the Balance Sheet date and carried forward to future periods. This is measured at the undiscounted salary cost of the future holiday entitlement so accrued at the Balance Sheet date.

2.18 Provisions for liabilities

Provisions are made where an event has taken place that gives the Company a legal or constructive obligation that probably requires settlement by a transfer of economic benefit, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to profit or loss in the year that the Company becomes aware of the obligation, and are measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet.

2.19 Financial instruments

The Company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in ordinary shares.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the Statement of Comprehensive Income.

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

For financial assets measured at cost less impairment, the impairment loss is measured as the difference between an asset's carrying amount and best estimate of the recoverable amount, which is

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.19 Financial instruments (continued)

an approximation of the amount that the Company would receive for the asset if it were to be sold at the balance sheet date.

Financial assets and liabilities are offset and the net amount reported in the Balance Sheet when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

3. Judgements in applying accounting policies and key sources of estimation uncertainty

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The pension liability is based on the latest deficit reduction recovery plan in place as at the year-end. It is an estimate of the future liability of the expected payments adjusted by a discount rate, which is estimated based on latest bond rates of return. At 31 July 2021 the liability was £5,460,412 (2020: £5,770,342) as disclosed in note 23.

Critical areas of judgement:

There are no other critical areas of judgement.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

4. Turnover

An analysis of turnover by class of business is as follows:

	2021	2020
	£	£
Bars and food	244,784	2,311,941
Entertainment and venue	33,923	440,454
Retail	142,326	161,379
NUS Totum	2,247	5,406
Advertising and marketing	79,403	172,198
Letting agency	447,118	458,895
Rental income	263,999	245,655
Other income	54,783	-
	<u>1,268,583</u>	<u>3,795,928</u>

Analysis of turnover by country of destination:

	2021	2020
	£	£
United Kingdom	1,268,583	3,795,928
	<u>1,268,583</u>	<u>3,795,928</u>

5. Other operating income

	2021	2020
	£	£
Block Grant	1,247,000	1,482,000
Grant for Redevelopment	300,089	489,306
Coronavirus Job Retention Scheme	423,924	444,353
	<u>1,971,013</u>	<u>2,415,659</u>

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

6. Operating (loss)/profit

The operating (loss)/profit is stated after charging:

	2021	2020
	£	£
Other operating lease rentals	8,934	10,538
Depreciation	743,941	705,150
	<u>743,941</u>	<u>705,150</u>

7. Auditor's remuneration

	2021	2020
	£	£
Fees payable to the Company's auditor and its associates for the audit of the Company's annual financial statements	7,665	7,300
	<u>7,665</u>	<u>7,300</u>

Fees payable to the Company's auditor and its associates in respect of:

All other services	2,085	8,190
	<u>2,085</u>	<u>8,190</u>

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

8. Employees

Staff costs, including Directors' remuneration, were as follows:

	2021	2020
	£	£
Wages and salaries	1,855,101	2,376,938
Social security costs	147,774	168,595
Cost of defined contribution scheme	52,887	59,068
	<u>2,055,762</u>	<u>2,604,601</u>

The average monthly number of employees, including the Directors, during the year was as follows:

	2021	2020
	No.	No.
Administration and support	72	82
Cost of sales	44	163
	<u>116</u>	<u>245</u>

9. Directors' remuneration

	2021	2020
	£	£
Directors' emoluments	88,721	86,721
Company contributions to defined contribution pension schemes	1,316	1,315
	<u>90,037</u>	<u>88,036</u>

During the year retirement benefits were accruing to 1 Director (2020 - 1) in respect of defined contribution pension schemes.

10. Interest receivable

	2021	2020
	£	£
Other interest receivable	127	5,171
	<u>127</u>	<u>5,171</u>

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

11. Interest payable and similar expenses

	2021 £	2020 £
Other interest payable	752	-
	<u>752</u>	<u>-</u>

12. Other finance costs

	2021 £	2020 £
Net interest on net defined benefit liability	(41,665)	1,727,942
	<u>(41,665)</u>	<u>1,727,942</u>

Other finance costs relate to the accounting charge that represents the change in present value of the future deficit contributions towards the SUSS defined benefit pension scheme. This amount is further analysed in note 23.

13. Taxation

The company pays any taxable income to its parent Charity by way of gift aid. Therefore there is no tax charge in this company.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

14. Tangible fixed assets

	L/Term Leasehold Property £	Leasehold Improvements £	Office equipment £	Computer equipment £	Work in Progress £	Total £
Cost or valuation						
At 1 August 2020	14,000,000	353,880	1,482,360	457,567	507,659	16,801,466
Additions	-	358,652	75,695	10,471	247,841	692,659
Transfers between classes	-	499,199	8,460	-	(507,659)	-
At 31 July 2021	<u>14,000,000</u>	<u>1,211,731</u>	<u>1,566,515</u>	<u>468,038</u>	<u>247,841</u>	<u>17,494,125</u>
Depreciation						
At 1 August 2020	3,009,517	33,710	1,380,339	439,865	-	4,863,431
Charge for the year on owned assets	602,218	91,210	38,680	11,833	-	743,941
At 31 July 2021	<u>3,611,735</u>	<u>124,920</u>	<u>1,419,019</u>	<u>451,698</u>	<u>-</u>	<u>5,607,372</u>
Net book value						
At 31 July 2021	<u>10,388,265</u>	<u>1,086,811</u>	<u>147,496</u>	<u>16,340</u>	<u>247,841</u>	<u>11,886,753</u>
At 31 July 2020	<u>10,990,483</u>	<u>320,170</u>	<u>102,021</u>	<u>17,702</u>	<u>507,659</u>	<u>11,938,035</u>

The net book value of land and buildings may be further analysed as follows:

	2021 £	2020 £
Long leasehold	10,388,265	10,990,483
Improvements to long leasehold	1,086,811	320,170
	<u>11,475,076</u>	<u>11,310,653</u>

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

15. Fixed asset investments

	Other fixed asset investments £
Cost or valuation	
At 1 August 2020	71,563
At 31 July 2021	<u>71,563</u>

The market value of the investments is considered to be in excess of cost, and no provision for diminution in value is considered necessary.

16. Stocks

	2021 £	2020 £
Raw materials and consumables	59,203	129,535
	<u>59,203</u>	<u>129,535</u>

17. Debtors

	2021 £	2020 £
Trade debtors	49,991	61,429
Amounts owed by group undertakings	40	25,995
Other debtors	2,618	-
Prepayments and accrued income	90,776	146,740
Tax recoverable	-	123,936
	<u>143,425</u>	<u>358,100</u>

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

18. Cash and cash equivalents

	2021	2020
	£	£
Cash at bank and in hand	291,932	480,108
	<u>291,932</u>	<u>480,108</u>

19. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Bank loans	50,004	4,167
Trade creditors	289,852	178,887
Amounts owed to group undertakings	437,229	214,597
Other taxation and social security	79,656	180,394
Other creditors	132,240	108,649
Accruals and deferred income	430,540	341,162
	<u>1,419,521</u>	<u>1,027,856</u>

20. Creditors: Amounts falling due after more than one year

	2021	2020
	£	£
Bank loans	191,663	245,833
	<u>191,663</u>	<u>245,833</u>

The following liabilities were secured:

A Business Interruption Loan from Lloyds bank was obtained in May 2020 to provide additional working capital to fund project costs. The rate of interest payable on the loan is Bank of England Base Rate plus 1.81% per annum. Base Rate is currently 0.1% per annum. The loan is effectively interest free for the first 12 months after which interest is charged each month against the amount outstanding and will therefore vary throughout the life of the loan. The capital is repayable in 60 equal monthly instalments of £4,166.67 commencing 13 months after drawdown of the loan. There are no early repayment charges associated with the loan. The loan is secured against an unlimited debenture dated 01/10/10 from Cardiff Union Services Limited.

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

21. Loans

Analysis of the maturity of loans is given below:

	2021 £	2020 £
Amounts falling due within one year		
Bank loans	50,004	4,167
	<u>50,004</u>	<u>4,167</u>
Amounts falling due 1-2 years		
Bank loans	50,004	50,004
	<u>50,004</u>	<u>50,004</u>
Amounts falling due 2-5 years		
Bank loans	141,659	150,012
	<u>141,659</u>	<u>150,012</u>
Amounts falling due after more than 5 years		
Bank loans	-	45,817
	<u>-</u>	<u>45,817</u>
	<u>241,667</u>	<u>250,000</u>

CARDIFF UNION SERVICES LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

22. Financial instruments

	2021	2020
	£	£
Financial assets		
Financial assets that are debt instruments measured at amortised cost	361,588	660,018
	<u> </u>	<u> </u>
Financial liabilities		
Financial liabilities measured at amortised cost	(1,514,896)	(1,081,408)
	<u> </u>	<u> </u>

Financial assets that are debt instruments measured at amortised cost comprise cash at bank, trade debtors, amounts owed by group companies, other debtors and accrued income.

Financial liabilities measured at amortised cost comprise bank loans, trade creditors, amounts owed to group companies, other creditors and accruals.

23. Provisions

	Net pension liability
	£
At 1 August 2020	5,770,342
Unwinding of discount	74,278
Change in discount rate	(115,943)
Payments in year	(268,266)
	<u> </u>
At 31 July 2021	5,460,411
	<u> </u>

24. Reserves

Profit & loss account

The profit and loss account relates to accumulated profits and losses of the Company.

25. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

26. Pension commitments

Defined contribution pension scheme

The Company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. The pension cost charge represents contributions payable by the Company to the fund and amounted to £70,735 (2020 - £59,068). Contributions totalling £13,136 (2020 - £13,987) were payable to the fund at the balance sheet date and are included in creditors.

Pension commitments

The Company is a Participating Employer in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the Scheme closed to future accrual.

The most recent Triannual Valuation of the Scheme was carried out as at 30 June 2019 and showed that the market value of the Scheme's assets was £119.1m (2016: £101.3m) excluding AVC's and insured pensioners with these assets representing 46% (2016: 46%) of the value of benefits that have accrued to members. The deficit on an ongoing funding basis amounted to £140.9m (2016: £119.7m).

The 2019 Valuation funding shortfall recovery plan requires a monthly contribution by each Participating Employer up to August 2035. The contribution will increase by 5% in October 2020 as planned and then by 16% in October 2021. Contributions will increase by 5% each year thereafter until the end of the deficit recovery period. These contributions also include an allowance for the cost of the ongoing administrative and operational expenses of running the Scheme. These rates apply with effect from 1 October 2019 and will be formally reviewed following completion of the next Valuation due with an effective date of 30 June 2022. Surpluses or deficits which arise at future valuations will also impact on Union's future contribution commitment. In addition to the above contributions, the Union also pays its share of the Scheme's levy to the Pension Protection Fund.

The total deficit contributions paid into the Scheme by Cardiff Union Services Limited in respect of eligible employees for the year ended 31 July 2021 amount to £286,266 (2020: £255,486).

At the balance sheet date the Company had commitments to pay deficit funding contributions of £21,547 per month, increasing by 5% at October 2020.

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

27. Commitments under operating leases

At 31 July 2021 the Company had future minimum lease payments due under non-cancellable operating leases for each of the following periods:

	2021 £	2020 £
Not later than 1 year	4,382	5,633
Later than 1 year and not later than 5 years	166	5,232
	<u>4,548</u>	<u>10,865</u>

28. Related party transactions

Key management personnel

During the year ended 31 July 2021 the Company's key management personnel were reimbursed expenses constituting of travel and subsistence £98 (2020: £3,412), accommodation £Nil (2020: £484) and entertainment £Nil (2020: £302). At the year end there were no balances due to key management personnel in relation to expenses.

	2021 £	2020 £
Salaries and other short term employee benefits	475,946	325,914
	<u>475,946</u>	<u>325,914</u>

Related party transactions

At 31 July 2021 the company was owed £40 (2020: £25,995) by Cardiff Volunteering Limited.

At 31 July 2021 the company owed Cardiff University Students' Union £437,229 (2020: £214,597).

29. Controlling party

The Company's immediate controlling party is Cardiff University Students' Union, incorporated in England and Wales.

Cardiff Union Services Limited

Management information

For the year ended 31 July 2021

CARDIFF UNION SERVICES LIMITED
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DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2021

	Note	2021 £	2020 £
Turnover		1,268,583	3,795,928
Cost Of Sales		(290,755)	(1,896,951)
Gross profit		<u>977,828</u>	<u>1,898,977</u>
Gross profit %		77.1 %	50.0 %
Other operating income		<u>1,971,013</u>	<u>2,415,659</u>
Less: overheads			
Administration expenses		(3,536,903)	(3,924,274)
Operating (loss)/profit		<u>(588,062)</u>	<u>390,362</u>
Interest receivable		127	5,171
Interest payable		(752)	-
Other finance income		41,665	(1,727,942)
Loss for the year		<u>(547,022)</u>	<u>(1,332,409)</u>

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

	2021	2020
	£	£
Turnover		
Bars and food	244,784	2,311,941
Entertainment and venue	33,923	440,454
Retail	142,326	161,379
NUS Totum	2,247	5,406
Advertising and marketing	79,403	172,198
Letting agency	447,118	458,895
Rental income	263,999	245,655
Other income	54,783	-
	<u>1,268,583</u>	<u>3,795,928</u>

	2021	2020
	£	£
Cost of sales		
Direct manufacturing costs	218,939	1,486,560
Wages and salaries	67,861	400,638
National insurance	1,253	7,312
CoS staff pens costs - defined contribution scheme	235	1,658
Maintenance	2,467	783
	<u>290,755</u>	<u>1,896,951</u>

	2021	2020
	£	£
Other operating income		
Other operating income	1,247,000	1,482,000
Government grants receivable	423,924	444,353
Sundry income	300,089	489,306
	<u>1,971,013</u>	<u>2,415,659</u>

CARDIFF UNION SERVICES LIMITED
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SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

	2021	2020
	£	£
Administration expenses		
Directors salaries	88,721	86,721
Directors pension costs - defined contribution schemes	1,316	1,315
Staff salaries	1,698,520	1,889,579
Staff national insurance	146,521	161,282
Staff pension costs - defined contribution schemes	51,336	56,095
Staff training	14,714	21,873
Staff welfare	5,741	17,933
Canteen	205	6,764
Motor running costs	356	715
Motor vehicle leasing (operational)	8,934	10,538
Entertainment	-	1,102
Hotels, travel and subsistence	423	5,976
Consultancy	34,437	49,266
Printing and stationery	2,135	6,413
Postage	920	1,597
Telephone and fax	12,121	11,413
Computer costs	28,507	29,396
General office expenses	154	867
Advertising and promotion	34,877	36,796
Trade subscriptions	52,197	103,304
Legal and professional	10,613	16,692
Auditors' remuneration	19,456	18,070
Equipment hire	22,803	58,220
Bank charges	1,137	6,063
Bad debts	5,618	14,193
Sundry expenses	13,014	32,269
Rates	-	(4,545)
Water	5,681	21,814
Light and heat	90,533	162,919
Cleaning	20,953	21,204
Insurances	85,088	91,492
Repairs and maintenance	154,120	114,609
Depreciation - office equipment	38,679	58,757
Depreciation - computer equipment	11,833	15,958
Depreciation - leasehold property	602,218	602,218
Depreciation - leasehold improvements	91,210	28,217
Facilities	159,351	204,417
Recruitment	4,763	1,024
Agency costs	1,391	4,520

CARDIFF UNION SERVICES LIMITED
(A Company Limited by Guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

Administration expenses (continued)

Apprenticeship levy	2,410	8,785
Irrecoverable VAT	13,575	(51,567)
NUS	322	-
	<u>3,536,903</u>	<u>3,924,274</u>

2021	2020
£	£

Interest receivable

Bank interest receivable	127	5,171
	<u>127</u>	<u>5,171</u>

2021	2020
£	£

Interest payable

Other interest	752	-
	<u>752</u>	<u>-</u>

2021	2020
£	£

Other finance income

Interest on pension scheme liabilities	41,665	(1,727,942)
	<u>41,665</u>	<u>(1,727,942)</u>

